

STATUTORY
APPENDIX

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PART I

DRAFT NEW STATUTES

INTRODUCTION

There are at present two sorts of statute: those the University can alter by itself, and those the alteration of which requires the approval of Her Majesty in Council—the latter being those made by the 1923 Statutory Commissioners which did not contain a power to the University to make subsequent alterations, and those which amend trusts. The majority of the matters which fall to be covered in the new statutes are matters which were dealt with in the Commissioners' statutes; and we see no alternative to making the entire new statutes subject to the approval of Her Majesty in Council. We do not know to what extent Her Majesty in Council would be willing to see provisions put into the new statutes allowing the University to make subsequent alterations on its own; the drafts contain no such provisions, except in the case of a few statutes in Title XIV where existing provisions have been preserved.

We have not included transitional provisions, as these must depend upon the time at which our recommendations are adopted; nor have we investigated in detail the possibility that some of the 1923 Commissioners' statutes may have amended trusts and so should have been preserved in Title XIV. Apart from these two points, however, we consider that the statutes in this part cover all the matters that need to be covered by statute in the system we have recommended.

TITLE I

OF INTERPRETATION

1. In these statutes and in all decrees or regulations made under them, unless in any case a contrary intention shall appear,

- (a) words importing the singular number shall include the plural and vice versa;
- (b) words importing the masculine gender shall include the feminine and vice versa;
- (c) 'the University' shall mean 'the University of Oxford';
- (d) 'Congregation' shall mean 'the Congregation of the University';
- (e) 'Council' shall mean 'the Hebdomadal Council';
- (f) 'the General Board' shall mean 'the General Board of the Faculties';

- (g) 'the statutes' shall mean the statutes of the University in force for the time being;
- (h) 'decrees' shall mean decrees made by Council;
- (i) 'regulations' shall mean regulations made by other bodies under the authority of the statutes or of Council;
- (j) 'ordinary degrees' shall mean degrees other than Degrees by Diploma, Honorary Degrees, Degrees by Special Resolution, and Degrees by Incorporation.

2. If any question shall arise on the interpretation of a statute, decree, or regulation, it shall be referred to the Vice-Chancellor. In the case of a question on a decree or regulation, the Vice-Chancellor shall, after consulting such persons as he may wish, give a ruling which shall be binding on all members of the University and shall be published in the *University Gazette*. In the case of a question on a statute, the Vice-Chancellor shall consult the High Steward; if they agree on a ruling, it shall be binding on all members of the University and shall be published in the *University Gazette*; if they fail to agree, they shall refer the question to the Chancellor, or if the Chancellor is unwilling or unable to act to some other person chosen by them, and his ruling shall be binding on all members of the University and shall be published in the *University Gazette*.

TITLE II

OF THE CONGREGATION OF THE UNIVERSITY

Section I. Of the Functions and Powers of Congregation

1. Congregation shall be the legislative body of the University.
2. The functions, powers, and duties of Congregation shall be:
 - (a) to decide upon proposals submitted to it by Council for amending, repealing, or adding to the statutes;
 - (b) to consider general resolutions submitted to it by Council or by any twenty or more of its members;
 - (c) to decide upon special resolutions submitted to it by Council;
 - (d) to take note of the replies to questions asked by any two or more of its members;
 - (e) to confer degrees;
 - (f) to make such elections as may be laid down in the statutes or in decrees or regulations;
 - (g) to approve the appointment of the Vice-Chancellor and the Vice-Chancellor-designate;
 - (h) to perform such further duties as are or shall be assigned to it by the statutes.

Section II. Of the Composition of Congregation

1. Congregation shall consist of the following persons, provided that they hold the Degree (other than the Honorary Degree) of Doctor of Divinity, Doctor of Civil Law, Doctor of Medicine, or Master of Arts of the University:

- (1) the Chancellor,
- (2) the High Steward,
- (3) the Vice-Chancellor,
- (4) the Proctors,
- (5) the members of the faculties,
- (6) the members of any committee or other body established by the statutes,
- (7) the holders of such administrative posts in the University as may be approved for this purpose by decree,
- (8) the heads of all the colleges and other societies included in Title VII,
- (9) the members of the governing bodies of all the colleges and other societies included in Title VII except the Permanent Private Halls,
- (10) the principal bursar or treasurer of each of the colleges and other societies included in Title VII except the Permanent Private Halls, if he is not a member of its governing body,
- (11) such other persons or classes of persons as may be admitted by decree,
- (12) every person who was a member of Congregation under the statutes as they stood on the day before this statute was approved by Her Majesty in Council for as long as he possesses the qualification which entitled him to membership on that date.

2. The Registrar shall keep a register of the persons qualified to be the members of Congregation, and shall publish annually in the *University Gazette* as soon as possible after 1 January the register as it stood at that date. No person shall be admitted to vote or act as a member of Congregation unless his name is in the register and he is qualified under clause 1 above.

3. In the case of a person who would be qualified for membership of Congregation under paras. (1)-(12) of clause 1 above except that he does not hold, and is not qualified for, one of the qualifying degrees, Council shall as soon as possible propose to Congregation that a Degree of Master of Arts by Special Resolution be conferred upon him without fee, provided that

- (a) he holds both a bachelor's and a doctor's degree (other than an honorary degree) of any university or universities; or
- (b) at least twenty terms have elapsed since he first became a member of a university; or
- (c) in the case of a person who is not a member of any university, he is at least 25 years of age;

and in the case of a person debarred because none of the provisos are met, Council shall proceed as soon as possible after one of them has been met. Council shall also ascertain that a college or other society is willing to present a person to whom this clause applies for matriculation without fee as soon as the special resolution has been approved.

Section III. Of Procedure in Congregation

1. Meetings of Congregation shall be held at such times as the Chancellor or the Vice-Chancellor may determine.
2. The Chairman of Congregation shall be the Chancellor, or, in his absence, the Vice-Chancellor or a Pro-Vice-Chancellor.
3. At any meeting of Congregation the Chairman may adjourn any question and, on the demand of any two members present, shall do so, provided always
 - (a) that the Chairman shall not have such power of adjournment if notice of objection to the question is by statute required to be given before the meeting of Congregation;
 - (b) that no question shall be adjourned more than once under the provisions of this clause.
4. Consideration of any question adjourned under the provisions of clause 3 above shall be resumed at the next meeting of Congregation (or at such later meeting as the Chairman may determine), and the Registrar shall give not less than five days' notice in the *University Gazette* that the debate will be resumed.
5. At any meeting of Congregation the Chairman may propose at any time the adjournment of the House. The motion shall be put forthwith, and, if it is carried, the House shall be adjourned. After any meeting has lasted two full hours he shall have the power of adjourning the House without question put. Any adjournment of the House shall be to the following day, unless the Chairman shall fix another day.
6. Subject to the provisions of clauses 3 and 5 above, every vote in Congregation shall be taken immediately after the close of the debate (if any) on the question. Every question shall be settled by a simple majority except where the statutes provide otherwise.
7. When any question has been put to Congregation by the Chairman he may direct that a division be taken, or he may announce that in his opinion the proposal is accepted or rejected, as the case may be. If his opinion so declared is challenged by at least six members of Congregation rising in their places, he shall direct that a division be taken.

8. Every statute shall be introduced by a member of Council or of the General Board as Council may direct.

9. Before any statute, amendment to a statute, or resolution is submitted to the House, the Chairman shall direct the Registrar to read aloud the preamble in the case of a statute, the amendment, or resolution as the case may be.

10. At any meeting of Congregation the Chairman shall have the right to withdraw a statute at any time before it has been submitted to the vote of the House. Council may resubmit the statute to the House at a subsequent meeting.

11. No member of Congregation shall without the leave of the Chairman speak more than once on any motion, provided that the mover of a motion shall have the right to reply at the close of the debate thereon.

12. The operation of any of the clauses of this section may be suspended by special resolution under the provisions of Section VI below.

Section IV. Of the Submission of Statutes to Congregation

1. Every statute to be submitted to Congregation shall contain a preamble stating shortly the principle of the measure, and an enacting part carrying out in detail the principle of the statute as stated in the preamble.

2. Notice of the promulgation of a statute shall be published in the *University Gazette* not later than the nineteenth day before the date of promulgation.

3. Any two members of Congregation may, not later than noon on the eighth day before the date of promulgation, give notice in writing to the Registrar that they propose to move as an amendment to the motion for the adoption of the preamble, that 'the discussion be adjourned *nine die*'. Such notice shall be published by the Registrar in the *University Gazette* not later than the fifth day before the date of promulgation; and if the amendment is carried the statute shall be deemed to have been rejected. If such notice has not been given, or notice having been given the amendment has not been carried, the preamble shall, at the conclusion of the debate, be declared by the Chairman to be carried without question put; and further proceedings on the proposed statute shall be adjourned to a date to be fixed by the Chairman not less than fourteen days later, of which notice shall be published by the Registrar in the *University Gazette* not later than the eleventh day before the date so fixed.

4. If the preamble is not rejected, amendments to the statute may be proposed by two or more members of Congregation, provided that such

amendments signed by the mover and seconder are delivered in writing to the Registrar not later than noon on the third day after that on which the preamble was approved.

5. The Vice-Chancellor shall report to Council all amendments which in his judgement are not inconsistent with or irrelevant to the principle of the statute as stated in the preamble, and Council shall forward them to Congregation, together with any amendments which Council itself may propose.

6. If any such amendment shall have been adopted by Congregation, the statute, as amended, shall be published in the *University Gazette* and printed so as to show the amendments made. Further proceedings on the proposed statute shall be adjourned to a date to be fixed by the Chairman not less than fourteen days later, of which notice shall be published by the Registrar in the *University Gazette* not later than the eleventh day before the date so fixed.

7. Further amendments to the statute as published under the provisions of the last preceding clause may be proposed by six or more members of Congregation, provided that such amendments signed by the proposer and not less than five supporters reach the Registrar not later than noon on the fourth day after that on which the statute as amended was published. Such further amendments, together with any further amendments which Council itself may propose, shall be submitted to Congregation in accordance with the provisions of clause 5 above.

8. At any time before the statute is finally submitted to Congregation Council may propose further amendments or submit to Congregation the choice between contradictory or inconsistent provisions which may have been introduced into the statute; or it may withdraw the statute.

9. If any amendment proposed under clauses 7 or 8 above shall have been adopted by Congregation, the statute, as amended, shall be published in the *University Gazette* and printed so as to show the amendments made. Further proceedings on the proposed statute shall be adjourned to a date to be fixed by the Chairman not less than fourteen days later, of which notice shall be published by the Registrar in the *University Gazette* not later than the eleventh day before the date so fixed.

10. Any amendment which is not moved and seconded in Congregation shall lapse.

11. All amendments forwarded to Congregation under the provisions of clauses 5, 7, and 8 above shall be published by the Registrar in the *Univer-*

ity Gazette not later than the fourth day before the Congregation in which they are to be moved, shall be printed consecutively, and shall be moved in that order unless otherwise determined by the Chairman, who shall give notice of any such change of order at the opening of the Congregation.

12. If amendments have been proposed but have been either rejected or have lapsed under the provisions of clause 10 above the question that the statute do pass shall be submitted to Congregation not less than fourteen days after the meeting at which the amendments have been rejected or have lapsed. The date shall be fixed by the Chairman and not less than eleven days' notice shall be published in the *University Gazette* by the Registrar.

13. If no proposals to make amendments are forwarded to Congregation under the provisions of clauses 4 and 5 above, the question that the statute do pass shall be submitted to Congregation on the date fixed by the Chairman under the provisions of clause 3 above.

14. Any two members of Congregation may, not later than noon on the eighth day before the date on which voting on the enacting part of a statute is on the agenda for Congregation, give notice in writing to the Registrar that they intend to vote against the enacting part; the Registrar shall report the giving of such notice to Council and shall publish it in the *University Gazette* not less than four days before the enacting part is to be voted on. If such notice has not been given, the statute shall be declared by the Chairman to be passed without question put.

15. Council shall not be entitled to reintroduce a statute which has been rejected by Congregation earlier than the beginning of the fourth term after the term in which it was rejected.

16. At least seventy-five members must vote in favour of, and constitute a majority in favour of,

- (a) the acceptance of an amendment to a motion for the adoption of a preamble 'that the discussion be adjourned *nine die*', or
- (b) the acceptance of an amendment to the enacting part of a statute (except an amendment proposed by or acceptable to Council), or
- (c) the rejection of an amendment proposed by or acceptable to Council, or
- (d) the rejection of the enacting part of a statute

for such an acceptance or rejection to be effective. If less than seventy-five members vote in favour, the amendments under (a) and (b) shall be deemed to have been rejected, or the amendment under (c) or the enacting part under (d) shall be deemed to have been accepted, as the case may be.

17. The operation of any of the preceding clauses of this section may be suspended by special resolution under the provisions of Section VI below.

18. A statute accepted by Congregation shall come into effect the day on which it is approved by Her Majesty in Council or on such other date as may be laid down in the statute.

Section V. Of the Submission of General Resolutions to Congregation

1. Council may at any time submit a general resolution to Congregation on any topic.

2. Council shall submit a general resolution each year in Michaelmas Term inviting approval of a statement, which shall be published in the *University Gazette* not later than the date on which the resolution is first published, by the Vice-Chancellor on the action taken in the past year and the action proposed to be taken during the coming year.

3. Any twenty members of Congregation may propose a general resolution on any topic concerning the policy or administration of the University, provided only that the Vice-Chancellor may rule such a resolution inadmissible if it relates to a particular college or to a particular person other than himself. Notice of the proposal, signed by the twenty members concerned, shall be delivered to the Registrar not later than noon on the twenty-second day before any meeting of Congregation in Full Term at which it is proposed to move it.

4. Notice of any resolution proposed under clauses 1, 2, or 3 above shall be published in the *University Gazette* not later than the nineteenth day before the Congregation at which it is to be moved.

5. Any two members of Congregation may propose an amendment to a resolution proposed under clauses 1, 2, or 3 above. Notice of any such amendment, signed by the proposer and seconder, shall be delivered to the Registrar not later than noon on the eighth day and published in the *University Gazette* not later than the fifth day before the meeting of Congregation at which the resolution is to be moved. If more than one amendment is received, they shall be printed consecutively and shall be moved in that order unless otherwise determined by the Chairman, who shall give notice of any such change of order at the opening of Congregation.

6. Any amendment which is not moved and seconded in Congregation shall lapse.

7. At the conclusion of the debate and voting on the amendments, the resolution shall be put. If any amendments shall have been accepted, the

resolution as amended shall be put, and the proposer of the resolution shall have the right to speak first in the debate thereon.

8. It shall be the duty of Council to give consideration to a vote on a general resolution, but Council shall not be bound by it.

9. The operation of any of the clauses of this section may be suspended by special resolution under the provisions of Section VI below.

Section VI. Of the Submission of Special Resolutions to Congregation

1. Special resolutions shall be of six kinds:

- (a) providing for the suspension of the operation of clauses in Sections III-V above or of clauses, other than clause 3, of this section;
- (b) providing for a decision on a point of difference arising between Council and the General Board or between Council and the Council of the Colleges;
- (c) approving the allocation of a site or building, or making a proposal to amend the limits on numbers, under the provisions of *Statt. Tit. XIII, Sect. I or II*;
- (d) approving the granting or revoking of a license for the establishment of a Permanent Private Hall under the provisions of *Statt. Tit. VII, Sect. VI, § 1*;
- (e) approving the conferment of Degrees by Diploma or Honorary Degrees;
- (f) conferring Degrees by Special Resolution.

2. Only Council may submit special resolutions to Congregation.

3. A special resolution under clause 1 (a) above shall be published in the *University Gazette* not later than the fourth day before that on which it is to be moved. It shall contain not only a reference to the clauses to be suspended but also a statement of the procedure to be followed in the event of the suspension being approved. The resolution shall not be moved if twenty or more members signify their objection by rising in their places after the resolution has been read by the Registrar; provided that, in cases of special emergency, Council may give notice at the time of the publication of the resolution that the resolution will be put despite objection and will be deemed approved unless it is rejected with not less than seventy-five members voting against it.

4. A special resolution under clause 1 (b), (c), or (d) above shall be published in the *University Gazette* not later than the nineteenth day before that on which it is to be moved.

5. A special resolution under clause 1 (e) above shall be published in the *University Gazette* not later than the fourth day before that on which it is to be moved.

6. A special resolution under clause 1 (f) above shall be published in the *University Gazette* and shall be deemed to have been approved *newse contradicente* at noon on the fourth day after the day on which it was published, unless by that time the Registrar has received notice in writing from two or more members of Congregation that they wish the resolution to be put to a meeting of Congregation. If such a notice is received, Council may either withdraw the resolution (in which case the Registrar shall publish notice of this withdrawal in the *University Gazette*) or republish the resolution not later than the fourth day before that on which it is to be moved in Congregation.

7. A special resolution under clause 1 (b), (c), (d), (e), or (f) above shall be deemed approved unless it is rejected with not less than seventy-five members voting against it.

8. No amendments may be proposed to a special resolution.

9. Council shall be bound, subject to the provisions of clause 7 above, by the vote on a special resolution.

Section VII. Of the Asking of Questions in Congregation

1. Any member of Congregation may at a meeting of Congregation in Full Term ask a question relating to any matter concerning the policy or the administration of the University.

2. Written notice of any such question signed by the member of Congregation proposing to put it and by one supporter shall be sent to the Registrar not less than ten days, and shall (unless the question appears to the Vice-Chancellor to be inadmissible in substance or in form) be published by the Registrar in the *University Gazette* not less than five days, before it is to be asked.

3. The answer to any question so published shall be drafted by Council, shall be read in Congregation either by a member of Council or by a member of the body to whose functions it refers, and shall be published in the *University Gazette*. No debate shall be permitted upon the answer, but at the Chairman's discretion supplementary questions may be asked to elucidate the answer given.

Section VIII. Of the Conferment of Degrees by Congregation

1. The procedure for the conferment of Degrees by Diploma and Honorary Degrees approved by a special resolution shall be made by Council.

2. A Degree by Special Resolution shall be deemed to have been conferred as soon after the approval of the resolution by Congregation as the recipient shall have been matriculated.
3. The procedure for the conferment of ordinary degrees and degrees by incorporation shall be laid down by decree.

Section IX. Of the Holding of Elections in Congregation

The procedure for the holding of elections in Congregation shall be laid down by decree.

TITLE III

OF CONVOCATION

1. The functions, powers, and duties of Convocation shall be to elect the Chancellor and to perform such other duties as are or shall be assigned to it by the statutes or by decrees.
2. Convocation shall consist of all the holders of the Degrees (other than Honorary Degrees) of Doctor of Divinity, Doctor of Civil Law, Doctor of Medicine, or Master of Arts.
3. The holders of the following degrees shall also be eligible to become members of Convocation in or after the twenty-first term from their matriculation under such conditions as shall be laid down by decree:

Doctor of Philosophy
Bachelor of Divinity
Bachelor of Civil Law
Bachelor of Medicine
Bachelor of Letters
Bachelor of Science
Bachelor of Philosophy

4. The procedure for the holding of elections in Convocation or for the holding of any other proceedings in Convocation shall be laid down by decree.
5. Council shall by decree lay down rules to govern academic precedence and standing.

TITLE IV

OF THE HEBDOMADAL COUNCIL

Section I. Of the Functions and Powers of Council

1. Subject to the provisions of the statutes, Council shall be responsible for the administration of the University and for the management of its finances

and property, and shall have all the powers necessary for it to discharge these responsibilities.

2. Subject to the provisions of the statutes, Council may make, amend, and repeal decrees, not inconsistent with the statutes, designed to give detailed effect to the provisions of the statutes or to provide for any matter not provided for in the statutes; and decrees of Council shall bind all members of the University. All such decrees shall be published in the *University Gazette* and shall have effect either from the date of their publication or from such other date as may be laid down in the decree.

3. Subject to the provisions of the statutes, Council may by decree authorize any other body or person to make, amend, and repeal regulations, not inconsistent with the statutes, dealing with such matters as it shall think fit to delegate. All such regulations, and all regulations made under the authority of the statutes, shall be published in the *University Gazette* and shall have effect either from the date of their publication or from such other date as may be laid down in the regulation. Regulations shall have the same force as decrees, but (whether made under the authority of Council or under powers conferred by the statutes) may at any time be annulled, amended, or repealed by decree.

4. Subject to the provisions of the statutes, Council may from time to time delegate responsibility for any matter to any other body or person and may delegate such powers (other than the power to put statutes or special resolutions to Congregation and the power to make, amend, and repeal decrees) as it may consider necessary for the discharge of this responsibility, provided always that any such delegations may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve Council of general responsibility for the matters delegated.

