INSTRUCTIONS

DPOC Digital Preservation Toolkit Mk. 1
Sarah Mason, Bodleian Libraries, University of Oxford; Lee Pretlove, Cambridge University Library

1. Background of DPOC
   - The DPOC Project is a collaboration between Bodleian Libraries (University of Oxford) and Cambridge University Library (University of Cambridge), which commenced in August 2016 and concluded in December 2017.
   - The project aimed to develop a toolkit for digital preservation training, by building on existing expertise and research in the field of digital preservation and curating, bringing together the links between digital preservation and curatorial activities to provide each institution's digitalwaits for the researchers of the future.
   - The toolkit features three digital preservation pathways: curating, curating plus planning and development, and planning and development.
   - The toolkit also highlights the importance of system development and the skills and knowledge required.

2. How the kit was moulded
   - While there is no apparent lack of skills audit methodologies, there are many high-level skills assessments for digital preservation and curating. The DPOC Project's framework has skills and knowledge listed in the toolkit.
   - The toolkits pathway framework was developed by the DPOC Project, which featured 11 pathways.
   - The toolkit was designed to help identify the skills and knowledge required for digital preservation and curating.

3a. Testing the toolkit at Oxford
   - With this in mind, the toolkit was tested at the University of Oxford, with participants completing a skills audit and identifying key skills.
   - The evaluation was conducted through a series of interviews with staff and students.
   - The toolkit was found to be effective in identifying the skills and knowledge required for digital preservation.

3b. Testing the toolkit at Cambridge
   - The toolkit was also tested at the University of Cambridge, with participants completing a skills audit and identifying key skills.
   - The evaluation was conducted through a series of interviews with staff and students.
   - The toolkit was found to be effective in identifying the skills and knowledge required for digital preservation.

4. Analysis for a training programme
   - The analysis of the toolkit was conducted using the toolkit's framework and identifying key skills.
   - The evaluation was conducted through a series of interviews with staff and students.
   - The toolkit was found to be effective in identifying the skills and knowledge required for digital preservation.

5. DPC review and try it for yourself
   - The toolkit has been developed and tested within Bodleian Libraries and Cambridge University Library with the aim of providing a tool for digital preservation training.
   - The toolkit is available online and can be accessed by anyone interested in digital preservation.
   - The toolkit is designed to help identify the skills and knowledge required for digital preservation.

---

The Polonsky Foundation
1416 – 2016
CAMBRIDGE UNIVERSITY LIBRARY

---

The toolkit section outlines the skills and knowledge required for digital preservation.

---

The toolkit section outlines the skills and knowledge required for digital preservation.

---

The toolkit section outlines the skills and knowledge required for digital preservation.