Section II. Of the Composition of Council

1. Council shall consist of:

- (1) the Chancellor,
- (2) the Vice-Chancellor,
- (3) the Vice-Chancellor-designate,
- (4)-(5) the Proctors,
- (6) the Vice-Chairman of the General Board,
- (7) the Vice-Chairman of the Council of the Colleges,
- (8)-(25) eighteen members of Congregation elected by Congregation, of whom not more than three may be fellows (and for this purpose the head of a college shall be counted as a fellow) of any one college or other society.

2. The Chancellor, or in his absence the Vice-Chancellor or a member of Council deputed by the Vice-Chancellor, shall take the chair at all meetings of Council.
3. In the year 1967 and in every second year thereafter an election shall be held of six persons to be members of Council, in Trinity Term, on a day to be fixed by the Vice-Chancellor.
4. Subject to the provisions of clauses 6 and 12 below, every elected member of Council shall hold office for six years from the first day of Michaelmas Term following his election.
5. Every elected member shall be re-eligible, subject to the provisions of clause 12 below.
6. Any casual vacancy occurring by death, resignation, or otherwise among the elected members shall be filled by the election of a qualified person according to the provisions of this statute; and the person so elected shall hold office for the remainder of the period for which the vacating member was elected. Such election may be held at the same time as an election to any other vacancy or vacancies, provided always
 - (a) that if an election to fill a casual vacancy or vacancies is held at the same time as an election held under the provisions of clause 3 above and the election is contested, the six candidates receiving the greatest number of votes shall hold office for six years;
 - (b) that if at any election there is more than one casual vacancy the elected candidates shall hold office so that the tenure of those who receive more votes shall, if the vacancies to be filled are for different periods, be longer than of those who receive less.
7. If at any uncontested election when there are casual vacancies to be filled the periods for which the new members are to hold office differ, the candidate who is senior in academic standing shall be deemed to be elected for the longest period and the junior for the shortest.
8. Upon any occasion of electing members of Council, every person entitled to vote in such election shall have the power of giving votes as follows: for one vacancy, one vote; for two or three vacancies, two votes; for four vacancies, three votes; for five or six vacancies, four votes; and for every additional vacancy one additional vote; provided always that no elector shall give more than one vote for any one candidate.

9. If an elected member of Council shall have attended fewer than eighteen meetings of Council in the course of any academic year, his seat shall at the close of such year be declared by the Vice-Chancellor to be vacant and shall thereupon be vacated; provided always that

- (a) a person elected to fill a casual vacancy shall only be required to attend the same proportion of meetings held subsequent to the date of his election as eighteen bears to the total number of meetings held in the academic year, any fraction being reckoned to the nearest unit;
- (b) Council may waive the requirement in the case of a member absent from Oxford for a purpose approved by Council.

10. If an elected member of Council shall cease to be a member of Congregation, his seat shall forthwith be vacated.

11. No person may continue to serve as an elected member of Council after having served as a member (whether elected or *ex officio*) for twelve consecutive years; and no person who has served as a member for twelve or more consecutive years shall be eligible to become an elected member until after he has not been a member for at least two consecutive years since the end of his period of twelve or more consecutive years of service.

12. The Vice-Chancellor shall from time to time make and promulgate all such regulations relating to the voting for, election, resignation, and return of members of Council as may be necessary for the election and meetings of Council, and for keeping the number of such Council complete, and shall appoint the time and the place at which its meetings shall be held.

13. Any member of Council may be relieved of such of his regular duties without loss of stipend as Council shall determine; and Council shall make such financial provision as it thinks fit for the carrying out of the duties of which members have been relieved.

Section III. Of the Committees of Council

1. There shall always be the following committees of Council:

- (a) the General Purposes Committee,
- (b) the Estimates and Quinquennial Application Committee,
- (c) the Chest Committee,
- (d) the Sites and Buildings Committee,
- (e) the College Contributions Committee,
- (f) the College Accounts Committee,
- (g) the Management Committee of the Oxford Colleges Admissions Office.

2. The General Purposes Committee shall consist of:
 - (1) the Vice-Chancellor,
 - (2) the Vice-Chancellor-designate, or if there be no Vice-Chancellor-designate a member of Council appointed by Council,
 - (3) the Vice-Chairman of the General Board,
 - (4) the Vice-Chairman of the Council of the Colleges,
 - (5)-(7) three members of Council appointed by the Vice-Chancellor.
3. The Estimates and Quinquennial Application Committee shall consist of:
 - (1) the Vice-Chancellor,
 - (2) a member of the General Purposes Committee appointed by the Vice-Chancellor to serve as Vice-Chairman,
 - (3)-(4) two members of Council appointed by Council,
 - (5)-(7) three members of the General Board appointed by the General Board.
4. The Chest Committee shall consist of the Vice-Chancellor, a member of the General Purposes Committee appointed by him to serve as Vice-Chairman, and such other persons, whether members of Council or not, as Council may appoint to a number not exceeding ten.
5. The Sites and Buildings Committee shall consist of:
 - (1) the Vice-Chancellor,
 - (2) a member of the Chest Committee appointed by the Vice-Chancellor to serve as Vice-Chairman,
 - (3)-(4) two members of Council appointed by Council,
 - (5)-(7) three members of the General Board appointed by the General Board.
6. The College Contributions Committee shall consist of:
 - (1) the Vice-Chancellor,
 - (2) a member of the Chest Committee appointed by Council,
 - (3) a member of Council appointed by Council,
 - (4) a person appointed by Council who need not be a member of Council,
 - (5)-(7) three persons appointed by the Council of the Colleges.
7. The College Accounts Committee shall consist of:
 - (1) the Vice-Chancellor,
 - (2) the Vice-Chairman of the Chest Committee,
 - (3) a member of Council appointed by Council,
 - (4) a person appointed by Council who need not be a member of Council,
 - (5)-(7) three persons appointed by the Council of the Colleges.

8. The Management Committee of the Oxford Colleges Admissions Office shall consist of:

- (1) the Vice-Chancellor,
- (2)-(3) two members of Council appointed by Council,
- (4)-(5) two members of the General Board appointed by the General Board,
- (5)-(9) four persons appointed by the Council of the Colleges.

9. Council may set up such other committees as it may from time to time think fit. Such committees may consist wholly or partly of persons who are not members of Council, and may consist wholly or partly of persons appointed by bodies other than Council.

10. The terms of reference, powers, and duties of all committees of Council shall be laid down by Council, subject to the provisions of the statutes.

11. All permanent committees of Council shall be set up by decree, and their composition and their powers and duties (including the powers and duties of the statutory committees mentioned above) shall be laid down, subject to the provisions of the statutes, by decree. A complete list of all such committees shall be published annually in the *University Gazette* in Michaelmas Term with the names of their chairmen (and vice-chairmen in the case of committees of which the Vice-Chancellor is *ex officio* chairman) and other members.

TITLE V

OF THE GENERAL BOARD OF THE FACULTIES

Section I. Of the Functions and Powers of the General Board

1. Under Council, the General Board shall be responsible for the academic administration of the University. It shall have the duty to consider all matters connected with the research and teaching activities of the University and shall have such powers in those matters, in addition to any laid down in the statutes, as Council shall from time to time determine under the provisions of *Statt. Tit. IV, Sect. 1, cl. 3 and 4.*

2. If any difference arises between the General Board and Council over any matter, the General Board shall have the right to require Council to submit a special resolution to Congregation under the provisions of *Statt. Tit. II, Sect. VI, cl. 1 (b).*

3. If the General Board shall fail to reply to a question on any matter from Council by the date requested by Council, Council shall have the right to deem that a difference has arisen over the matter between the General Board and Council.

4. The General Board may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on it and may delegate such powers (including the power to make, amend, or repeal regulations) as it may consider necessary for the discharge of this responsibility, provided always that:

- (a) any such delegations may be withdrawn (either generally or in respect of a specific item) at any time;
- (b) the General Board may by regulation annul, amend, or repeal any regulations made under such delegation;
- (c) such delegations shall not relieve the General Board of general responsibility for the matters delegated.

Section II. Of the Composition of the General Board

1. The General Board shall consist of:

- (1) the Vice-Chancellor,
- (2) one of the Proctors nominated for the purpose by the Vice-Chancellor,
- (3)-(4) two members of Congregation elected by the Faculty of Theology, Philosophy, History, and Music,
- (5)-(6) two members of Congregation elected by the Faculty of Languages and Literature,
- (7)-(8) two members of Congregation elected by the Faculty of Social Studies,
- (9)-(10) two members of Congregation elected by the Faculty of Physical Sciences,
- (11)-(12) two members of Congregation elected by the Faculty of Biological Sciences,
- (13)-(14) up to two co-opted members who must be members of Congregation and who shall, subject to the provisions of clause 2 below, hold office for such periods as the General Board shall determine.

2. The elections of members shall be held under arrangements made by regulation of the General Board, provided always that these arrangements are such as will ensure that the normal period of tenure is four years but that

- (a) elections to at least five seats are held in Trinity Term every other year to take effect from the first day of the Michaelmas Term following;
- (b) no person may remain a member after having served as a member for eight consecutive years;
- (c) no person who has served for eight consecutive years may become a member again until two years have elapsed.

3. In Trinity Term every other year (after the results of the elections of at least five members, to take effect from the beginning of the Michaelmas Term following, are known), the persons who will be members of the General Board in the following term shall meet together to elect a Vice-Chairman to hold office from the first day of the following term. They shall normally elect one of their own number, but, provided that there will be a vacancy for a co-opted member under clause 1 (13)-(14) above, they may elect a member of Congregation who is not. Subject to the provisions of clause 2 above, the Vice-Chairman shall hold office for two years but shall be re-eligible. If a Vice-Chairman vacates his office before the end of the period for which he was appointed, the General Board shall elect a member of the board, or a member of Congregation to be co-opted if there is a vacancy under clause 1 (13)-(14) above, to the office for the unexpired period.

4. Any member of the General Board may be relieved of such of his regular duties as the General Board shall determine (and the Vice-Chairman shall be relieved of all his regular duties) without loss of stipend; and the General Board shall be empowered to make such financial provision as it thinks fit for the carrying out of the duties of which members have been relieved.

Section III. Of the Committees of the General Board

1. There shall always be the following committees of the General Board:

- (a) the Finance and Appointments Committee,
- (b) the Committee on Research,
- (c) the Committee on Undergraduate Studies,
- (d) the Committee on Postgraduate Studies,
- (e) the Committee on Libraries,
- (f) the Committee on Extra-mural Activities.

2. The General Board may set up such other committees as it may from time to time think fit.

3. The composition of all committees of the General Board shall be laid down by the board. They may consist wholly or partly of persons who are not members of the board, and may consist wholly or partly of persons appointed by bodies other than the board, provided always that

- (a) the Vice-Chairman of the General Board shall be an *ex officio* member of every committee and shall have the right to take the chair at any meeting and to appoint a member of the committee to take the chair at those meetings at which he will not be in the chair;
- (b) the Finance and Appointments Committee shall consist wholly of members of the General Board;

- (c) the Committee on Research, the Committee on Undergraduate Studies, the Committee on Postgraduate Studies, the Committee on Libraries, and the Committee on Extra-mural Activities shall always contain at least two members of the General Board in addition to the Vice-Chairman;
 - (d) the Committee on Libraries shall always contain persons representing the Bodleian Library, the other major libraries of the University, the faculty libraries, the departmental libraries, and the college libraries, though it need not have a separate person representing each library or group of libraries; but the number of members shall not exceed twelve;
 - (e) the Committee on Extra-mural Activities shall always contain a person representing the Delegacy for Extra-mural Studies.
4. The terms of reference of all committees of the General Board shall be laid down by the board, subject to the provisions of the statutes.
5. All permanent committees of the General Board shall be set up by regulation of the board, and their composition and their powers and duties (including the composition, powers, and duties of the statutory committees mentioned above) shall be laid down by regulation of the board. A complete list of all such committees shall be published annually in the *University Gazette* in Michaelmas Term with the names of their chairmen and other members.

TITLE VI

OF THE FACULTIES, FACULTY BOARDS, SUB-FACULTIES, SUB-FACULTY BOARDS, AND DEPARTMENTAL COMMITTEES

Section I. Of the Faculties

1. There shall be five faculties:
- (1) the Faculty of Theology, Philosophy, History, and Music,
 - (2) the Faculty of Languages and Literature,
 - (3) the Faculty of Social Studies,
 - (4) the Faculty of Physical Sciences,
 - (5) the Faculty of Biological Sciences.
2. The members of each faculty shall be:
- (1) the holders of all university posts the duties of which include research or teaching,
 - (2) the holders of all posts in the colleges and other societies of the University the duties of which are certified by the head of the college or society to include research or teaching,
 - (3) such other persons as may be made members by a faculty board on account of the work being done by them in Oxford in the subjects with which the board is concerned,

provided that no person who does not hold the Degree (other than the Honorary Degree) of Doctor of Divinity, Doctor of Civil Law, Doctor of Medicine, or Master of Arts shall become a member of a faculty until such time as he would qualify for the conferment of a Degree of Master of Arts by Special Resolution under the provisions of *Statt. Tit. II, Sect. II, cl. 3.*

3. The General Board shall determine the faculty or faculties of which those qualified under clause 2 (1) and (2) above shall be members, and shall publish the lists of the members of the faculties annually in the *University Gazette*. These lists shall also show the sub-faculties to which the members of the faculties belong.

4. The faculties shall elect members of the General Board and of the faculty boards and shall perform such other functions as are or shall be assigned to them by the statutes, by decrees, by regulations, or by the faculty boards under the provisions of *Sect. II, cl. 8* below.

Section II. Of the Faculty Boards

1. There shall be a faculty board for each of the faculties listed in *Sect. I, cl. 1*, above, consisting (unless in any particular case the General Board shall by regulation determine otherwise) of the chairmen of each of the sub-faculty boards under the board and a number of members of the faculty elected by the faculty equal to the number of sub-faculties under the board.

2. The functions and powers of the faculty boards shall be as laid down from time to time in the statutes or by the General Board under the provisions of *Statt. Tit. V, Sect. I, cl. 4.*

3. The arrangements for the election and period of tenure of the members of the faculty boards shall be laid down by regulation of the General Board, provided always

- (a) that the normal period of tenure shall not be less than two years;
- (b) that for elections where there is more than one vacancy to be filled each elector shall have one vote fewer than the number of vacancies.

4. Each faculty board shall elect a chairman (whose name shall be published in the *University Gazette*) from among its own members who shall hold office for two years but shall be re-eligible for as long as he remains a member of the board.

5. Each faculty board shall have a Committee on Postgraduates consisting of a chairman appointed by the board from among its own members (whose name shall be published in the *University Gazette* and who shall

hold office for two years but shall be re-eligible for as long as he remains a member of the board) and the chairmen of the Committees on Postgraduates of all the sub-faculty boards under the board.

6. Each faculty board may set up such other committees, with such composition (provided that each committee shall contain at least one member of the board) and terms of reference, as it shall from time to time think fit.

7. Each faculty board may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on it, and may delegate such powers (including the power to make, amend, or repeal regulations) as it may consider necessary for the discharge of the responsibility, provided always that

- (a) any such delegations may be withdrawn (either generally or in respect of a specific item) at any time;
- (b) the faculty board may by regulation annul, amend, or repeal any regulations made under such delegations;
- (c) such delegations shall not relieve the faculty board of general responsibility for the matters delegated.

8. The chairman of each faculty board and the chairman of the Committee on Postgraduates of each faculty board may be relieved of such of their regular duties without loss of stipend as the General Board after consultation with the faculty board shall determine. The General Board shall be empowered to make such financial provision as it thinks fit for the carrying out of the duties of which chairmen have been relieved.

Section III. Of the Sub-Faculties

1. The General Board shall, after consultation with each faculty board, establish by regulation a sub-faculty for each of the main subjects or groups of subjects with which each faculty is concerned, provided that the number of sub-faculties in any faculty shall not exceed eight.

2. Each faculty board shall draw up a list of the members of the faculty working in the fields covered by each sub-faculty and the persons on the list shall form the sub-faculty.

3. The sub-faculties shall elect members of the sub-faculty boards and shall perform such other functions as are or shall be assigned to them by the statutes, by decrees, by regulations, or by the sub-faculty boards under the provisions of Sect. IV, cl. 8 below.

Section IV. Of the Sub-Faculty Boards

1. There shall be for each sub-faculty a sub-faculty board consisting (unless in any particular case the General Board shall by regulation determine otherwise) of

six persons where the number of the members of the sub-faculty is less than twenty;

eight persons where the number of the members of the sub-faculty is twenty or more but less than forty-one;

ten persons where the number of the members of the sub-faculty is forty-one or more.

One-half of the members shall be 'official' members elected by the whole sub-faculty from among the professors and readers in the sub-faculty and the other half shall be 'ordinary' members elected from among the whole sub-faculty by those members of the sub-faculty not qualified to be 'official' members. If and for as long as the number of professors and readers in the sub-faculty is equal to or less than the number of 'official' places on the board, all the professors and readers shall be members; and any unfilled places shall be filled as though they were 'ordinary' places.

2. The functions and powers of the sub-faculty boards shall be as laid down from time to time in the statutes or by the faculty boards under the provisions of Sect. II, cl. 7 above.

3. The arrangements for the election and period of tenure of the members of the sub-faculty boards shall be laid down by regulation of the General Board, provided always that the normal period of tenure shall not be less than two years.

4. Each sub-faculty board shall elect a chairman (whose name shall be published in the *University Gazette*) from among its own members who shall hold office for two years but shall be re-eligible for as long as he remains a member of the board.

5. Each sub-faculty board shall have a Committee on Postgraduates consisting of a chairman appointed by the board from among its own members (whose name shall be published in the *University Gazette*) and who shall hold office for two years but shall be re-eligible for as long as he remains a member of the board) and such other members of the board as the board shall determine; provided that a sub-faculty may if it prefers appoint only one person, instead of a committee, to have special responsibility for postgraduates, and such a person shall be deemed to be the chairman of the board's Committee on Postgraduates.

6. Each sub-faculty board may set up such other committees, with such composition (provided that each committee shall contain at least one

member of the board) and terms of reference, as it shall from time to time think fit.

7. Each sub-faculty board may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on the board, and may delegate such powers (other than the power to make, amend, or repeal regulations) as it may consider necessary for the discharge of this responsibility, provided always that any such delegations may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the board of general responsibility for the matters delegated.

8. The chairman of each sub-faculty board and the chairman of the Committee on Postgraduates of each sub-faculty board may be relieved of such of their regular duties without loss of stipend as the General Board after consultation with the faculty board and sub-faculty board shall determine. The General Board shall be empowered to make such financial provision as it thinks fit for the carrying out of the duties of which chairmen have been relieved.

Section V. Of Departments and Departmental Committees

1. No department or other unit of academic administration shall be set up except by regulation of the General Board.

2. For such departments as the General Board shall by regulation determine, there shall be a departmental committee consisting normally of six persons; but if at any time the professors, readers, and lecturers in a department shall by a majority inform the Secretary of Faculties in writing that they would prefer the committee to consist of eight persons, then the committee for that department shall consist of eight persons until the professors, readers, and lecturers in the department shall by a majority inform the Secretary of Faculties in writing that they would prefer to revert to a committee consisting of only six persons.

3. One-half of the members of each departmental committee shall be 'official' members. One 'official' member shall be the head of the department *ex officio*, and this place on the committee shall not be filled in the absence of the head of the department or during a vacancy in the headship. A second 'official' member shall be the deputy head of the department *ex officio* if one has been appointed. The remaining 'official' members shall be elected by the professors, readers, and lecturers in the department from among the other professors and readers in the department, provided that if and for as long as the number of professors and readers in the department is equal to or less than the number of 'official' places on the committee, all

the professors and readers shall be members and any unfilled places shall be filled as though they were 'ordinary' places.

4. The other half of the members of each departmental committee shall be 'ordinary' members, elected by the lecturers in the department from among their own number.

5. The functions and powers of the departmental committees shall be as laid down from time to time in the statutes or by the General Board under the provisions of *Statt. Tit. V, Sect. I, cl. 4.*

6. The arrangements for the election and period of tenure of the members of the departmental committees shall be laid down by regulation of the General Board, provided always that the normal period of tenure shall not be less than two years.

7. The head of the department or, in his absence or if he so decides, the deputy head of the department shall be *ex officio* chairman of the departmental committee. If both are unable or unwilling to act, the committee shall elect a chairman (whose name shall be published in the *University Gazette*) from among its members. An elected chairman shall hold office for two years but shall be re-eligible for as long as he remains a member of the committee, provided always that the head of the department may at any time resume the chairmanship if he so wishes.

8. The General Board may by regulation permit any departmental committee to act as a sub-faculty board; and it may authorize any committee so acting to co-opt additional members subject to such conditions as the General Board may determine.

TITLE VII

OF THE COLLEGES AND OTHER SOCIETIES OF THE UNIVERSITY

Section I. Of the Colleges

1. The following foundations for academic study shall be recognized as colleges of the University of Oxford:

All Souls College	Keble College
Balliol College	Lady Margaret Hall
Brasenose College	Lincoln College
Christ Church	Magdalen College
Corpus Christi College	Merton College
Exeter College	New College
Hertford College	Nuffield College
Jesus College	Oriel College

Pembroke College	St. John's College
Queen's College	St. Peter's College
St. Anne's College	Somerville College
St. Antony's College	Trinity College
St. Catherine's College	University College
St. Edmund Hall	Wadham College
St. Hilda's College	Worcester College
St. Hugh's College	

2. The University may, by statute subject to the approval of Her Majesty in Council, add further foundations to those listed in clause 1 above.

Section II. Of Linacre College

1. Linacre College shall be a society through which persons who are graduates of other universities (or in the opinion of the governing body possess comparable qualifications) and who are not members of any college or other society may be admitted as members of the University.

2. Graduate members of any college or hall may be admitted, with the approval of their own college or other society, as associate members of Linacre College.

3. The governing body may admit to membership of Linacre College:
- students desiring to work for research degrees;
 - other graduate students desiring to pursue academic work in Oxford;
 - other persons at the discretion of the governing body.

The number of persons presented for matriculation by the society in any one academic year shall not exceed 100, or such higher number as Council may approve in any one particular year.

4. The members of Linacre College shall have, in relation to the University, the same privileges and obligations as members of colleges.

5. The governing body of Linacre College shall consist of the Principal and Fellows, and shall have full powers (subject to the provisions of this statute) to do all that may be necessary to administer Linacre College as a society for graduate men and women, provided that:

- it shall submit a report annually to Council;
- it shall submit estimates to Council in Hilary Term in respect of the ensuing financial year, and shall satisfy Council that no charge will fall on university funds except such as may be provided by Council.

6. The Principal of Linacre College shall be appointed by Council, after it has considered any recommendation which the governing body may submit, on such terms and conditions as Council shall determine.

7. The Principal of Linacre College shall be provided with an official residence in which he shall be required to live for the proper performance of his duties.

8. The Vice-Principal, Dean, and other officers of Linacre College shall be appointed by the governing body on such terms and conditions as it may determine, subject to the approval of Council.

9. The governing body may appoint suitably qualified persons as Fellows of Linacre College on terms and conditions determined by the governing body and approved by Council.

10. Women shall be eligible for appointment as Principal, Vice-Principal, or Dean, or to hold any office or a fellowship of Linacre College, on the same terms and conditions as men.

Section III. Of St. Cross College

1. St. Cross College shall be a society through which persons who are graduates of other universities (or, in the opinion of the governing body, possess comparable qualifications) and who are not members of any college or other society may be admitted as members of the University.

2. The governing body may admit to membership of St. Cross College

- (a) students desiring to work for research degrees;
- (b) other graduate students desiring to pursue academic work in Oxford;
- (c) other persons at the discretion of the governing body;

provided that no persons shall be admitted under the provisions of this clause until such time as Council shall, at the request of the governing body, determine; and that the maximum number of persons presented for matriculation in any one year thereafter shall be fixed by Council.

3. The members of St. Cross College shall have, in relation to the University, the same privileges and obligations as members of colleges.

4. The governing body shall consist of the Master and Fellows, and shall have full powers (subject to the provisions of this statute) to do all that may be necessary to administer St. Cross College as a graduate society for men and women, provided that

- (a) it shall submit a report annually to Council;
- (b) it shall submit estimates to Council in Hilary Term in respect of the ensuing financial year, and shall satisfy Council that no charge will fall on university funds, except such as may be provided by Council.

5. The Master of St. Cross College shall be appointed by Council, after it has considered any recommendations which the governing body may submit, on such terms and conditions as Council shall determine.
6. The officers of St. Cross College shall be appointed by the governing body on such terms and conditions as it may determine, subject to the approval of Council.
7. The governing body may elect to Official Fellowships at the college, on terms and conditions determined by the governing body and approved by Council, university officers entitled to fellowships under the provisions of any statute or decree.
8. The governing body may elect suitably qualified persons to Fellowships by Special Election at the college, on terms and conditions determined by the governing body and approved by Council, provided that such fellowships shall not exceed ten in number.

Section IV. Of Iffley College

1. Iffley College shall be a society through which persons who are graduates of other universities (or, in the opinion of the governing body, possess comparable qualifications) and who are not members of any college or other society may be admitted as members of the University.
2. The governing body may admit to membership of Iffley College
 - (a) students desiring to work for research degrees;
 - (b) other graduate students desiring to pursue academic work in Oxford;
 - (c) other persons at the discretion of the governing body;provided that no persons shall be admitted under the provisions of this clause until such time as Council shall, at the request of the governing body, determine; and that the maximum number of persons presented for matriculation in any one year thereafter shall be fixed by Council.
3. The members of Iffley College shall have, in relation to the University, the same privileges and obligations as members of colleges.
4. The governing body shall consist of the Principal and Fellows, and shall have full powers (subject to the provisions of this statute) to do all that may be necessary to administer Iffley College as a graduate society for men and women, provided that
 - (a) it shall submit a report annually to Council;
 - (b) it shall submit estimates to Council in Hilary Term in respect of the ensuing financial year, and shall satisfy Council that no charge will fall on university funds, except such as may be provided by Council.

5. The Principal of Ifley College shall be appointed by Council, after it has considered any recommendations which the governing body may submit, on such terms and conditions as Council shall determine.
6. The officers of Ifley College shall be appointed by the governing body on such terms and conditions as it may determine, subject to the approval of Council.
7. The governing body may elect to Official Fellowships at the college, on terms and conditions determined by the governing body and approved by Council, university officers entitled to fellowships under the provisions of any statute or decree.
8. The governing body may elect suitably qualified persons to Fellowships by Special Election at the college, on terms and conditions determined by the governing body and approved by Council, provided that such fellowships shall not exceed ten in number.

Section V. Of the Members of St. Catherine's Society

All persons who were matriculated through St. Catherine's Society shall be deemed to have been matriculated through St. Catherine's College, except that those who were matriculated in Michaelmas Term 1961 or later who were not reading for the Degree of Bachelor of Arts shall be deemed to have been matriculated through Linacre College.

Section VI. Of the Permanent Private Halls

§ 1. Of the granting of licences to open Permanent Private Halls

1. The Vice-Chancellor may grant a licence for the establishment of a Permanent Private Hall, subject to the following conditions:
 - (a) that provision shall have been made for the establishment of the Hall on a permanent footing, and for the government thereof;
 - (b) that the Hall is not to be established for the purposes of profit;
 - (c) that the Master of the Hall be a Master of Arts of the University, and that his appointment as Master, by the governing body of the Hall, be subject to the approval of Council;
 - (d) that the buildings of the Hall be situate within two miles and a half of Carfax, and that after inspection by the Proctors they shall have been certified by the Proctors, to the satisfaction of the Vice-Chancellor, to be fit for the residence of students;
 - (e) that the consent of Congregation be given by special resolution to the grant of the licence, and to the name by which the Hall is to be called.

2. The Master of the Hall before he enters on his office shall appear before the Vice-Chancellor and subscribe the following declaration:

'I, A. B., hereby promise that

I will observe the statutes concerning Permanent Private Halls:

I will open my Hall for the inspection of the Vice-Chancellor or other university authorities in any matter relating to the students thereof:

I will keep my Hall shut after midnight, and will not allow any person ingress or egress after that hour without my knowledge:

I will cause my servants to obey and execute these regulations under my orders.

A. B.'

3. If the Vice-Chancellor shall deem that the Master of a Permanent Private Hall or his deputy has offended against the statutes, he may, after due inquiry, admonish him or suspend the licence of the Hall for a time.

4. If it shall appear to the Vice-Chancellor that it is in the interests of the University that a licence granted for a Permanent Private Hall shall be revoked, it shall be lawful for him, after obtaining the consent of Council and of Congregation, to revoke the licence.

5. Students admitted into a duly licensed Permanent Private Hall shall have in relation to the University the same privileges and obligations as if they had been admitted into a college, and all statutes of the University in which mention is made generally and without distinction of colleges and other societies shall be deemed to include and apply to the members of Permanent Private Halls.

§ 2. *Of an Aedes Annexae to a Permanent Private Hall*

The Vice-Chancellor may grant a licence to the governing body of a Permanent Private Hall to occupy a house annexed to the Hall subject to the following conditions:

- (1) No licence may be granted to the governing body of a Permanent Private Hall for the occupation of more than one such house at one time.
- (2) Every application for such a licence shall be made to the Vice-Chancellor six months at least before it is proposed to occupy the house in question.
- (3) No such licence shall be granted for a period exceeding five years. At the expiration of the period for which the licence was in the first instance granted, or at the end of any subsequent period of renewal, the Vice-Chancellor may renew the licence for a further period not exceeding five years.
- (4) The person nominated by the Master of the Hall to be in control of the aedes annexae shall be either of the Degree of Master of Arts or

of some higher degree of the University, or a member of the teaching staff of the Hall of not less than 30 years of age, and shall be approved yearly by the Vice-Chancellor and Proctors.

- (5) The house so annexed shall be to all intents a part of the Hall to which it is annexed, and the expression 'the Hall' shall in the construction of this statute include any house annexed as above described.

§ 3. *Of the office of Master of a Permanent Private Hall*

1. The Master of a Permanent Private Hall shall stand in tutorial relation to all members of his Hall who are *in statu pupillari*, and shall exercise supervision over their conduct and studies. In case the disciplinary officers of the University shall have occasion to deal with any of the students of his Hall he shall support the authority of the University, and see that its judgements are duly carried into effect.

2. The Master of a Permanent Private Hall shall reside in his Hall during at least six weeks in each term. He shall provide courses of instruction for the undergraduate members of the Hall during at least twenty-four weeks in the academic year, exclusive of the time devoted to any examinations in the Hall.

3. In case of the illness or absence for a sufficient reason of any Master of a Permanent Private Hall the Vice-Chancellor may give him leave to nominate a member of Convocation as deputy from time to time for any period not exceeding a year, such nomination to be subject to the approval of the Vice-Chancellor. The deputy so nominated shall be the vicegerent of the Master in all university business or acts, which may concern the Hall, as well as in the tuition of the students and management of the Hall.

§ 4. *Of the students of Permanent Private Halls*

1. Each Master of a Permanent Private Hall shall keep a register wherein shall be inserted the names of all students whom he may admit to his Hall. At the end of each term he shall transmit to the Registrar of the University a list of all his students, together with the number of days during which each has resided within the Hall in the course of the term. The list shall be in the following form, and signed with his name:

.....Hall,Term
C. D.	has resided within this Hall X days.
E. F.	" " Y days.
etc.	etc.

The Registrar shall preserve this list in his office, and shall also take a copy of it in his books.

2. No undergraduate student of a Permanent Private Hall shall reside in Oxford during term-time outside the walls of the Hall to which he belongs unless he shall have received permission from the Proctors, provided always that the number of students to whom such permission is given shall at no time exceed ten (exclusive of married students who hold a degree of another university) in the case of any Permanent Private Hall.

3. No student shall be absent from the Hall during the night, or shall leave it between midnight and six o'clock a.m., except by express permission of the Master; and if any student shall be so absent or shall come into it after midnight, his name and the time of his coming in shall be entered in a gate-book for which the Master shall be responsible. The Master shall appoint some trustworthy person who shall act as doorkeeper, and shall have charge of the gate-book.

4. The Master shall undertake to pay all fees, dues, and other moneys which may be payable to the University by any member of his Hall.

§ 5. *Of the supervision of Permanent Private Halls*

1. Every Permanent Private Hall shall be under the supervision and control of the Vice-Chancellor and Proctors.

2. The Master of a Permanent Private Hall shall, in the course of the first week after the first day of each Full Term, transmit to the Senior Proctor a list of all the undergraduate members of his Hall, stating at the same time whether they are resident or not; and shall at once notify to the Senior Proctor the names of any members of his Hall who may come into residence either within the Hall or in lodgings after he has sent in such list.

3. The gate-book of a Permanent Private Hall may be called for and inspected at any time by the Vice-Chancellor or either of the Proctors.

TITLE VIII

OF OTHER UNIVERSITY BODIES

Section I. Of the Council of the Colleges

1. There shall be a Council of the Colleges consisting of the Vice-Chancellor and one person appointed by each of the colleges listed in Statt. Tit. VII, Sect. I, cl. 1 for such period as each college shall determine. Linacre College, St. Cross College, and Iffley College shall each have the right to send a representative to each meeting of the Council; these representatives shall receive all the papers received by the representatives of the colleges and shall have the right to speak at meetings of the Council, but they shall not be members of the Council or entitled to vote.

2. The Council of the Colleges shall meet when summoned by the Vice-Chancellor (who shall summon it at least once in each term); it shall also meet if the heads of or members appointed by three or more of the colleges request in writing to the Registrar that it should be summoned.
3. The Council of the Colleges shall have the duty to consider all matters affecting the colleges and other societies and shall have such powers in those matters, in addition to any laid down in the statutes, as Council shall from time to time determine under the provisions of *Statt. Tit. IV, Sect. I, cl. 3* and 4.
4. Every college and other society included in *Statt. Tit. VII* shall be bound by decisions taken by an absolute majority of the members of the Council of the Colleges and by special resolutions under *Statt. Tit. II, Sect. VI, cl. 1 (b)* arising out of a difference between Council and the Council of the Colleges.
5. If a difference arises between the Council of the Colleges and Council over any matter, the Council of the Colleges shall have the right to require Council to submit a special resolution to Congregation under the provisions of *Statt. Tit. II, Sect. VI, cl. 1 (b)*.
6. If the Council of the Colleges shall fail to reply to a question on any matter from Council by the date requested by Council or shall fail to submit a reply which has the support of an absolute majority of its members, Council shall have the right to deem that a difference has arisen over the matter between the Council of the Colleges and Council.
7. The Council of the Colleges shall elect a Vice-Chairman from among its own members to serve for such period as it shall think fit, provided always that he shall cease to be Vice-Chairman if he ceases to be a member of the Council of the Colleges.
8. The Council of the Colleges may set up such committees, with such composition (provided that each committee shall contain at least one member of the Council of the Colleges) and terms of reference, as it shall from time to time think fit.
9. The Council of the Colleges may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on the Council of the Colleges, and may delegate such powers (other than the power to make, amend, or repeal regulations, the power to require Council to refer a point of difference to Congregation, and the power to bind colleges) as it may consider necessary for the discharge of this responsibility, provided always that any such delegations may be

withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the Council of the Colleges of general responsibility for the matters delegated.

Section II. Of the Visitation Board

1. The Visitation Board shall be composed of:

- (1) the Vice-Chancellor,
- (2)-(3) the Proctors,
- (4)-(7) four persons elected by Council,
- (8)-(11) four persons elected by Congregation.

The elected members (who shall be members of the University of the Degree of Master of Arts at the least of not less than ten years' standing as Masters of Arts) shall

- (a) hold office for four years, except such as shall be elected from time to time to fill casual vacancies who shall only hold office for the unexpired portion of the periods for which their predecessors were elected;
- (b) be capable of re-election.

2. If the Vice-Chancellor be from any cause unable to act at any meeting, the chair shall be taken either by the Senior Pro-Vice-Chancellor present, or, if no Pro-Vice-Chancellor be present, by a member of the board elected for the occasion by the members present at the meeting.

3. Five members of the board, inclusive of the Chairman, shall be necessary to constitute a quorum and the Chairman, save as provided in clause 10 below, shall have a second or casting vote.

4. The Vice-Chancellor may, and at the request of any member of the board shall, convene a meeting of the board to consider any matter which falls within its jurisdiction.

5. If the board has reason to suppose that a person included in the Schedule to this statute may have been guilty of misconduct, neglect of the duties of his office, or wilful disobedience to the statutes or other enactments of the University relating to such office, the board may hold an inquiry into the circumstances of the case.

6. The board shall make provision by Standing Orders (which shall not be operative until approved by decree but shall when approved be binding on the board) in regard to its own procedure at any such inquiry.

7. Reasonable notice in writing of the board's intention to hold such an inquiry, of the date fixed for the opening of the inquiry, and of the acts or

omissions with which he is charged, shall be given to the person concerned, or sent to his last known place of abode; provided always that not more than seven days' notice need be given to any person upon whom the notice can be served personally in the United Kingdom.

8. The person concerned shall have the right to appear before the board to make his defence, and shall not, unless in the opinion of the board the circumstances of the case are exceptional, have the right to be represented; provided always that if he fail to appear before the board on the date fixed by the notice under clause 7 above, the board may (unless in its opinion his failure to appear was due to circumstances beyond his control) proceed with the inquiry in his absence.

9. If the board is satisfied that the person concerned has been guilty of misconduct, neglect of the duties of his office, or wilful disobedience to the statutes or other enactments of the University relating to such office, the board may either

- (a) admonish him; or
- (b) suspend him from discharging his duties for a period not exceeding one year, and, either in addition or alternatively to such suspension, order any part of the emoluments of his office not exceeding the amount thereof for one year to be withheld; or,
- (c) deprive him of his office, if in its judgement the gravity of the case shall so require.

For the purposes of this statute the emoluments of an office shall be deemed to include any annual payment or other emolument annexed to it by the statutes of any college, but shall not include the income of a canonry or other ecclesiastical benefice, or any sums applied by the University in paying the premiums on policies under the Federated Superannuation System for Universities.

10. On a motion that a sentence of admonition be pronounced the Chairman shall have a second or casting vote. On a motion that any other sentence be pronounced, if one or more members are absent and the votes of the members present are equally divided, the proceedings shall be adjourned to a later date to be fixed by the Chairman. If the votes of the members present at such adjourned meeting are equally divided, an amendment may be moved that a sentence of admonition be pronounced, and such amendment, if the votes of the members present are equally divided, may be carried by the Chairman's second or casting vote. If no such amendment is carried, no sentence shall be pronounced in the case.

11. A person who has been sentenced by the board to be deprived of his office, or to be suspended from discharging the duties of it, or to be deprived of emoluments, may appeal against the sentence to the Chancellor,

who may confirm, alter, or annul the sentence and whose decision shall be final: provided always

- (a) that notice of such appeal shall be sent both to the Chancellor and to the Registrar within twenty-eight days of the passing of the sentence;
- (b) that a written statement of the grounds of the appeal shall be submitted to the Chancellor and one copy sent to the Registrar within twenty-eight days of the giving of notice of appeal;
- (c) that the Chancellor may, if he is satisfied that the appellant for reasons beyond his own control cannot comply with provisos (a) or (b), grant such extension of time as he may consider reasonable;
- (d) that the Chancellor shall determine by whom and in what proportions the costs of the appeal shall be borne.

12. This statute shall be without prejudice to any power given by the statutes of any college to the Visitor of the college or to the governing body thereof to deprive a professor or reader or holder of a Professorial Fellowship who is a fellow of the college of his fellowship or of any part of the emoluments which he is entitled to receive as fellow for any cause for which any other fellow of the college would be liable to be so deprived.

13. If it be proved to the satisfaction of the board that any of the persons included in the Schedule to this statute is by reason of physical or mental infirmity temporarily unable to discharge his duties, the board may determine that provision shall be made for the discharge of such duties during the period of such incapacity by a competent deputy appointed by the persons who would have appointed to the office if it had been vacant; and such deputy shall receive out of the emoluments of the office such remuneration as the board shall determine: provided always

- (a) that no such appointment of a deputy shall be made for a period exceeding one year without the approval of Council;
- (b) that nothing in this statute shall be deemed to modify the conditions laid down or to be laid down elsewhere concerning the voluntary or compulsory retirement of persons employed by the University.

14. If it be proved to the satisfaction of the board that any of the persons included in the Schedule to this statute is by reason of physical or mental infirmity permanently unable to discharge his duties, the board may relieve him of his office.

15. The Vice-Chancellor shall have power to suspend any of the persons included in the Schedule to this statute from the discharge of his duties for a continuous period not exceeding a vacation and one calendar month

of Full Term, if in his judgement such suspension is necessary in order to protect the interests of the University. Such suspension may be further prolonged while any inquiry into the circumstances of the case is being conducted by the board.

16. Notwithstanding the provisions of this statute, if any examiner shall in the conduct of the examination for which he is appointed so act as in the judgement of the Vice-Chancellor or of the two Proctors to appear unmindful of the obligations of his office and the credit of the University, he shall be removed from his office by the Vice-Chancellor or by the two Proctors, as the case may be.

SCHEDULE

Any person who is employed by the University and who is a member of the Federated Superannuation System for Universities or who would be a member if he had not been exempted under the provisions of *Stat. Tit. X, cl. 1 (h) (ii)*.

Section III. Of the Delegates of the University Press

1. The Delegates of the Press shall consist of
 - (1) the Vice-Chancellor,
 - (2)-(3) the Proctors,
 - (4)-(8) five Perpetual Delegates,
 - (9)-(13) five Ordinary Delegates.
2. Ordinary Delegates shall be members of Convocation appointed by the Vice-Chancellor and Proctors; they shall hold office for seven years and shall be re-eligible.
3. When a Perpetual Delegate dies, resigns, or reaches the age of 75, the Delegates shall choose one of the Ordinary Delegates to replace him as a Perpetual Delegate, so that the number of Perpetual Delegates always remains at five. The vacancy thus ensuing among the Ordinary Delegates shall then be filled under the provisions of clause 2 above.
4. The Delegates shall have charge of the affairs of the University Press, subject to any instructions they may be given by Council.
5. The Delegates may set up such committees, with such composition and terms of reference, as they shall from time to time think fit.
6. The Delegates may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid

on the Delegates, and may delegate such powers (other than the power to make, amend, or repeal regulations) as they may consider necessary for the discharge of this responsibility, provided always that any such delegations may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the Delegates of general responsibility for the matters delegated.

7. The accounts of the Delegates shall be audited according to instructions received from the Delegates by an auditor to be appointed annually by Council. The auditor shall be paid by the Delegates, and shall transmit a certificate as to correctness to the Vice-Chancellor, who on receiving the same shall present it to Council and cause it to be published in the *University Gazette*.

Section IV. Of the Curators of the Bodleian Library

1. There shall be a body of curators who shall have the duty of considering all matters affecting the Bodleian Library and shall have such powers and duties in those matters, in addition to any laid down in the statutes, as the General Board shall from time to time determine under the provisions of Stat. Tit. V, Sect. 1, cl. 4.

2. If at any time the Curators consider that the University is failing to maintain the Bodleian Library as a national and international library, whether because the General Board has failed to give the Curators the necessary powers and resources or for any other reason, they may report on the matter to the Vice-Chancellor, whose decision on the matter shall be final and binding on all parties concerned. The Curators or the Vice-Chancellor may authorize the publication of the report and of the decision in the *University Gazette*.

3. The Curators shall consist of ten members of Congregation, elected (under arrangements made by regulation of the General Board) as to five by Congregation and as to five by the faculty boards each electing one, together with two or three persons with experience in the management of libraries not in Oxford who shall be appointed by the Curators for such periods as they shall think fit; provided always that if the Curators fail to appoint at least two such persons the Vice-Chancellor shall appoint one or two such persons, as may be necessary, for such periods as he shall think fit.

4. The Curators shall elect a chairman from among their own number to serve for such period as they shall think fit, provided always that he shall cease to be chairman if he ceases to be a curator.

5. The Curators may set up such committees, with such composition (provided that each committee shall contain at least one member of the Curators) and terms of reference, as they shall from time to time think fit.

6. The Curators may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on the Curators, and may delegate such powers (other than the power to make, amend, or repeal regulations) as they may consider necessary for the discharge of this responsibility, provided always that any such delegations may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the Curators of general responsibility for the matters delegated.

Section V. Of the Delegacy for Extra-mural Studies

1. There shall be a department for the provision of extra-mural courses of liberal education for adults, not leading to a degree or diploma, which department shall be under the care of a Delegacy as hereinafter provided.

2. The Delegacy shall consist of:

- (1) the Vice-Chancellor;
- (2)-(3) the Proctors;
- (4)-(6) three members of Convocation appointed by Congregation;
- (7)-(8) two members of Convocation appointed by Council;
- (9)-(13) five members, who shall be members of the respective faculties, appointed one by each of the faculty boards;
- (14) the Secretary of the Delegacy;
- (15)-(18) four members appointed by the academic staff of the department from among their own number;
- (19)-(26) eight members, who may or may not be members of Convocation, co-opted by the Delegates after consultation with the various organizations with which they co-operate, in particular the Workers' Educational Association and the Local Education Authorities in the areas in which the Delegacy conducts its work.

3. The arrangements for the election and period of tenure of the Delegate shall be laid down by regulation of the General Board.

4. The Delegates shall have such functions and powers, in addition to any laid down in the statutes, as the General Board shall from time to time determine under the provisions of *Statt. Tit. V, Sect. I, cl. 4.*

5. The Delegates may set up such committees, with such composition and terms of reference, as they shall from time to time think fit.

6. The Delegates may from time to time delegate to any other body or person responsibility for any matter for which responsibility has been laid on the Delegates, and may delegate such powers (other than the power to make, amend, or repeal regulations) as they may consider necessary for the discharge of this responsibility, provided always that any such delegations

may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the Delegates of general responsibility for the matters delegated.

TITLE IX

OF THE OFFICERS OF THE UNIVERSITY

Section I. Of the Chancellor

1. The Chancellor shall be elected by Convocation and shall hold office during his life or until his resignation. He shall be the Chief Officer of the University and shall have such functions and powers as are or shall be assigned to him by the statutes.

2. In the event of the incapacity or absence abroad of the Chancellor, or during a vacancy in the Chancellorship, or on delegation from the Chancellor, the Vice-Chancellor may exercise any of the functions and powers of the Chancellor (except that of nominating his successor).

Section II. Of the High Steward

1. The High Steward shall have such functions and powers as are or shall be assigned to him by the statutes, by the Chancellor, or by decree.

2. The High Steward shall be appointed by the Chancellor and shall hold office until he reaches the age of 75 or until his resignation.

3. If the Chancellor has made no appointment within three months of the office becoming vacant, Council shall make the appointment.

Section III. Of the Vice-Chancellor

1. The Vice-Chancellor shall be the Chief Administrative Officer of the University and shall have such functions and powers as are or shall be assigned to him by the statutes or by Council, whether by decree or otherwise.

2. The Vice-Chancellor shall be *ex officio* chairman of all committees and other bodies of which he is a member, and, notwithstanding any provisions of the statutes concerning the composition of committees and other bodies and the appointment of chairmen and vice-chairmen, the Vice-Chancellor may attend any meeting of any committee or other body set up by or under the authority of the statutes and may take the chair at it if he so wishes, or he may appoint any member of Congregation (whether a member of the

committee or not) to attend any meeting on his behalf and to take the chair if he so directs, provided only that

- (a) he shall not have the right to take the chair or to appoint a chairman in the case of a meeting at which the Chancellor is present;
- (b) he shall not have the right to appoint a chairman of more than one meeting of the General Board or of the Council of the Colleges in any one term.

3. Subject to the provisions of the statutes, the Vice-Chancellor may delegate any of his functions and powers to any member of Congregation, provided always that such delegations may be withdrawn (either generally or in respect of a specific item) at any time and that such delegations shall not relieve the Vice-Chancellor of general responsibility for the matters delegated.

4. The Vice-Chancellor shall hold office for four years, provided that, when a Vice-Chancellor vacates the office before the expiry of his full term of office and at a time other than the end of the academic year, his successor's period shall consist of the remainder of that academic year and four further years.

5. Any member of Congregation shall be eligible for appointment as Vice-Chancellor provided only that he can serve the full period permitted under clause 4 above before reaching the age of 65.

6. No person shall be appointed Vice-Chancellor a second time, except that, if a Vice-Chancellor vacates his office before the expiry of his full term of office, a person who has previously been Vice-Chancellor may be appointed Vice-Chancellor again for one year (or, if the retiring Vice-Chancellor vacates his office at a time other than the end of an academic year, for the remainder of that academic year and one further year). The age-limit in clause 5 above shall not apply to such a second appointment.

7. The Vice-Chancellor shall be nominated by the Chancellor subject to the approval of Congregation, provided always that

- (a) the Chancellor shall not make a nomination without first consulting Council, which shall itself first have consulted a committee consisting of:
 - (1) the Vice-Chancellor in office, or if there is no Vice-Chancellor in office, a Pro-Vice-Chancellor, other than the Vice-Chancellor-designate, appointed by Council,
 - (2)-(7) six members of Council appointed by Council,
 - (8)-(13) the six persons who have most recently been Proctors and who are still members of Congregation, provided always that if more than one meeting is held in connexion with one nomination

the persons under (8)-(13) shall remain those qualified at the time of the first meeting;

- (b) if the Chancellor has made no nomination
 - (i) six months before the period of office of the preceding Vice-Chancellor is due to come to an end by effluxion of time, or
 - (ii) within three months after the preceding Vice-Chancellor vacated his office for reasons other than effluxion of time,
 Council shall, after consultation with the committee, nominate a person to Congregation;
- (c) provided always that a nomination under (a) or (b) shall be deemed accepted unless it is rejected with at least seventy-five members voting in favour of rejection, if Congregation rejects the person nominated under (a) or (b) Council shall, after consultations with the Chancellor and the committee, within two months nominate two persons to Congregation (of whom one may be the person previously rejected) and offer Congregation the choice between them.

8. In the event of the incapacity or absence from Oxford of the Vice-Chancellor, or in the event of a vacancy in the Vice-Chancellorship, one of the Pro-Vice-Chancellors shall be appointed Acting Vice-Chancellor. The appointment shall be made

- (a) by the Vice-Chancellor if the incapacity or absence is unlikely to be longer than two months;
- (b) by the Chancellor if the incapacity or absence is likely to be for longer than two months, or after an appointment under (a) has lasted for two months, or in the event of a vacancy in the Vice-Chancellorship;
- (c) by Council in default of an appointment under (a) or (b).

9. An Acting Vice-Chancellor shall have all the functions and powers of the Vice-Chancellor except the right to sit *ex officio* on the committee set up by clause 7(a) above.

Section IV. Of the Vice-Chancellor-designate

1. Not less than two years before the period of office of a Vice-Chancellor is due to come to an end, a person or persons shall be nominated, by the same procedure as for the nomination of the Vice-Chancellor, to Congregation for appointment as Vice-Chancellor-designate, being the person or persons whom the parties concerned consider at that time to be the proper person to be next nominated for appointment as Vice-Chancellor. The person appointed shall be appointed for the remainder of the period of office of the Vice-Chancellor.

2. The period of office of a Vice-Chancellor-designate shall come to an end on the appointment of a new Vice-Chancellor if this should happen during

the period for which he was appointed, though he may be re-appointed subject to the provisions of clause 3 below.

3. Any member of Congregation shall be eligible for appointment as Vice-Chancellor-designate provided only that he could if appointed serve the full permitted period as next Vice-Chancellor before reaching the age of 65.

4. The Vice-Chancellor-designate shall have such functions and powers as are or shall be assigned to him in the statutes.

Section V. Of the Pro-Vice-Chancellors

1. The Vice-Chancellor-designate shall always be a Pro-Vice-Chancellor.

2. The Vice-Chancellor may appoint any members of Congregation as additional Pro-Vice-Chancellors provided only that the maximum number he may appoint shall be laid down by decree.

3. The Pro-Vice-Chancellors shall have such functions and powers as are or shall be assigned to them by the statutes or by the Vice-Chancellor under the provisions of Sect. III, cll. 2 and 3 above.

Section VI. Of the Proctors and Pro-Proctors

1. There shall be two Proctors who shall be elected annually on the Wednesday in the fourth week of Michaelmas Full Term and shall hold office from the Wednesday in the week after the end of Hilary Full Term.

2. The Proctors shall have such functions and powers as are or shall be assigned to them by the statutes or by Council.

3. Each Proctor shall have the right to see the papers of, and to attend and to speak at any meeting of, any committee or other body set up by or under the authority of the statutes; but he shall not have the right to vote (unless he is a member of the committee), nor shall he be sent the papers of any committee of which he is not a member unless he so requests.

4. Any member of Congregation shall be eligible for election as Proctor provided only that he will have exceeded the age of 29 but will not have exceeded the age of 46 on the day on which he takes up office.

5. The Proctors shall be elected by the colleges and other societies by rotation in the order listed below—the first elections in accordance with this list being those held in 1967:

- | | |
|----------------------------|------------------------|
| (1) Corpus Christi College | (4) University College |
| (2) Somerville College | (5) Linacre College |
| (3) Keble College | (6) St. John's College |

- | | |
|---------------------------|------------------------------|
| (7) Brasenose College | (21) Wadham College |
| (8) St. Hugh's College | (22) St. Catherine's College |
| (9) Hertford College | (23) St. Cross College |
| (10) Balliol College | (24) Queen's College |
| (11) All Souls College | (25) Pembroke College |
| (12) Christ Church | (26) Lady Margaret Hall |
| (13) Magdalen College | (27) St. Edmund Hall |
| (14) St. Hilda's College | (28) St. Peter's College |
| (15) New College | (29) Nuffield College |
| (16) Worcester College | (30) Trinity College |
| (17) St. Antony's College | (31) Jesus College |
| (18) Exeter College | (32) Ifley College |
| (19) Oriiel College | (33) Merton College |
| (20) St. Anne's College | (34) Lincoln College |

6. All members of the electing college or other society who are members of Congregation together with any members of its governing body who are not members of Congregation shall be entitled to take part in the election of the Proctor.

7. The candidate who receives the majority of the votes shall be declared elected. If two candidates obtain an equal number of votes the head of the college or other society or, if he is absent or the headship is vacant, the vicegerent shall have a casting vote. If several candidates are nominated and none obtains a majority of the votes or if the election is not completed in one day and the result announced to the Vice-Chancellor by 9 p.m., the Vice-Chancellor shall within a week appoint as Proctor a member of any college or other society who is qualified under clause 4 above.

8. If a Proctor dies or resigns before the end of his year of office, the head of his college or society, or if he is absent or the headship is vacant, the vicegerent shall within one week appoint a substitute qualified under clause 4 above. If no such appointment is made within a week, the Vice-Chancellor shall appoint a member of any college or other society who is qualified under clause 4 above.

9. The Vice-Chancellor shall have power to settle any question concerning the election of Proctors which is not covered by the preceding clauses in consultation with the head of the college or society entitled to make the election and the head of one other college or society; or, if the Vice-Chancellor is himself the head of the college or society making the election, in consultation with the heads of two other colleges or societies.

10. The Proctor in each year who first became a member of Convocation shall be the Senior Proctor, and the other the Junior Proctor.

11. Each Proctor shall appoint two Pro-Proctors, being members of Congregation not less than 29 years of age, each of whom shall act as deputy for the Proctor appointing him on such occasions as he shall determine.

12. The Proctors may, under the authority of this or any other statute or of a decree, make such regulations for the conduct of junior members as they from time to time think expedient and shall publish such regulations.

13. A member of the University is a junior member until his admission to membership of Convocation.

14. No junior member of the University shall engage in conduct liable to bring the name of the University or any of its members into disrepute or any conduct lacking in respect for any member, officer, or servant of the University or any conduct liable to constitute a serious impediment to the prosecution of his studies in the University.

15. A junior member of the University who engages in any such conduct shall be suitably punished at the discretion of the Proctors or their deputies.

16. A junior member of the University so punished may appeal to an appeal committee. This committee shall be appointed by the Vice-Chancellor and shall consist of a Pro-Vice-Chancellor and two Masters of Arts. The Masters of Arts shall be selected from a panel of not fewer than five Masters of Arts of at least five years' standing, nominated each year by the Vice-Chancellor, provided always that no member of the appeal committee shall, in any individual appeal, be a member of the appellant's college or other society. The committee shall have power to dismiss or allow the appeal, to annul, suspend, reduce, confirm, alter, or increase the penalty imposed, and its decision shall be final.

Section VII. Of the Registrar and Other Officials

1. The Registrar shall be the head of the administrative services of the University and shall have such functions and powers as are or shall be assigned to him by the statutes or by the Vice-Chancellor under the provisions of Sect III, cl. 3, above.

2. The Registrar shall be appointed by Council.

3. The Registrar shall receive the papers of every committee or other body set up by or under the authority of the statutes and may attend and speak (though not vote) at any meeting.

4. The Registrar shall be the secretary of Council and shall also be the secretary of any other committee or body set up by or under the authority of

the statutes if requested by the committee or other body or if instructed by the Vice-Chancellor.

5. The Registrar shall be responsible for the maintenance of the following Registers:

- (a) a Register of Matriculations, which shall contain the particulars concerning all matriculated persons prescribed from time to time by decree;
- (b) a Register of all members of the University in which shall be entered
 - (i) their matriculation;
 - (ii) the passing of any university examination;
 - (iii) any qualification which exempts a candidate from a university examination or from any part thereof or from any requirement as to residence or standing;
 - (iv) any qualification which entitles a candidate to supplicate for a degree;
 - (v) the conferment of any degree;
- (c) a Register of members of Permanent Private Halls;
- (d) a Register of members of Congregation;
- (e) a Register of persons holding the status of Master of Arts or Bachelor of Arts;
- (f) A Register of persons who are not members of the University but who are studying with a view to obtaining a diploma or certificate open to persons who are not members of the University, which shall contain the particulars of those persons prescribed from time to time by decree;
- (g) a Register of all appointments of examiners.

6. The Registrar shall also take charge of the books kept for the registration of Class Lists and of the names of candidates who have satisfied the examiners in any examination.

7. The Registrar shall furnish from the Registers certificates of matriculation, of graduation, and of the results of examinations, on payment of such fees as may be prescribed from time to time by decree. He shall also issue to every undergraduate who has been incorporated a certificate showing his standing and privileges.

8. The Registrar shall receive the names of candidates for university examinations unless in the case of any particular examination Council shall by decree direct that the names be received by some other person.

9. The Registrar shall receive the names of candidates for degrees, and shall ascertain by reference to the Registers in his charge whether the candidates are duly qualified, so far as relates to passing examinations and to standing, to receive their degrees.

10. It shall be the duty of the Registrar to see that the conditions under which the names of candidates for university examinations may be given into him have been satisfied.

11. The Registrar shall each year edit and publish

- (a) the *Oxford University Calendar*, which shall contain such information as Council shall from time to time determine;
- (b) the *Examination Statutes*, which shall contain the statutes, decrees, and regulations in force concerning examinations and related matters;
- (c) the *Statutes, Decrees, and Regulations of the University of Oxford*, which shall contain all the statutes in force together with such decrees and regulations in force as are not included in (b).

12. To assist the Registrar there shall be:

- (a) a Secretary for Administration;
- (b) a Secretary of Faculties;
- (c) a Secretary of the Chest Committee of Council;
- (d) a Surveyor to the University;
- (e) such other staff as the Registrar shall, with the approval of the Vice-Chancellor, from time to time consider necessary.

13. The officials in clause 12 above shall perform such duties as the Registrar shall direct, provided always that

- (a) the Secretary of Faculties shall act as secretary to the General Board;
- (b) the Secretary to the Chest Committee of Council shall act as secretary to that committee and shall be the accounting officer for the whole University (and in this latter capacity shall have the right to report direct to the Vice-Chancellor whenever he considers it necessary).

14. The Registrar may delegate any of his functions and powers to any of the officials in clause 12 above, provided always that such delegations may be withdrawn (either generally or in respect of a specific item) at any time, and that such delegations shall not relieve the Registrar of general responsibility for the matters delegated.

15. The Secretary for Administration, the Secretary of Faculties, the Secretary of the Chest Committee of Council, and the Surveyor to the University shall be appointed by Council, after consultation with the Registrar and in the case of the Secretary of Faculties with the General Board. The other staff in clause 12 above shall be appointed by the Vice-Chancellor after consultation with the Registrar.

16. The Vice-Chancellor shall always designate as 'Deputy Registrar' the Secretary for Administration or the Secretary of Faculties or the Secretary of the Chest Committee of Council or the Surveyor to the University, and the official so designated shall be Acting Registrar (and shall have all the

functions, powers, and duties of the Registrar) in the absence or incapacity of the Registrar or during a vacancy in the Registrarship.

TITLE X

OF THE CONDITIONS OF SERVICE OF PERSONS EMPLOYED BY THE UNIVERSITY

1. The numbers of persons employed by the University, their conditions of service, and their method of appointment shall be determined, subject to the provisions of the statutes, from time to time by Council, provided always that

- (a) the three main grades of academic staff shall be professors, readers, and lecturers;
- (b) at least two persons who are not members of Congregation shall always take part in the election to a professorship or readership other than an *ad hoc* readership;
- (c) all full-time professors shall be paid the same salary, though this shall not prevent the payment in addition of allowances, which may be pensionable, for special responsibility;
- (d) the university salaries of lecturers shall be paid in accordance with scales related to age;
- (e) arrangements shall be made by Council under which all professors, readers, lecturers, and holders of other posts approved for this purpose by Council shall be entitled to apply for one term of leave for every six terms of service;
- (f) every full-time professor, reader, lecturer, and holder of other posts approved for this purpose by decree shall be entitled to hold a fellowship in a college or other society;
- (g) every full-time professorship, and every readership approved for this purpose by decree, shall be allocated from time to time by Council to a college or other society, and the successive holders of that professorship or readership shall be a fellow of that college or other society; the college or society of allocation shall have the right to have two representatives on the board of election for the professorship or readership;
- (h) all persons employed by the University shall be subject either to the Federated Superannuation System for Universities or (if they are not eligible to become a member of that System) to a Pension Scheme managed by the University, and shall be entitled to the benefits of any scheme for the supplementation of superannuation benefits that may be applicable to universities generally, provided that
 - (i) Council shall determine in any cases of doubt, but having regard

- to the practice of universities generally, whether a person is eligible to become a member of the Federated Superannuation System for Universities;
- (ii) Council may exempt any person from the need to be subject to either of the two pension schemes above on account of the short-term or part-time nature of his employment, or if he is subject to an alternative scheme approved by Council, or if he is the holder of a professorship to which a canonry is annexed and he elects not to join the scheme;
- (j) every member of the Federated Superannuation System for Universities shall retire not later than the 30 September next following his 67th birthday, and every member of the University's Pension Scheme shall retire not later than the 31 July following his 65th birthday, provided always that:
- (i) a person whose birthday falls on 30 September or 31 July shall retire not later than his 67th or 65th birthday as the case may be;
- (ii) any person may elect to retire at any time after his 60th birthday;
- (iii) Council may make arrangements to provide for the continued employment in special cases of a person who wishes to remain in the employment of the University and whose services for the University it desires to retain, provided always that no person shall continue in the regular employment of the University after the 30 September on or next following which he reaches the age of 70;
- (iv) any person subject to another retiring age under the statutes as they stood on the day before this statute was approved by Her Majesty in Council shall remain subject to that retiring age so long as he would have remained subject to it under those statutes.

2. No official of the University or any other person employed by the University or working in or in connexion with any department of or under the control of the University shall in connexion with any invention, discovery, or patent, or (except under the authority of the Delegates of the Press, in matters falling within their jurisdiction) process, or manufacture have authority to make any representations on behalf of the University or to enter into any contract on behalf of the University or to be concerned in any transaction whatsoever in connexion therewith on behalf of the University except with the express consent of Council. No consent given by Council under the provisions of this clause shall be operative until a copy of the resolution of Council, certified by the Registrar, shall have been delivered to such official or such other person concerned.

TITLE XI

OF MATRICULATION, RESIDENCE, DEGREES, DIPLOMAS,
CERTIFICATES, AND EXAMINATIONS

1. No person shall be matriculated as a member of the University unless he shall first have been made a member of a college or other society, and no person shall continue to be a member of a college or other society unless he is presented for matriculation as a member of the University within a period laid down by decree or regulation.

2. No person shall be matriculated as a member of the University unless he has the qualifications which shall be laid down by decree or regulation.

3. The following degrees shall be conferred by the University:

Doctor of Divinity	Bachelor of Divinity
Doctor of Civil Law	Bachelor of Civil Law
Doctor of Medicine	Bachelor of Medicine
Doctor of Letters	Bachelor of Surgery
Doctor of Science	Bachelor of Letters
Doctor of Music	Bachelor of Science
Doctor of Philosophy	Bachelor of Music
Master of Arts	Bachelor of Philosophy
Master of Surgery	Bachelor of Arts

4. The University shall award such diplomas and certificates as may be provided for by decree or regulation. They may be made open to persons who are not members of the University.

5. The periods of residence and the qualifications to be attained for ordinary degrees and for diplomas and certificates shall be laid down by decree or regulation, provided always

- (a) that no person shall be admitted to any ordinary degree unless he has at some time resided in Oxford as a member of the University for at least six terms, except that Council may in special cases dispense a person from up to three terms of residence on such conditions as it shall think fit;
- (b) that the general nature of the qualifications to be attained for the Degree of Bachelor of Arts shall consist of the passing of one part of the First Public Examination and one part of the Second Public Examination, the parts of the examinations being:

First Public Examination

- (1) Honour Moderations in Greek and Latin Literature;
(2) Honour Moderations in Mathematics;

- (3) Honour Moderations in Theology;
- (4) Honour Moderations in Biochemistry;
- (5) Honour Moderations in Physics, Mathematics, and Engineering Science;
- (6) Law Moderations;
- (7) Preliminary Examination in Natural Science;
- (8) Preliminary Examination for Geography;
- (9) Preliminary Examination for Modern Languages;
- (10) Preliminary Examination for Modern History;
- (11) Preliminary Examination for English Language and Literature;
- (12) Preliminary Examination in Oriental Studies;
- (13) Preliminary Examination in Classical (Greek and Latin) Languages;
- (14) Preliminary Examination for Theology;
- (15) Preliminary Examination for Philosophy, Politics, and Economics;
- (16) Preliminary Examination in Music;
- (17) Preliminary Examination for Psychology, Philosophy, and Physiology;
- (18) Preliminary Examination in Physiology;
- (19) Preliminary Examination in Biology;
- (20) Preliminary Examination in Geology.

Second Public Examination

- (1) Honour School of Literae Humaniores;
- (2) Honour School of Mathematics;
- (3) (i) Honour School of Natural Science (Physics);
(ii) Honour School of Natural Science (Chemistry);
(iii) Honour School of Natural Science (Animal Physiology);
(iv) Honour School of Natural Science (Zoology);
(v) Honour School of Natural Science (Botany);
(vi) Honour School of Natural Science (Geology);
(vii) Honour School of Natural Science (Engineering Science);
(viii) Honour School of Natural Science (Biochemistry);
(ix) Honour School of Natural Science (Metallurgy);
- (4) Honour School of Jurisprudence;
- (5) Honour School of Modern History;
- (6) Honour School of Theology;
- (7) Honour School of Oriental Studies;
- (8) Honour School of English Language and Literature;
- (9) Honour School of Modern Languages;
- (10) Honour School of Philosophy, Politics, and Economics;
- (11) Honour School of Geography;
- (12) Honour School of Agriculture;
- (13) Honour School of Forestry;
- (14) Honour School of Psychology, Philosophy, and Physiology;
- (15) Honour School of Music;

- (16) Honour School of Engineering Science and Economics;
- (17) Pass School.

6. Council shall make arrangements by decree under which members of the Universities of Cambridge and of Dublin may be incorporated as members of this University (that is to say, be admitted to the same degree or position in this University as that to which they have attained in their former university), provided always that Council shall have power to determine

- (a) the members and classes of members of the Universities of Cambridge and of Dublin to which this privilege shall be open;
- (b) the conditions upon which the privilege shall be granted in each case.

7. Council may make arrangements by decree under which the status of Master of Arts or of Bachelor of Arts may be given to such persons, under such conditions, as it may determine.

TITLE XII

OF COLLEGE CONTRIBUTIONS AND PAYMENTS TO COLLEGES

Section I. Of College Contributions and their Distribution

1. In this section and in the Appendix hereto the following expressions have where the context admits the meanings assigned to them respectively in this clause, that is to say:

- (a) 'the scheme' means the scheme described in clause 2 below;
- (b) 'the fund' means the fund constituted by the contributions to be paid by the contributing colleges;
- (c) 'the committee' means the College Contributions Committee;
- (d) 'college' means
 - (i) any of the colleges listed in *Stutt. Tit. VII, Sect. I, cl. 1*, and
 - (ii) any foundation which Council shall by a decree which has been approved by the Council of the Colleges or directed to be made by a special resolution of Congregation declare to be a college for the purposes of the scheme;
- (e) 'statutory endowment income' means income calculated in accordance with the rules set out in the Appendix hereto;
- (f) 'contributing colleges' means colleges whose statutory endowment income for the time being exceeds £40,000 a year;
- (g) 'receiving colleges' means colleges which are to receive payments under the provisions of clauses 2 or 3 below;
- (h) 'the societies' means
 - (i) the societies known as Linacre College, St. Cross College, and Ifley College, and

- (ii) such other societies as Council shall by a decree which has been approved by the Council of the Colleges or directed to be made by a special resolution of Congregation declare to be societies for the purpose of the scheme;
- (i) 'year' means a year beginning on 1 August and ending on 31 July following;
- (j) 'the commencement of the scheme'
 - (i) in relation to the colleges listed in *Statt. Tit. VII, Sect. I, cl. 1*, means 1 August 1967 and
 - (ii) in relation to any other college means the date on which it becomes a college for the purposes of the scheme;
- (k) 'initial income' in relation to any college means the average annual statutory endowment income of that college for its two financial years ending on or last before the commencement of the scheme;
- (l) 'land' includes buildings, easements, and sporting rights;
- (m) 'agricultural land' means land used for agricultural purposes and includes sporting rights, and 'non-agricultural land' means any other land.

2. The principal object of the scheme is to build up the endowments of all those colleges whose initial income was less than £40,000 a year by means of grants out of a fund to be constituted by payments to be made each year by those colleges whose statutory endowment income is for the time being in excess of that figure. Under the scheme each receiving college is intended to receive out of the fund payments amounting in the aggregate to such a capital sum as if invested at 6 per cent. per annum simple interest would produce the difference between (i) the amount of the college's initial income and (ii) the figure of £40,000.

3. A subsidiary purpose of the scheme is to enable grants for income purposes to be made from the fund to colleges and societies upon the recommendation of the committee.

4. A receiving college shall become also a contributing college if and whenever its statutory endowment income exceeds £40,000, but it shall remain a receiving college until it has received the whole of the capital sum referred to in clause 2 above unless in the meantime either it expressly waives its claims or Council and the Council of the Colleges on the recommendation of the committee consider that it has received benefactions from other sources of such amount as to make it unreasonable for further payments to be made to it under the scheme.

5. The committee shall have the duty of

- (a) administering the scheme and collecting the contributions of the contributing colleges to the fund;

- (b) making recommendations annually to Council as to the allocation of the fund or any part thereof to and between the receiving colleges and societies; and
- (c) keeping the working of the scheme under constant review and making recommendations in respect thereof and reporting thereon to Council not less often than once in every five years.
6. The committee shall have power
- (a) to call for all such accounts, documents, and information as the committee may from time to time think it desirable to have from any college or any of the societies; and
- (b) to determine conclusively all questions and matters of doubt arising as to the ascertainment of the statutory endowment income of any college at any time or of the amount payable to the fund by any contributing college in respect of any year or (subject to the provisions of *Statt. Tit. 1, cl. 2*) otherwise howsoever in respect of the scheme.
7. Each contributing college shall as soon as possible after the end of each year and in any case before the 31 December next following pay into the fund a sum calculated as follows:

In respect of the first £40,000 of its statutory endowment income . . .	Nil
In respect of the next £10,000 . . .	5 per cent. thereof
In respect of the next £25,000 . . .	10 per cent. thereof
In respect of the next £25,000 . . .	15 per cent. thereof
In respect of the next £50,000 . . .	20 per cent. thereof
In respect of the remainder . . .	25 per cent. thereof

8. The allocation of the fund to and between the receiving colleges and the societies or any of them shall be made annually by decree after Council has considered the recommendations made by the committee.

APPENDIX

Rules for ascertaining the statutory endowment income of a college

- General rule.* All receipts of the nature of income shall be included without any exclusions or deductions except as mentioned below.
- Particular instances.*
 - Any income tax recoverable by a college shall be included if it was paid or deducted in respect of income which was itself statutory endowment income.
 - Underwriting commissions earned by a college and royalties payable to college in respect of any copyright shall be included.

- (c) The full amount of the rent payable to a college according to the terms of any lease or tenancy agreement shall be included and no deduction shall be made for any rent which may be irrecoverable or which may be waived by a college (whether or not because of the carrying out by the tenant of any works or the doing by him of any act which he was not under any legal obligation to carry out or do).
- (d) If a college retains agricultural land unlet and uses it for agriculture, a fair rent shall be notionally attributed to it, but the standard deduction under para. 4 below shall be allowed.
- (e) If a college allows a member of the college or a person employed by it to occupy non-agricultural land outside the curtilage of the college on the basis that a reduction is made in his emoluments from the college in respect of such occupation, the amount by which his emoluments are reduced shall be treated as rent, but the standard deduction under para. 4 below shall be allowed.
- (f) A quarter of the proceeds of the sale of timber and a third of the proceeds of any minerals or mineral rights belonging to a college shall be treated as statutory endowment income.
- (g) Receipts which under the provisions of the Universities and College Estates Acts of 1925 and 1964 are required to be treated as capital moneys shall not be treated as statutory endowment income.
- (h) Income of sinking funds established under Section 29 of the Universities and College Estates Act, 1925 (as amended) and approved by the committee shall not be treated as statutory endowment income.
- (i) Income of a bona fide pension scheme conducted or contributed to by a college and approved by the committee shall not be treated as statutory endowment income.
- (j) Commissions payable to a college in respect of insurances effected by it on its own behalf shall not be included.

3. *General exclusions.* Statutory endowment income shall not include any money received by a college (a) from carrying out its functions as an institution for education and research or (b) (except as mentioned below) from the use or letting of land within the curtilage of the college or land used by the college directly in connexion with those functions. Under (a) there shall be excluded from statutory endowment income all fees, dues, establishment charges, and charges for meals paid to the college by its members. Under (b) there shall normally be excluded payments received by the college for the use of college buildings for conferences or for the use of its sports facilities by outsiders when not required by its own members; but there shall be included payments received by the college for the use of college buildings or of sports facilities under arrangements which in the opinion of the committee give the user virtually exclusive use for a substantial period.

4. *Voluntary gifts.* Voluntary gifts, whether of a single sum or recurring, shall not be treated as statutory endowment income, but any income resulting from the investment of such gifts shall be so treated. However, where a gift takes effect as a legal or equitable assignment of a right to income of an income-producing asset, the income so assigned shall be treated as statutory endowment income.

5. *Income received by a college as sole trustee.* All income of a trust of which a college is sole trustee shall (whether applied or retained or accumulated) be treated as statutory endowment income except as provided in para. 7 below.

6. *Payment or application of money by trustees of trusts other than trusts of which the college is sole trustee.* In the case of a payment by trustees to a college or the application by trustees of money for any purpose of a college the moneys paid or applied shall not be treated as statutory endowment income in so far as they are paid or applied out of moneys which are capital in the hands of the trustees. Where the moneys are paid or applied out of moneys which are income in the hands of the trustees, then they shall be treated as statutory endowment income if (but only if) the college or some purpose of the college was the named or described beneficiary or (otherwise than solely as being a college of a university or of Oxford University) one of the named or described beneficiaries under the instrument or instruments creating the trust.

7. *Income of trusts applicable for external purposes.* If any income receivable by the college under the terms of any trust must under the trust be applied for some purpose wholly outside the objects of the college, then (whether the college is or is not the trustee of the trust) any income which is so applicable and is so applied shall be disregarded in calculating statutory endowment income.

8. *Permissible deductions*

- (a) *Standard deduction.* There shall be allowed a standard deduction of 20 per cent. in respect of the full amount of rents from agricultural land, and from non-agricultural land which is let upon terms that the tenant is not responsible for any structural repairs.
- (b) *Deductions in respect of leaseholds.* In the case of leasehold and held by a college there shall be deductible
 - (i) any rent paid by the college and
 - (ii) any annual sum which is during the whole period of the lease applied or to be applied by the college for the purpose of recouping any premium paid by the college on the granting of the lease if such recoupment takes the form of either creating a sinking fund calculated on a $3\frac{1}{2}$ per cent. table or taking out and keeping up a leasehold redemption policy.
- (c) *Deductions for mortgage interest.* Interest paid by a college in respect

of borrowing secured by a legal charge on any immovable property of the college shall be deductible, but no interest in respect of any other borrowing by the college shall be deductible.

- (d) *Exceptional obligations.* If a contributing college makes to the committee a written application on the ground that its endowment income or some part thereof is burdened by some charge or obligation of an exceptional nature in respect of which a deduction ought fairly to be made, the committee shall consider such application and may in its discretion decide what deduction (if any) shall be allowed to the college in respect of such charge or obligation.

Section II. Of the Accounts of the Colleges

1. As soon as may be after 31 July in each year every college shall prepare and submit for examination by an auditor or auditors statements which in respect of the financial year ended on that date

- (a) give a true and fair view of
- (i) the income of the college from all sources, the expenditure of a revenue nature properly chargeable against such income, and the extent by which in total such income exceeded or fell short of such expenditure;
 - (ii) the allocation of the aforesaid income and expenditure as between
 - (A) Endowment
 - (B) Education and Research
 - (C) Housekeepingin accordance with the provisions of this statute, showing the resultant surplus or deficit in each case;
 - (iii) the nature and extent of all other changes in the balances of the funds, other than invested balances of capital and trust funds, administered by the college (provided that in relation to the revenue transactions of trust funds administered for purposes wholly external to the college it shall suffice to show only the amount by which the income exceeded or fell short of the expenditure);
 - (iv) the assets and liabilities by which the aforesaid balances were represented at the end of the financial year;
- (b) show the computation of the statutory endowment income and of the liability for, or as the case may be the exemption from, college contribution.

2. The aforesaid statements

- (a) shall be prepared so as to conform in all material respects with the specimen statements in the Schedule to this statute;
- (b) shall contain not less information than is provided for in those specimen statements;

- (c) except in relation to the first financial year to which this statute applies, shall include for comparison in the statements numbered I, III, IV, V, and VII the corresponding amounts relating to the preceding financial year.
3. For the purpose of clause 1 (a) (ii) above
- (a) income and expenditure shall be allocated in accordance with the heads shown in the relevant specimen statements in the Schedule hereto;
 - (b) expenditure under heads which are shown in more than one of these statements shall be apportioned between them on such bases as are approved by the College Accounts Committee either generally or in relation to a particular college;
 - (c) the amounts of the respective contributions to the Endowment Account from the Education and Research Account and the House-keeping Account towards expenditure on college premises shall be computed in such manner as is prescribed by the College Accounts Committee either generally or in relation to a particular college.
4. The auditor or auditors to whom the statements are submitted shall
- (a) be a member or members, or a firm all of whose partners are members, of one or more of the following professional bodies, namely
The Institute of Chartered Accountants in England and Wales
The Institute of Chartered Accountants of Scotland
The Association of Certified and Corporate Accountants
The Institute of Chartered Accountants in Ireland;
 - (b) report whether in his or their opinion
 - (i) the statements comply with the provisions of this statute;
 - (ii) the statutory endowment income and the amount payable as college contribution have been correctly computed.
5. Not later than 1 December in each year, the statements and the report of the auditor or auditors thereon shall be presented to the College Accounts Committee, which shall thereupon order their publication within the University.
6. The College Accounts Committee shall have the power
- (a) to call for such explanations, whether from a college or from a college's auditor or auditors, of matters contained in the statements presented to it as it may consider necessary;
 - (b) subject only to the provisions of *Statt. Tit. I, cl. 2*, to determine conclusively all questions and matters of doubt arising out of the operation of this statute;
- and shall have the duty of reporting to Council on the operation of this statute not less often than once in every five years.

SCHEDULE

I. CONSOLIDATED REVENUE STATEMENT

YEAR ENDED 31 JULY

	£	£
INCOME		
From endowments and other funds:		
Net income as shown in Statement III	
From fees, dues, and charges (including room rents)	
Less: Collected on behalf of the University	
	-----
From grants and donations:		
<i>(Specify under main heads)</i>	
	-----
From other sources:		
<i>(Specify under main heads)</i>	
	-----

Total income		£

EXPENDITURE		
For the college's own purposes:		
Other than on premises:		
Education and Research (Statement IV)	
Housekeeping (Statement V)	
On college premises (Statement III)	
	-----
For other purposes (Statement III):		
College contribution	
Other payments	
	-----

Total expenditure		£

SURPLUS(DEFICIT) FOR YEAR carried to Statement VI		
Trust funds	
Reserves and special funds	
Revenue account	
	-----	£

Attributable to:		
Endowment (Statement III)	
Education and Research (Statement IV)	
Housekeeping (Statement V)	
	-----	£

II. STATUTORY ENDOWMENT INCOME AND COLLEGE CONTRIBUTION

YEAR ENDED 31 JULY

Note. All terms used in this statement are to be interpreted in accordance with the definitions and provisions contained in *Stat. Th. XII, Sect. 1.*

GROSS INCOME	£	£
<i>(Include under this head all amounts which fall to be brought into account by virtue of paragraphs 2 to 7 of the Appendix to Stat. Th. XII, Sect. 1.)</i>		
From all relevant sources except trusts of which the college is not sole trustee:		
Rent:		
Agricultural land		. . .
Non-agricultural land:		
Let on terms that the tenant is not responsible for any structural repairs		. . .
Let on other terms		. . .
Income from timber		. . .
Income from minerals and mineral rights		. . .
Interest and dividends		. . .
Underwriting commissions		. . .
Copyright royalties		. . .
Other income		. . .
<i>(Specify under main heads)</i>		. . .
		. . .
Less: Amount (if any) of income included above which has to be appropriated to sinking funds established, with the approval of the College Contributions Committee, under Section 29 of the Universities and College Estates Act, 1945 (as amended) but not separately invested	. . .	
Amounts which the college as sole trustee applied during the year for purposes wholly outside the objects of the college out of the income, and in compliance with the terms, of trusts of which the income is included above as being in part applicable for the benefit of the college
		. . .
From trusts of which the college is not sole trustee:		
Income paid to the college by the trustees or applied by them to any purpose of the college		. . .
		. . .
Total of gross income from endowments and other sources as shown in Statement III		. . .
PERMISSIBLE DEDUCTIONS		
Standard deduction on agricultural rents, and on non-agricultural rents where tenant not responsible for any structural repairs— $\frac{1}{10}$ at 20%		. . .
In respect of leaseholds:		
Rent payable		. . .
Amortisation of lease premiums		. . .
Mortgage interest		. . .
Allowances for exceptional obligations		. . .
		. . .
STATUTORY ENDOWMENT INCOME		£ . . .
CONTRIBUTION PAYABLE		
On £40,000		Nil
On £ . . . at 8%		. . .
On £ . . . at 10%		. . .
On £ . . . at 12%		. . .
On £ . . . at 20%		. . .
On £ . . . at 25%		. . .
		. . .
£ . . .		£ . . .

III. ENDOWMENT ACCOUNT

YEAR ENDED 31 JULY

INCOME	£	£
Gross income from endowments and other sources as shown in Statement II Surplus(deficit) on horse farms and farms, sporting rights, etc., is based after deducting rental value included in gross income above and any relevant expenses not taken into account below		. . .
		. . .
		. . .
Less: Expenses of obtaining that income:		
Rent, rates, taxes, and insurance (for commission)	. . .	
Repairs, maintenance, and amortization	. . .	
Agency, management, and administration	. . .	
Donations and subscriptions in connection with estates	. . .	
Other expenses	. . .	
(Give details of any material amounts)	. . .	

Net income as shown in Statement I		. . .
Less: Amount of net income of trust funds available only for expenditure dealt with in Statements IV or V—transferred to:		
Statement IV	. . .	
Statement V	. . .	

AMOUNTS PAYABLE OUT OF ABOVE NET INCOME OTHERWISE THAN FOR THE COLLEGE'S OWN PURPOSES		
College contribution (Statement II)	. . .	
Donations and subscriptions:		
For university objects	. . .	
Other	. . .	
Living	. . .	
Maintenance of schools	. . .	
Other	. . .	
(Give details as appropriate)	. . .	

BALANCE AVAILABLE FOR THE COLLEGE'S OWN PURPOSES		£ . . .
EXPENSES OF COLLEGE PREMISES AND AEDES ANNEXAE		
(Exclude among these expenses the wages, national insurance, etc., of college maintenance staff and the cost of materials used by them)		
Repair and maintenance of fabric and exterior of buildings (including any necessary amortization and any allocation to a fund for major repairs)	. . .	
Upkeep of gardens and grounds	. . .	

All other building repairs and maintenance (including interior redecoration)	. . .	
Rent, rates, taxes, and insurance (for commission)	. . .	

Less: Contribution from Statements IV and V:		
For upkeep of fabric, gardens, and grounds (based on standard formulae)	. . .	
For other expenses (based on actual expenditure)	. . .	

		£ . . .
SURPLUS(DEFICIT)		£ . . .

IV. EDUCATION AND RESEARCH ACCOUNT

YEAR ENDED 31 JULY

	£	£
INCOME		
Fees (other than those collected on behalf of the University):		
Admission	. . .	
Tuition	. . .	
Degrees	. . .	
Library	. . .	
Other	. . .	
	-----	. . .
Room rents, etc., for accommodation in college of fellows, college officers, and others whose remuneration is chargeable to this account (including amounts recently remitted by adjustment in scale of remuneration)		. . .
Amount of trust fund income available only for expenditure dealt with in this account (transferred from Statement III)		. . .
Research grants:		
From the University	. . .	
From other Oxford colleges	. . .	
From outside sources	. . .	
	-----	. . .
Other grants and contributions:		
From the University	. . .	
From other Oxford colleges	. . .	
From outside sources	. . .	
	-----	. . .
Other income relating to this account (<i>Net of any under state funds</i>)
	-----	. . .
Total income		£. . .

EXPENDITURE		
<i>(In allocating stipends, salaries, and wages to the relevant heads of expenditure below, include national insurance, pensions, and pension contributions, allowances, and rent ultimately recovered by adjustment in scale of remuneration)</i>		
Head of college		. . .
Fellows, tutors, and lecturers		. . .
Common Table		. . .
Library		. . .
Research studentships, scholarships, exhibitions, prizes, and grants:		
Provided from trust funds	. . .	
Provided otherwise	. . .	
	-----	. . .
Other tuition and research expenses (including research assistants)		. . .
Examination and examination expenses (including fees paid to the Oxford Colleges Admissions Office)		. . .
Captains and chapel services		. . .
College entertainments		. . .
Subscriptions and donations to the college's own academic objectives		. . .
Services relating to accommodation and equipment (but not to catering applicable to this account):		
Domestic staff	. . .	
Heat, light, and water	. . .	
Laundry and cleaning	. . .	
Repair, renewal, insurance (for completion), and depreciation of furniture and equipment	. . .	
	-----	. . .
Administration:		
College officers and others	. . .	
Office and clerical staff	. . .	
Office expenses	. . .	
	-----	. . .
Other expenses		. . .
	-----	. . .
College premises:		
Contribution to Statement III for repair and maintenance, rent, rates, taxes, and insurance		. . .

Total expenditure		£. . .

SURPLUS(DEFICIT)		£. . .

V. HOUSEKEEPING ACCOUNT

YEAR ENDED 31 JULY....

	£	£
INCOME		
Dues and establishment charges		...
Charges for accommodation, meals, and service (Exclude any room costs taken into account as income in Statement IV)		...
Sales from battery and stores		...
		...
Note: Charged to:		
Members and employees of the college	...	
Other colleges	...	
Others (conferences, etc.)	...	
	<u>£</u>	
Amount of trust fund income available only for expenditures dealt with in this account (transferred from Statement III)		...
Charges to other accounts:		
Statement III:		
Entertainment of tenants and others	...	
Statement IV:		
Common Table	...	
College entertainments	...	
Other income relating to this account (Specify under main head)
		...
Total income		<u>£</u>
EXPENDITURE		
(In allocating salaries and wages to the relevant heads of expenditure below, include national insurance, pensions, and pension contributions)		
Supplies consumed (for sale of waste)		...
Outside caterers' and other colleges' charges		...
Domestic staff		...
Heat, light, and water		...
Laundry and cleaning		...
Repair, renewal, insurance (for commission), and depreciation of furniture and equipment		...
Administrations:		
College offices and others	...	
Office and clerical staff	...	
Office expenses	...	
Other expenses		...
		...
College premises:		
Contribution to Statement III for repair and maintenance, rent, rates, taxes, and insurance		...
Total expenditure		<u>£</u>
SURPLUS(DEFICIT)		<u>£</u>

VI. SUMMARY OF TRANSACTIONS AFFECTING ACCUMULATED BALANCES

YEAR ENDED 31 JULY

BALANCES AT BEGINNING OF YEAR (including forward balances of trust funds and capital account)	Trust funds		Capital account	Reserve and special funds	Reserve account	Total
	Only for Large Universities and Colleges	Other				
	£	£	£	£	£	£
ADD:						
Net proceeds of sale of surplus
Net proceeds of sale and redemption of securities of trust funds and capital account
Surplus (deficit) of income for the year
Trust funds only for purposes which are outside the subjects of the college
College Contributions Committee, under license of the University and College Estates Act, 1931 (in amount)
Other income (in amount)
Interest received on investments
Interest received—amounts added:						
As to sums of charges made in arriving at amounts of surplus (deficit) of income for the year
Other
Other receipts (Spent)
DEDUCT:						
Cost of purchase and improvement of estates
Cost of purchase of securities for trust funds and capital account
Cost of additions and improvements to college premises
Repayments out of fund for major repairs to college premises
Interest, sundry amounts deducted otherwise than in arriving at surplus (deficit) of income for the year
Other payments (Spent)
BALANCES AT END OF YEAR (including forward balance of trust funds and capital account)

VII. STATEMENT OF BALANCES

YEAR ENDED 31 JULY....

	£	£
Trust funds (excluding amounts invested) held and administered by the college: Only for purposes wholly outside the objects of the college	. . .	
Wholly or partly for the benefit of the college	. . .	
	<hr/>	
Capital account (excluding amount invested)		. . .
Reserves and special funds		. . .
Revenue account		. . .
		<hr/>
		<u>£. . .</u>
Represented by:		
ASSETS		
Cash in hands of officers and servants		. . .
Balances with bankers		. . .
Deposits other than with bankers		. . .
Investments (other than of trust funds and capital account)		. . .
NOTE: Market value	£. . .	
	<hr/>	
Debts due to the college:		
Bills	. . .	
Rents	. . .	
Other	. . .	
	<hr/>	
Income tax recoverable		. . .
Stocks and stores		. . .
Furniture and equipment		. . .
		<hr/>
		. . .
LIABILITIES		
Caution money	. . .	
Bank overdraft	. . .	
Loans	. . .	
Unexpended balances of grants for specific purposes	. . .	
Other creditors	. . .	
	<hr/>	
		<u>£. . .</u>

Section III. Of Grants and Loans to Colleges

1. Council shall annually distribute £80,000 from the University General Fund equally between the colleges listed in *Statut. Tit. VII, Sect. I, cl. 1* as a contribution towards the cost of the maintenance of buildings and services from which the University derives advantage.

2. The amount standing in the 'Fund earmarked for loans to colleges' in the Common University Fund on the day on which this statute is approved by Her Majesty in Council shall be set aside to form a fund from which loans may be made by Council to colleges listed in *Statut. Tit. VII, Sect. I, cl. 1* for such building purposes, and on such conditions, as Council shall determine; and all repayments of, and payments of interest on, loans made from the fund before the approval of this statute shall be paid into the new fund.

Temporary provision

3. The amount standing in the Common University Fund on the day on which this statute is approved by Her Majesty in Council other than the amount referred to in clause 2 above shall be added to the fund set up by Section I above.

TITLE XIII**OF OTHER MATTERS WHICH REQUIRE TO BE GOVERNED BY
STATUTE****Section I. Of the Sites and Buildings of the University**

No allocation for university purposes of a site the area of which exceeds a quarter of an acre or of a building the overall floor area of which exceeds 6,000 square feet shall be made unless approved by a special resolution of Congregation.

Section II. Of the Numbers of the University

Council shall from time to time put special resolutions to Congregation fixing upper limits on the number of persons who may normally in any Michaelmas Term

- (a) be matriculated with the intention of reading for the Degree of Bachelor of Arts;
- (b) be permitted to start a course leading to any other university qualification (including a second Honour School).

If in any Michaelmas Term either of the upper limits are exceeded, Council may put forward a special resolution increasing the permitted limit or limits. If this resolution is rejected or if Council decides not to put forward a resolution, Council shall take such steps as it may consider necessary to ensure that the upper limits are not exceeded in the following Michaelmas

Term. Nothing in this clause shall prevent Council from imposing such restrictions as it may from time to time consider necessary in the light of the facilities available in the University on the numbers that may be admitted to courses in particular subjects.

Section III. Of the Composition of Committees

1. Throughout this section the term 'committee' shall comprise every body, other than Congregation and Convocation, set up by or under the authority of the statutes.
2. No person who has exceeded the age of 70 years shall be appointed a member of a committee, provided that a member of a committee who is over the age of 70 years but has not attained the age of 75 years at the time when the period for which he was last appointed expires may be reappointed by a vote of the appointing body carried by not less than two-thirds of the members of that body present and voting, or, in the case of the appointment of such member being vested in a single person or in two persons only, may be reappointed by that person or those two persons provided that such reappointment is approved by a vote of Council carried by not less than two-thirds of the members of Council present and voting. In no case shall any member continue in office after attaining the age of 75 years.
3. The provisions of the preceding clause notwithstanding, Council may, on the application of the Delegates of the Press, appoint any member or former member of that Delegacy to be extra-numerum Delegates. An extra-numerum Delegate shall not count in the number of Delegates prescribed in the statutes for that Delegacy, and, unless it be provided to the contrary by Council when appointing him, may continue in office without being subject to any age-limit.
4. Except as provided in *Statt. Tit. VIII, Sect. II, cl. 10*, the person taking the chair at any committee meeting shall have a second or casting vote in the event of equality of voting.
5. If at any time a vacancy or vacancies arise in any committee through an appointing body having failed to make an appointment or, in the case of an election, through insufficient nominations having been received by the due date or for any other reason, the Vice-Chancellor and Proctors shall appoint a person or persons to the vacancy or vacancies.
6. When a person becomes Vice-Chancellor, he shall be deemed to have resigned from all committees of which he was formerly a member; when a person becomes Proctor, he shall (unless he resigns) remain a member of all committees of which he was formerly a member; when a person other than a Proctor becomes an *ex officio* member of a committee of which he was an appointed or elected member, he shall be deemed to have resigned from his former seat.

Section IV. Of Certain Financial and Other Matters

1. No member of the University shall be required to pay any fee or other charge (save one required by way of penalty or fine imposed under the authority of a statute, decree, or regulation) unless it is required by statute, decree, or regulation.

2. Council shall, at its discretion, arrange for the investment of all funds and endowments of the University which are not required for immediate use and are not held on any specific trust, upon or in such securities, shares, stocks, funds, or other investments (including land) in any part of the world and whether involving liability or not as it shall in its absolute discretion think fit, so that it shall be empowered to invest and transpose the investment of such funds in the same unrestricted manner as if it was the beneficial owner thereof.

3. The Common Seal of the University shall not be affixed to any deed or writing except by the Registrar or his deputy, in the presence of the Proctors or their respective deputies. The Registrar shall keep a record of all documents to which the Common Seal has been affixed. In all cases in which it shall be necessary or desirable so to do, the Proctors or their deputies present at the sealing shall attest under their hands the due affixing of the Seal. The Vice-Chancellor, or, if he is absent from Oxford, a Pro-Vice-Chancellor, may authorize the Common Seal to be affixed to any documents.

4. The Registrar is authorized to affix the Small Seal of the University:

- (1) to the agreements, notices, assignments, or receipts respecting or relative to policies of assurance effected under the provisions of the Federated Superannuation System for Universities;
- (2) to any notices, assignments, or receipts in connexion with the University's Pension Scheme;
- (3) to degree certificates and any other certificates issued by him under the authority of any statute, decree, or regulation, and to the lists, furnished by him from time to time, to the Registrar of the General Medical Council of Great Britain and Ireland, of persons admitted to medical and surgical degrees in the University;
- (4) to such other documents as Council may from time to time determine.

TITLE XIV**OF STATUTES AMENDING TRUSTS****Section I. Of the Bampton and Sarum Lecturers**

1. There shall be delivered, annually or biennially, at the Church of St. Mary the Virgin, eight divinity lecture sermons, to be called the Bampton

Lectures. The sermon lectures shall be delivered 'upon either of the following subjects: to confirm and establish the Christian Faith, and to confute all heretics and schismatics—upon the divine authority of the Holy Scriptures—upon the authority of the writings of the primitive Fathers, as to the faith and Practice of the Primitive Church—upon the Divinity of our Lord and Saviour Jesus Christ—upon the Divinity of the Holy Ghost—upon the Articles of the Christian Faith, as comprehended in the Apostles' and Nicene Creeds'.

2. The Bampton Lectures shall be delivered on such eight Sundays in Full Hilary and Trinity Terms as the Vice-Chancellor may appoint.

3. The Bampton Lecturer shall be elected by the heads of colleges only at a meeting held, after at least six calendar months' public notice, not less than twenty-two nor more than twenty-six calendar months before the day upon which the first of his Bampton Lectures is to be preached.

4. The stipend of the Bampton Lecturer shall be such sum being not less than £300 as the electors shall from time to time determine; but the lecturer shall not be paid, nor be entitled to be paid, before there shall have been printed, within twelve months after they are preached, unless an extension of time is granted by the electors in view of special circumstances, forty copies of his lecture sermons, one copy being given to the Chancellor of the University, one to the head of every college, one to the Lord Mayor of the City of Oxford, and one to the Bodleian Library. The expense of printing shall be paid from the fund.

5. No person shall be qualified to preach the Bampton Lectures unless he be either at least a Master of Arts of the University of Oxford or of the University of Cambridge, or a graduate of another university, nor unless he be a clergyman of the Anglican Communion. The same person shall not preach the Bampton Lectures twice.

6. In those years in which the Bampton Lectures are not delivered, there shall be delivered a series of theological lectures in support of the Christian Faith, to be called the Sarum Lectures.

7. The Sarum Lecturer shall be appointed by a committee to consist of the Vice-Chancellor for the time being and of six other persons, to be nominated from time to time, three by the Bampton Electors and three by the Board of the Faculty of Theology, Philosophy, History, and Music both the said electors and the said board to have power at any time to appoint one or more new nominees in place of one or more of those previously appointed as well as to fill any casual vacancies in the committee arising.

8. The detailed arrangements for the delivery of the Sarum Lectures in each year shall be entrusted to the discretion of the committee.

9. The stipend of the Sarum Lecturer shall be so much of the fund as the electors to the Bampton Lectureship shall think fit, but not exceeding the amount payable as stipend to the Bampton Lecturer in the previous year. The Sarum Lecturer shall not be entitled to receive any part of his stipend until he shall have submitted the manuscript of his lectures in a form fit, in the judgement of the committee, for publication.

10. The only qualification for candidates for the Sarum Lectureship shall be that they shall be persons of high scholarship who profess the Christian Faith.

11. The first charge on the annual income of the Bampton Fund shall be the stipend of the Bampton or Sarum Lecturer, as the case may be, and the expense of printing the Bampton Lectures; any balance may, at the discretion of the electors to the Bampton Lectureship, be applied in one or more of the following ways:

- (a) towards the payment of the travelling expenses of the lecturers;
- (b) towards the cost of publication of the Sarum Lectures;
- (c) in the making of grants for the promotion of studies in the subjects specified in clause 1 above;
- (d) in augmentation of the capital.

Section II. Of the Beit Professor of the History of the British Commonwealth

1. The Beit Professor of the History of the British Commonwealth shall lecture and give instruction in the History of the British Empire and Commonwealth.

2. The professor shall be elected by an electoral board consisting of—

- (1) The Vice-Chancellor, or, if the head of the college specified in (3) of this clause is Vice-Chancellor, a person appointed by Council on the occurrence of a vacancy to act as an elector on that occasion;
- (2) The Vere Harmsworth Professor of Imperial and Naval History in the University of Cambridge;
- (3) The head of the college to which the professorship shall be for the time being allocated by Council under any statute, or, if the head is unable or unwilling to act, a person appointed by the governing body of the college on the occurrence of a vacancy to act as an elector on that occasion;
- (4) A person appointed by the governing body of the college specified in (3) of this clause;
- (5) A person appointed by Council;
- (6)-(7) Two persons elected by the Board of the Faculty of Theology, Philosophy, History, and Music.

3. The Professor shall be subject to any general decrees or regulations concerning the duties of professors and to any particular decrees or regulations which are applicable to his chair.

Section III. Of the Slade Professor of Fine Art

1. (a) The purpose for which the trust fund and the income thereof are held is the establishment of a professorship to be called 'The Slade Professorship of Fine Art'.

(b) In each year there shall be paid out of the income of the trust fund for that year:

- (i) to the professor such allowance for his travelling and other expenses as the board of electors (hereinafter mentioned) shall resolve; and
- (ii) the proper costs of administering the trust in that year; and
- (iii) such sum or sums for the purchase of slides or other illustrative material (which slides or other material shall become the property of the University) as the board shall resolve; and
- (iv) to the professor such stipend (not being less than four hundred pounds or more than the balance of the income of the fund) as the board shall resolve.

(c) Any part of the income of the trust fund in any year which is not applied under the foregoing provisions shall either be invested in augmentation of capital, or carried forward for use in a subsequent year, or applied in such other ways, for the furtherance of the study of the Fine Arts in Oxford, as may be determined by the board.

2. The professorship shall be tenable for one year.

3. The professor shall give during his tenure of the professorship at such place as the Vice-Chancellor shall appoint not less than eight lectures on the History, Theory, and Practice of the Fine Arts or some section or sections of them. The lectures shall be given in Full Term and shall be open to all members of the University.

4. The professor shall be elected by the board of electors, consisting of:

- (1) the Vice-Chancellor;
- (2) the Director of the National Gallery;
- (3) a person appointed by the Governing Body of All Souls College;
- (4) a person appointed by Council;
- (5)-(7) three persons appointed by the General Board.

5. The Registrar shall see that not less than one calendar month's notice be given to the electors of any vacancy in the professorship, and of the day, hour, and place proposed for the election of a successor, and of the name

or names of the candidate or candidates; and shall also see that not less than a week's notice be given to the electors of the day, hour, place, and purpose of any other meeting of the board.

6. All matters brought before the board shall be decided by a majority of votes. The members of the board shall be entitled to transmit their votes in writing for the election or compulsory retirement of a professor, provided that the election or compulsory retirement of a professor shall not be valid unless a majority of the board shall have voted in favour of the decision. The members of the board shall be entitled to vote on any other business only when personally present at a meeting of the board.

7. Should the professor, either from illness, or from any urgent cause to be approved by the Vice-Chancellor, be temporarily prevented from discharging his duties, he shall name a fit and sufficient deputy to be approved by the board; and in case of his declining or neglecting so to do the board shall appoint such deputy. It shall rest with the board to determine what portion of the professor's stipend shall be assigned to the deputy.

8. A professor may at any time retire from office, and may by a unanimous vote of all the electors be compelled so to retire.

9. Upon the death, resignation, or retirement from office, of a professor during his tenure of the professorship:

- (a) the board shall decide what proportion of the stipend which would have been payable to such professor under the provisions of clause 1 above if he had completed his tenure shall be paid to such professor or his personal representative as the case may be, regard being had to the length of time during which such professor has held office and to the number of lectures which he has given;
- (b) the board shall decide whether or not to fill the vacancy in the professorship before the next day on which a professor normally assumes office;
- (c) if the board shall decide to fill the vacancy it may resolve that there shall be paid out of the income of the trust fund to the new professor such stipend (not exceeding the amount of any unapplied balance of the previous professor's stipend) as it may see fit in respect of the period until the next day on which a professor normally assumes office and it may if it sees fit appoint to fill the vacancy the same person as it shall appoint or shall have appointed to be the professor for the next following year and such person shall then hold office continuously until the end of the next following year.

Section IV. Of the Estlin Carpenter Fund

1. The assets of the Estlin Carpenter Trust (established in 1927 by a bequest under the will of the late Dr. Joseph Estlin Carpenter) shall form a fund to be known as the Estlin Carpenter Fund.

2. The fund shall be administered by the Delegacy for Extra-mural Studies and the income used for the promotion of extension lectures to be known as the Estlin Carpenter Lectures on subjects relating to the place of man in nature, such as the sciences of Astronomy, Geology, Biology, Geography, and kindred studies bearing on human development in Psychology, History, Literature, Art, Social Organization, Economics, and Political Philosophy.

3. Any income of the fund remaining unexpended under the provisions of clause 2 above at the end of any financial year shall, at the discretion of the delegates, be either carried forward for expenditure under the provisions of clause 2 above in future years or added to the capital of the fund.

Section V. Of the Craven Fellowships and Scholarships

1. The annual income of the foundation of John Loed Craven shall be applied to the maintenance of two fellowships and six scholarships for the promotion of classical learning and taste, to be styled the Craven University Fellowships and Craven University Scholarships respectively.

2. The fellowships shall be open to all who shall have entered upon the eighth term but who shall not have exceeded the twenty-first term from their matriculation. They shall be tenable for two years, and shall be of the annual value of £100 (provided that the committee for the time being constituted under the terms of clause 3 below shall have the power, where it thinks fit, to award up to an additional £475 a year to any fellow who fails to obtain, or is ineligible for, a state studentship). In any particular case the Board of the Faculty of Languages and Literature, after consideration of a report from the committee for the time being constituted under the terms of clause 3 below, may refund to a fellow sums not exceeding £100 in any period of twelve months, which, in its opinion, he incurred in meeting expenses which he would not have incurred but for the reasonable discharge of the obligations imposed on him by clause 4 below.

3. One fellow shall be elected annually in Trinity Term or in Michaelmas Term, provided a candidate of sufficient merit presents himself, by a committee of five persons appointed for the purpose as to three by the Board of the Faculty of Languages and Literature and as to two by the Board of the Faculty of Theology, Philosophy, History, and Music. The committee shall have power to elect either without examination or after such examination in Greek and Latin literature, history and antiquities, or in some part of these subjects, as it shall think fit.

4. Each fellow shall be deemed to have entered on his fellowship on the first of August in the year in which he was elected. He shall be required as a condition of his becoming entitled to the emoluments of his fellowship to spend at least twelve months out of the twenty-six months immediately following his entry upon his fellowship in residence abroad for the purpose of study at some place or places approved by the electing committee. But the electing committee shall have power to allow such residence to be postponed for any period not exceeding six months, and to authorize the payment of such part of the emoluments as they shall think reasonable to a fellow who shall have failed to complete his period of residence. The electing committee may require the fellow to produce such evidence of diligence in the prosecution of his study as it shall think expedient.
5. The scholarships shall be open to all members of the University who shall not have exceeded the twelfth term from their matriculation. They shall be of the value of £80 each, payable on award. The committee constituted under this section shall have power to award part or all of the emoluments of the scholarships as grants for the purchase of books or for foreign travel or both.
6. Three scholars shall be elected annually in Michaelmas Term, provided candidates of sufficient merit present themselves. The examiners for the scholarships shall be three persons nominated by the committee appointed for the election to the fellowship. No two examiners shall be of the same college or other society; and the same person shall not be nominated as examiner more than twice consecutively.
7. The examination shall be the same as that held for the election to Dean Ireland's Scholarship, and the person elected to be Dean Ireland's Scholar, if he has not already been elected to a Craven Scholarship, shall be elected at the same time to the first Craven Scholarship.
8. No person shall be elected a second time to a Craven Scholarship.
9. The committee appointed to elect to the fellowship shall give a notice of not less than twenty days of the time and place at which it will receive the names of candidates; and in case it determines to hold an examination it shall give a further notice of not less than ten days of the time and place thereof. The electors to the scholarships shall give a notice of not less than twenty days of the time and place of the examination. Every such notice shall be affixed to a notice-board in the Examination Schools, and in each college and other society, and shall be published in the *University Gazette*.
10. Every candidate for the scholarships shall produce to the examiners the written consent of the head or vicegerent of his college or other society,

together with proof of his standing, two days at least before the commencement of the examination. Every candidate for the fellowship shall produce the like consent, together with proof of his standing, on or before the day appointed by the committee for receiving the names of candidates.

11. Women members of the University shall be eligible on the same conditions as men for the fellowships and scholarships.

12. When an election to a fellowship or to scholarships has been made, the electors shall certify it to the Vice-Chancellor, who shall cause it to be announced to the University by a paper affixed to the door of the Convocation House. In addition to the names of the persons elected the paper shall contain the names of candidates who shall have been mentioned by the examiners as having been distinguished in the examination: and the same record shall be kept of all such names as of the fellows and scholars elected.

13. The trustees of the foundation shall have power to apply so much of the income as they think necessary towards the expense of any examination for the fellowships or the scholarships, including the honorarium of the examiners. The surplus of the annual income shall be carried to a fund, to be called the Craven University Fund, from which grants may be made from time to time by the Board of the Faculty of Languages and Literature for any purpose connected with the advancement of classical learning.

14. Congregation may from time to time alter or dispense with, and Council may by decree dispense from, any of the foregoing provisions, always provided that the main object of the founder be kept in view, namely, the promotion of classical learning and taste.

Section VI. Of the Vinerian Scholarships

1. Any surplus income of the Vinerian Fund which remains after paying the emoluments of the scholars shall be applied towards defraying the stipend of the Vinerian Professor of English Law unless on any occasion Council shall by decree determine otherwise.

2. One Vinerian Scholarship shall be offered for competition in the Trinity Term of each year, and shall be open to any member of the University who is qualified to obtain Honours in the examination for the Degree of Bachelor of Civil Law held in that term. The value of the scholarship shall be £240 and the scholar shall be paid this sum on his election.

3. Candidates shall be examined by the examiners for the Degree of Bachelor of Civil Law on the papers set in the examination for that degree. If, in the opinion of the examiners, the work of any candidate in the examination is such as to render him worthy of election to the Vinerian

Scholarship they shall report to the Vice-Chancellor the name of the candidate whose work is of the highest merit and such candidate shall be elected to the Viserian Scholarship. The examiners shall attach special importance to proficiency in English Law.

4. Candidates for the scholarship must enter their names with the Registrar for the examination for the Degree of Bachelor of Civil Law at the time appointed by him for entering names for that examination, and must state at the same time their intention to compete for the scholarship.

5. Women members of the University shall be eligible to compete on the same conditions as men.

6. The Board of the Faculty of Social Studies may from time to time make such regulations as it shall deem necessary for carrying into effect the provisions of clause 3 above. Such regulations shall be published in the usual manner.

7. Congregation may if it thinks fit amend the provisions of this statute concerning the time and content of the examination, the examiners, and the conditions on which the scholarships are held.

Section VII. Of the Kennicott and the Pusey and Ellerton Funds and Awards

1. There shall be a Kennicott Fellowship and Pusey and Ellerton Prizes which shall be managed by a board of management consisting of:

- (1) the Regius Professor of Divinity;
- (2) the Regius Professor of Hebrew;
- (3) the Laudian Professor of Arabic;
- (4) the President of Magdalen College, or a member of Congregation appointed by him for three years and capable of reappointment;
- (5) the Dean of Christ Church, or a member of Congregation appointed by him for three years and capable of reappointment;
- (6) the Warden of Wadham College, or a member of Congregation appointed by him for three years and capable of reappointment.

2. The board shall appoint for each year not more than three electors, who shall consider the applications of candidates for the fellowship, shall make the elections to the fellowship, shall recommend, if they think fit, the making of grants of money or books to unsuccessful candidates for the fellowship, and shall receive from the Pusey and Ellerton Fund remuneration for their services at rates to be determined for each year by the board.

3. (a) The board shall in at least every third year offer, and the electors, if a candidate suitable in their judgement present himself, shall in the Trinity

Term of that year, or as soon as possible thereafter, elect to, a Kennicott Fellowship, either without an examination or after such examination, as they may think fit.

(b) The fellowship shall be open, with preference to candidates who have not on the first day of the term of the election passed their twenty-fifth birthday, to any person who is a member of the University who has obtained a first or second class in an Honour School, or is a member of some other university in Great Britain, the British Commonwealth, or the Republic of Ireland who has obtained a first or second class degree, or the equivalent, of his university. Every candidate must submit with his application both evidence of his knowledge of Hebrew and a statement satisfactory to the electors as to the course of study he intends to pursue in connexion with the Hebrew language, literature, history, or archaeology, or the cognate Semitic languages so far as they illustrate Hebrew, and, in the case of a candidate who is already a member of the University, a statement of consent to his candidature from the head of his college or other society.

(c) The fellowship shall be tenable for two years from the first day of the Michaelmas Term of the year of election, provided that its assumption may be deferred at the discretion of the board, and shall be renewable for a third year at the discretion of and under conditions to be determined by the board. No person shall be eligible a second time for the fellowship. As a condition of becoming entitled to the emoluments of his fellowship, a fellow must have been admitted to matriculation as a member of the University, must reside within the University for two academic years unless the electors give him leave to pursue his course of study elsewhere, and must satisfy the board in each term that he is diligently prosecuting a course of studies in Hebrew approved by the board.

(d) The emoluments of the fellowship, which shall be paid out of the Kennicott Fund (subject to the provisions of clause 5 below), shall be such sum as the board shall determine in the light of any other emoluments accruing to the fellow during his tenure of the fellowship.

4. There shall be Senior and Junior Pusey and Ellerton Prizes offered each year in accordance with the following regulations:

- (a) One or more senior prizes shall be awarded on the recommendation of the examiners in the Final Honour School of Theology, and one or more on the recommendation of the examiners in the Final Honour School of Oriental Studies, to those candidates whose performance in Biblical Hebrew the examiners judge to be of sufficient merit.
- (b) Two or more junior prizes shall be awarded on the recommendation of the moderators in Honour Moderations in Theology, and two or more on the recommendation of the moderators in the Preliminary Examination in Oriental Studies, to those candidates whose performance in Biblical Hebrew the moderators judge to be of sufficient merit.

- (c) The senior prize shall be open to any member of the University qualified to obtain Honours in the Honour Schools of Theology or Oriental Studies.
- (d) The value of the prizes, which shall be paid out of the Pusey and Ellerton Fund (subject to the provisions of clause 5 below) shall be such as the board shall from time to time determine.

5. If in any year the income available in either fund, after defraying all necessary expenses of administration (including the remuneration of the electors and the cost of examinations) shall be insufficient to meet the emoluments of the fellowship or of the prizes as the case may be, the deficiency on that fund shall be made good out of the income of the other.

6. Any surplus income remaining in the funds over and above that required for the foregoing purposes shall be applied by the board in one or more of the following ways:

- (a) in awarding a second fellowship on the same terms as are set out in clause 3 above;
- (b) in assisting publications which may forward the objects of the trusts;
- (c) for the encouragement in other ways of the objects of the trusts;
- (d) in augmentation of the capital of the respective funds;

provided always that the main objects of the founders be kept in view, namely in the case of the Kennicott Fund, the promotion of Hebrew studies, and, in the case of the Pusey and Ellerton Fund, the promotion of sound theology through a solid and critical knowledge of Hebrew.

7. Women shall be eligible for the awards, and for other assistance from the funds, on the same conditions as men.

8. Congregation may from time to time alter or dispense with any of the foregoing provisions, provided always that the main objects of the founders, as set out in clause 6 above, be kept in view.

Section VIII. Of the Boden Fund

1. (a) The first charge upon the income of the Boden Fund shall be the payment of a contribution of £1,200 per annum towards the stipend of the Boden Professor of Sanskrit.

(b) In the event of a vacancy in the professorship this contribution shall be paid into the University General Fund.

2. The second charge on the income of the Boden Fund shall be the financing of the Boden Scholarship for the encouragement of the study of, and proficiency in, the Sanskrit Language and Literature tenable on the conditions hereinafter mentioned for two years in the first instance, with an

annual stipend to be fixed at the discretion of the Board of the Faculty of Languages and Literature.

3. The Board of the Faculty of Languages and Literature shall be the board of management of the scholarship.

4. The scholar shall be elected in such term as the board may from time to time determine, provided that not less than three months' notice of each election shall have been given in the *University Gazette*. The electors shall be the Boden Professor of Sanskrit or his deputy and one or more others appointed by the board on each occasion not less than one month before the election. The electors shall take into account the previous records and declared intentions of the candidates, and they may also, if they think fit, examine them either orally or in writing or in both ways.

5. The scholarship shall be open to all graduate members of the University of Oxford whether men or women who on the first day of the term in which the election is held shall have exceeded the ninth term from their matriculation but not the thirtieth year of their age. Candidates shall produce to the Boden Professor documentary evidence of their eligibility under this clause, and also a written permission, signed by the heads or viceregents of their respective colleges or other societies, to offer themselves as candidates, provided always that no person shall be eligible whose vernacular language is any Indian language.

6. The board may, on the recommendation of the electors, permit a scholar to retain his scholarship for a third year but not for longer.

7. The scholar shall keep statutable residence for six weeks in every term of the tenure of his scholarship unless, on the recommendation of the Boden Professor, the board shall grant him leave to reside elsewhere on the ground that he can there pursue his studies more profitably than in Oxford. He shall be required during residence in Oxford to attend such of the Boden Professor's lectures as the professor shall deem best adapted to the scholar's proficiency in Sanskrit. The board may also dispense with statutory residence on the ground of illness or for other urgent cause.

8. The scholarship shall become *ipso facto* void if the scholar be non-resident in any term (unless his residence shall have been dispensed with under clause 7 above) or fail to comply with any other requirement herein specified.

9. At the end of each term the scholar shall apply to the Boden Professor for a certificate that he is worthy to receive his stipend and shall deliver such a certificate signed by the Boden Professor together with a certificate

of residence to the Registrar, and in default of such certificates or either of them (subject nevertheless to any dispensation as to residence granted under clause 8 above) the scholar shall receive no stipend in respect of the following term.

10. Electors other than the Boden Professor may, if the board for good reasons so determines on any occasion, receive an honorarium not exceeding £5. Any such honorarium and all other necessary expenses of administration shall be paid out of the income of the fund.

11. Any surplus income of the fund not required for the purposes aforesaid (including any emoluments forfeited by a scholar and any income accruing during a vacancy and not required to be paid into the University General Fund as aforesaid) shall be applied in the first instance to making a grant to the Library of the Indian Institute of £50 per annum or such less sum as may in any given year be available and subject thereto may at the discretion of the board be applied to any one or more of the following purposes, namely

- (a) to the provision of a junior scholarship or prize for the encouragement of the study of and proficiency in the Sanskrit Language and Literature;
- (b) to the assistance of publications or any other purpose connected or consistent with the advancement of Sanskrit studies.

12. Any balance of such surplus income not applied to one or more of the objects specified in clause 11 above shall, at such time as the board shall think fit, be invested in augmentation of the capital of the fund.

Section IX. Of the Denyer and Johnson Scholarship and Prize

1. The annual proceeds of the benefaction of Elizabeth Denyer, widow, and of that moiety of the benefaction of John Johnson, D.D., which he appropriated to the promotion of the study of Theology, shall continue to form an endowment fund for a scholarship and a prize for the encouragement of the study of Theology, to be called the Denyer and Johnson Scholarship and Prize.

2. There shall be a senior scholarship of the value of £300 (or such smaller sum as the board of management may determine in the light of any other emoluments accruing to the scholar during his tenure) tenable for one year and a prize of the value of £60. But if in any year the income of the endowment fund shall be insufficient to meet the charges upon it, the payments of the senior scholar and the prizeman shall abate in proportion. Part of the value of the senior scholarship as determined by the board shall be applied, at its discretion, to meet expenses necessarily incurred by the scholar under the conditions of clause 4 below.

3. One senior scholar shall be elected every other year, if a fit candidate present himself. Candidates must be members of the University who, on the last day of the month in which the election is fixed to take place, have qualified by examination either

- (a) for the Degree of B.A., provided that they shall have completed three years and have not exceeded twenty years from the date of their matriculation; or
- (b) for any other degree of the University, provided that they shall not have exceeded seventeen years from the date of their matriculation.

4. Every senior scholar elected shall, unless he shall have received from the Board of the Faculty of Theology, Philosophy, History, and Music exemption from the requirement, be required to spend at least four months of his tenure of the scholarship in residence abroad for the purpose of study at some place or places approved by the board; but the board shall have power to authorize the payment of such part of the emoluments of the scholarship as it may deem reasonable to a scholar who shall have failed to complete his period of residence abroad; and the board shall further have power to require a scholar to produce such evidence of diligence in the prosecution of his studies as it may think expedient.

5. The senior scholarship shall not be awarded to the same person more than twice.

6. One prize shall be awarded every year, after examination, if a fit candidate present himself. The emoluments of the prize shall be paid to the prizeman before the end of the term in which it is awarded. The prize shall not be awarded to the same person a second time.

7. Candidates for the prize must be members of the University who have not, on the first day of the examination for the prize, exceeded fifteen terms from their matriculation. The standing of candidates who have been matriculated in the University of Cambridge or in the University of Dublin before their matriculation at Oxford shall, for the purpose of this statute, be computed from the date of their matriculation at Cambridge or at Dublin, as the case may be.

8. The examination shall take place annually in Hilary Term, unless the Board of the Faculty of Theology, Philosophy, History, and Music shall from time to time otherwise prescribe, and the examiners shall give public notice of the day fixed for the beginning of the examination not less than a fortnight beforehand.

9. The subjects of examination for the prize shall be fixed from time to time by the Board of the Faculty of Theology, Philosophy, History, and Music,

and shall be announced not less than a year before the date of the examination.

10. Candidates for the prize shall send in their names with the certificates of their matriculation at Oxford (and at Cambridge or Dublin if they have been matriculated in either of those universities) to the senior resident examiner at least five days before the day fixed for the beginning of the examination.

11. Three examiners for the prize, who must be members of Convocation, shall be nominated annually in Trinity Term, or in such other term as the board may from time to time prescribe, by the Board of the Faculty of Theology, Philosophy, History, and Music. Each examiner shall receive for his services an honorarium, the amount of which shall be fixed from time to time by the board, payable out of the Denyer and Johnson Fund.

12. Women members of the University shall be eligible for the senior scholarship and for the prize on the same conditions as men.

13. Subject to the provisions of this statute, the Board of the Faculty of Theology, Philosophy, History, and Music, as the board of management for the scholarship and prize, shall have power to make, and to vary from time to time, regulations concerning the mode of election to, and the conditions of tenure and time of payment of the emoluments of, the senior scholarship, provided that no election to a senior scholarship shall be made by the board unless notice of not less than twenty days has been given by it of the time and place at which names of the candidates are to be received.

14. Any income from the benefaction in excess of the sum required in each year for paying the emoluments of the scholars may be used by the board in one or more of the following ways:

- (a) for the expenses of the examination;
- (b) for assisting the senior scholar with any expenses arising out of his tenure of the senior scholarship;
- (c) for the award of an additional senior scholarship;
- (d) for grants to meritorious candidates on the recommendation of the examiners;
- (e) for any purpose connected with the advancement of theological learning.

15. Congregation may from time to time alter or dispense with, and Council may by decree dispense from, any of the foregoing provisions, always provided that the main object of the founders be kept in view, namely, the encouragement of the study of Theology.

Section X. Paget Toynbee Prizes

1. Paget Toynbee Prizes shall be awarded for proficiency in the study of either (1) the works of Dante or (2) Old French Language and Literature including Provençal Language and Literature. The Board of the Faculty of Languages and Literature shall be the board of management of the prizes.

2. The board shall have power to make regulations concerning the number and value of the prizes, the subjects in which they are to be awarded, the form of competition, and the standing of candidates, provided always that:

- (a) in each of the two fields specified in clause 1 above at least one prize shall be offered at least every other year, and
- (b) the prizes shall only be open to members of the University of not more than twenty-eight terms' standing.

3. It shall be the duty of the board to appoint examiners for the prizes and to determine their remuneration.

4. A prize shall not be awarded a second time to the same person.

5. No prize shall be awarded unless a candidate of sufficient merit presents himself.

6. Surplus income in any year, however arising, shall at the discretion of the board either be invested in augmentation of the capital or shall be carried forward for expenditure in subsequent years.

7. In any change of statute the object of the bequest shall always be kept in view, namely the provision of an annual prize for the encouragement of the study of the works of Dante and Old French Language and Literature including Provençal Language and Literature.

Section XI. Of the Charles Oldham Scholarships in Classical Studies

1. The annual income arising from that moiety of Mr. Charles Oldham's bequest which was set aside for the establishment of a prize in the Ancient Classics shall be applied to the provision of not less than four scholarships a year for travel connected with Greek or Roman studies.

2. The scholarships shall be open to members of the University reading for Honour Moderations in Greek and Latin Literature or for the Honour School of Literae Humaniores who on the first day of Trinity Term in the year of their election have not exceeded eleven terms from matriculation.

3. No person shall be elected twice to a scholarship.
4. The Board of the Faculty of Languages and Literature shall be the board of management of the scholarships. It shall have power to fix the number, subject to clause 1 above, value, and tenure of the scholarships and shall elect the scholars, provided candidates of sufficient merit present themselves, either without examination or after such examination as it shall think fit.
5. The board shall have power to appoint a sub-committee of its members to act for it in connexion with these scholarships.
6. The board shall have power:
 - (a) to defray from the income of the fund any expenses incidental to the award of the scholarships, including the remuneration of the examiners (if any);
 - (b) to carry forward or to add to capital any income not expended under the above provisions in any year.

Section XII. Of the George Webb Medley Endowment Fund

1. The Board of the Faculty of Social Studies shall be the board of management of the George Webb Medley Endowment Fund.
2. The board shall use the income of the fund for the promotion of the study and advance of the science of Political Economy by giving scholarships, prizes, and grants on such terms as it shall think fit.
3. Any income not spent in any year under the provisions of clause 2 above shall, at the discretion of the board, either be carried forward for expenditure in some future year, or be invested in augmentation of the capital of the fund.

Section XIII. Of the Ellerton Theological Essay Prize

1. The annual income of the benefaction given in 1825 by the Revd. Edward Ellerton, D.D., Fellow of Magdalen College, for the encouragement of theological learning in the University by the establishment of an annual prize for an English Essay shall continue to form the endowment fund for the Ellerton Theological Essay Prize.
2. The prize shall be of the value of £30 and shall be offered annually for the best English Essay on some doctrine or duty of the Christian religion or on any other subject of theology which shall be deemed meet and useful.

3. The prize shall be open to all members of the University, whether men or women, who, on the day on which the subjects of the Essay are announced, shall have qualified by examination either
 - (a) for the Degree of B.A., provided that they shall have completed ten terms and shall not have exceeded thirty terms from their matriculation; or
 - (b) for any other degree of the University, provided that they shall not have exceeded twenty-one terms from their matriculation.
4. No one to whom the prize shall have been adjudged shall again offer himself as a candidate.
5. The Board of the Faculty of Theology, Philosophy, History, and Music shall be the board of management of the prize. The board shall appoint annually not more than three judges who shall be paid such fee as the board shall provide, and who shall every year select not more than three subjects, from which candidates may choose, and shall award the prize.
6. A difference of opinion among the judges shall be decided by a majority.
7. The subjects for the essay shall be announced in Trinity Term in each year and the essays shall be sent in on or before the first day of March next ensuing. The length of an essay shall not exceed 10,000 words.
8. If in any year a surplus is available either because the prize has not been awarded or for any other reason, the board may either direct the addition of the surplus to the capital of the fund or may employ it in any manner it may think desirable for the furtherance of theological learning in the University.
9. Congregation may alter, and Council may by decree suspend, any of the foregoing provisions, provided always that the object of the founder be kept in view, namely the encouragement of theological learning in the University by the establishment of an annual prize for an English Essay.

Section XIV. Of the John Locke Prize

1. The endowment given by the late Mr. Henry Wilde to found a prize in Mental Philosophy shall be administered and managed by the Board of the Faculty of Theology, Philosophy, History, and Music.
2. The first charge on the income of the endowment shall be the emoluments of the prize, which shall always be called, in honour and memory of John Locke, the John Locke Prize.

3. The prize shall be awarded, provided that a candidate of sufficient merit presents himself, after an examination in Mental Philosophy. The prize shall be open to:

- (a) members of the University who have passed all the examinations requisite for the Degree of Bachelor of Arts, provided that they shall not take the examination later than the tenth term from that in which they completed the said examinations;
- (b) members of the University working for or having obtained post-graduate degrees of the University who are not included under (a) provided that they shall not take the examination later than the tenth term from their matriculation.

4. The value of the prize shall be £100, payable on award.

5. The prize shall not be awarded twice to the same person.

6. Women shall be allowed to compete on the same conditions as men.

7. The examiners for this prize shall be:

- (1) the Regius Professor of Medicine;
- (2) the Waynflete Professor of Metaphysical Philosophy;
- (3) the Wykeham Professor of Logic;
- (4) White's Professor of Moral Philosophy;
- (5) the Wilde Reader in Mental Philosophy;

provided that each of these officers, if he think fit, may appoint some other person, of the Degree of Master of Arts at least and approved by the Vice-Chancellor, to act in his place. In case of an equality of votes, the senior member of the board shall have a casting vote.

8. The examiners shall have power to award the sum of £50 to the *proxime accessit* if and only if they would have judged him worthy of the prize had there not been a better candidate.

9. The board shall fix the remunerations of the examiners and shall defray any other expenses arising in connexion with the prize from the income of the endowment.

10. Any surplus income arising in any year may at the discretion of the board be:

- (a) carried forward for expenditure in a subsequent year;
- (b) invested in augmentation of the capital;
- (c) applied in any other way which the board shall think conducive to the promotion of the study of Mental Philosophy among the junior members of the University of Oxford.

11. Congregation shall have full power to alter this statute from time to time, provided always that the main object of the foundation shall be kept in view, namely, the promotion of the study of Mental Philosophy among the junior members of the University of Oxford.

Section XV. Of the Squire and Marriott Endowment Fund

1. The Board of the Faculty of Theology, Philosophy, History, and Music shall be the board of management of the Squire and Marriott Endowment Fund.

2. The board shall use the income of the endowment for the making of grants at its discretion to any member of the University who declares at the time of application that he sincerely desires and intends to seek, when qualified, ordination in the Church of England or any church in communion therewith and who requires financial assistance in connexion with his studies at the University.

3. Of the grants made under the provisions of clause 2 above one half (as near as may be) shall be called 'Rebecca Flower Squire Bursaries' and the others 'James William Squire Bursaries' provided that from time to time and in any case not less than once in five years a grant to a student of theology shall be called a 'Marriott Bursary'. Grants shall normally be paid in termly instalments subject to such conditions as the board shall determine.

4. Income in any year not used for the making of grants under the provisions of clause 2 above (or on any expenses incurred by the board in the making of them) shall, at the discretion of the board, be either carried forward for expenditure in future years or added to the capital of the fund.

5. The board may appoint a committee to exercise any or all of the powers given to it by this statute. If such a committee is appointed, it shall report on its activities to the board at least once in each year.

Section XVI. Of the Shute Fund

1. The income of the Shute Fund shall be placed at the disposal of the governing body of Linacre College for the purpose of making grants at its discretion to members of Linacre College who are in need of pecuniary assistance for their support at Oxford.

2. Income not spent in any year shall, at the discretion of the governing body, be either added to the capital of the fund or carried forward for expenditure under the provisions of clause 1 above in a subsequent year.

Section XVII. Of the Randall-MacIver Benefaction

1. The income of the Randall-MacIver Benefaction shall be used for the maintenance of junior research fellowships in the women's colleges, to be known as the Joanna Randall-MacIver Junior Research Fellowships.

2. The fellowships shall be tenable for a maximum period of two years and shall not be renewable. The subjects in which they may be held shall be the painting, or sculpture, or music, or literature of any nation in any period.

3. The annual value of each fellowship shall be such sum (being not less than £600) as Council shall from time to time determine; and in addition such sum (being not less than £300) as Council may from time to time determine shall be paid to each fellow's college towards the cost of working accommodation and other expenses incurred by the college in connexion with the fellowship.

4. In Michaelmas Term in each year Council shall decide how many fellowships can be offered with effect from the Michaelmas Term following and, after consultation with the women's colleges, shall allocate them to such of the women's colleges wishing to receive them as it thinks fit. The colleges of allocation shall then be entirely responsible for arranging for the selection and appointment of the fellows. The colleges of allocation shall also be responsible for fixing the conditions on which the fellowships shall be held, provided always that provision is made for the granting of leave of absence to any fellow whose work requires it.

5. Any income not required in any financial year for the maintenance of fellowships shall, at the discretion of Council, be either added to the capital of the benefaction or carried forward for expenditure on fellowships in a subsequent year.

Section XVIII. Of the Heath Harrison Fund

1. The benefaction of £25,000 accepted by Decree (3) of Convocation of 17 June 1919 (as subsequently amended) from Sir Heath Harrison, Bart., of Brasenose College shall continue to be known as the Heath Harrison Fund.

2. The proceeds of the fund shall be expended, as to not more than one-fourth of the annual income, in providing instruction within the University in French and other Modern European languages, and as to the rest of the income in the institution of senior and junior travelling scholarships.

3. The senior and junior travelling scholarships shall be held exclusively by natural-born British subjects being the sons of natural-born British

subjects and being members of the University, while studying French and other Modern European languages in foreign countries.

4. The junior travelling scholarships shall be held by undergraduate members of the University otherwise qualified as in clause 3 above.

5. The scholarships shall be awarded by a board of management consisting of the Vice-Chancellor or a member of Congregation nominated by him from year to year, the Marshal Foch Professor of French Literature, and three members of Congregation elected two by the Board of the Faculty of Languages and Literature and one by the Board of the Faculty of Theology, Philosophy, History, and Music.

6. The elected members of the board shall hold office for three years, and shall be eligible for re-election at the end of that period, but no elected member who has held office for six years consecutively shall be immediately re-eligible. When an elected member vacates his seat otherwise than by expiration of his period of office, the body which elected him shall elect another member of Congregation for the unexpired residue of his term of office.

7. The board shall have power

- (a) to fix the amount to be paid in each year for providing instruction in Modern European languages and to determine the allocation thereof,
- (b) to make regulations as to the award and tenure of the travelling scholarships,
- (c) to defray from the income of the fund any expenses incidental to the carrying out of the provisions of this statute, including the remuneration of examiners, if any.

8. The board shall have power to carry forward or to order the temporary or permanent investment of any income not expended under the conditions of this statute in any year.

9. This statute may be altered from time to time by Congregation provided that the main objects of the fund as expressed in clauses 2 and 3 above shall always be kept in view.

Section XIX. Of the Sadler, Churton Collins, Smith, and Cartwright Fund

1. The assets of the Sadler Scholarship Fund, the Churton Collins Memorial Fund, the A. L. Smith Memorial Fund, and the E. S. Cartwright Testimonial Fund shall be combined to form one fund to be known as the Sadler, Churton Collins, Smith, and Cartwright Fund.

2. The fund shall be administered by the Delegates for Extra-mural Studies and the income used to award grants to enable students to attend residential courses for which grants would not normally be available from other sources.

3. Income in any year not used for the making of grants under the provisions of clause 2 above (or on any expenses incurred by the delegates in the making of them) shall, at the discretion of the delegates, be either carried forward for expenditure under the provisions of clause 2 above in future years or added to the capital of the fund.

Section XX. Of the Marquis of Lothian's Historical Essay Prize

1. The Marquis of Lothian's Historical Essay Prize shall be offered annually for the best essay on any point of foreign history, whether secular or ecclesiastical, in the period between the dethronement of Romulus Augustulus and the death of Frederick the Great. The prize shall be of the value of £50 and shall be open to all members of the University who at the time of sending in their compositions shall not have exceeded the twenty-first term from their matriculation.

2. The judges shall be the Vice-Chancellor, the Dean of Christ Church, and the Regius Professor of Modern History, who shall have power to give the prize either in money or in books according to their discretion, and shall decide the subject of the proposed essay for each year.

3. In the event of the Dean of Christ Church being Vice-Chancellor of the University, a third judge shall be nominated by him and the Regius Professor of Modern History, such third judge being a graduate of the University and of the rank at least of M.A., B.C.L., or B.M., but who shall not have power to nominate a substitute according to the clause next following.

4. In the event of any one or more of the judges, except as above mentioned, being unable or unwilling to act, he or they shall respectively be empowered to appoint a substitute or substitutes, being in like manner a graduate or graduates of the University of the same rank at least as mentioned in the last clause, and being approved by the other judges or judge.

5. Each person acting as a judge in any year shall be paid £10. The payment shall be made out of any balance standing to the credit of the Lothian Fund, but if such balance is not sufficient for the purpose, the deficiency shall be made good out of the University General Fund.

6. The Marquis of Lothian and his successors in the estate charged with the annuity granted by the founder of the Prize, shall on each occasion be made

acquainted with the subject of the proposed essay, and shall subsequently receive a copy of the essay to which the prize is awarded, with the name of the author.

7. The prize shall in no case be awarded to the same person a second time.

8. If in any year none of the essays sent in shall in the opinion of the judges be worthy of a prize, the proceeds of the endowment for that year shall be applicable to the remuneration of judges or their substitutes as provided in clause 5 above, and for discharging any incidental expenses which may be incurred in the adjudication of the prizes or the management of the trust.

9. Any surplus income shall be invested in augmentation of the capital of the fund.

10. The prize shall be managed by the Board of the Faculty of Theology, Philosophy, History, and Music.

11. This statute may be altered from time to time by Congregation, provided that the intension of the founder, namely 'the foundation of an annual prize for the best essay on any point of foreign history, whether secular or ecclesiastical, in the period between the dethronement of Romulus Augustulus and the death of Frederick the Great, to be called the Marquis of Lothian's Historical Prize Essay', be always observed. Previous notice of any such alteration shall be given to the person or persons entitled for the time being to the said estate (being of full age and of sound mind and within the United Kingdom) but the consent of such person or persons to such alteration shall not be necessary.

Section XXI. Of the Dean Ireland Scholarship

1. There shall be a scholarship of £120, to be known as the Dean Ireland's Scholarship, for the promotion of classical learning and taste, no regard being had to the place of birth, school, parentage, or pecuniary circumstances of the candidates.

2. The candidates shall be undergraduate members of the University who shall not have exceeded their twelfth term from their matriculation inclusively.

3. No person shall be received as a candidate without the consent of the head of his college or other society, or the consent of the vice-gerent in the absence of the said head. And such consent, as well as the standing of the candidate, shall be expressed in writing, and signed by the said head or vice-gerent.

4. Women members of the University shall be eligible on the same conditions as men for the scholarships.
5. The scholarships shall be managed by the Board of the Faculty of Languages and Literature.
6. Any surplus income which remains after paying the emoluments of the scholar and the expenses incidental to the trust shall be carried to a fund to be called the Ireland University Fund.
7. The board shall have power
 - (a) to make grants from the Ireland University Fund for any purpose connected with the promotion of classical learning and taste;
 - (b) to direct the temporary investment of such part of the Ireland University Fund as it may think fit, and to add to the Ireland University Fund the interest accruing from such investments; provided that it shall always be within the power of the board to use the sums so invested for the purpose set out under (a) above.
8. The election of the scholar shall take place annually in Michaelmas Term, provided a candidate of sufficient merit presents himself. The money accumulated in consequence of vacancies shall be employed as directed by clause 6 above.
9. The examiners shall be the three persons appointed as electors to the Craven Scholarships, and the examination shall be the same as that held for the election of the Craven Scholars. The examiners shall receive such remuneration as the board may determine.
10. Every candidate shall deliver to the examiners the certificate of standing, and of the consent of the head or vice-gérant, as required by clause 3 above, two days at least before the commencement of the examination; and without such certificates the examiners shall not proceed to examine any candidate.
11. All the three examiners shall act in the examination and vote at the election. In other respects the examination shall be left entirely to the discretion of the examiners.
12. When the examiners have elected a scholar, they shall certify the election to the Vice-Chancellor, who shall cause it to be announced to the University by a paper affixed to the door of the Convocation House. The emoluments of the scholar shall thereupon be paid over to him.
13. Congregation shall have full power to alter this statute from time to time, with the exception of clauses 1 and 2 above which contain the original

intention of the Founder and may not be altered except with the approval of Her Majesty in Council.

Section XXII. Of the James Mew Scholarships in Arabic and Rabbinical Hebrew

1. There shall be two scholarships, called the James Mew Arabic Scholarship and the James Mew Rabbinical Hebrew Scholarship respectively, each tenable for one year from the day of election.

2. The scholarships shall be awarded solely for proficiency in the linguistic study of either Arabic or Rabbinical Hebrew.

3. In each year an election shall be made either to a James Mew Arabic Scholarship or to a James Mew Rabbinical Hebrew Scholarship or to both, provided that candidates of sufficient merit present themselves.

4. The scholarships shall be open to all members of the University who have qualified by examination for a degree of the University and who have not exceeded the twenty-sixth year from the date of their birth on the day appointed for the examination. No candidate shall be eligible for election to an Arabic Scholarship whose vernacular language is Arabic, or to a Rabbinical Hebrew Scholarship whose vernacular language is Hebrew.

5. There shall be a board of management consisting of the Vice-Chancellor, the Regius Professor of Hebrew, the Laudian Professor of Arabic, and two persons appointed by the Board of the Faculty of Languages and Literature, and holding office for two years and being re-eligible.

6. The board shall every year appoint not more than four examiners, who shall examine candidates and elect the scholar or the scholars. Each examiner shall be paid out of the income of the fund for his services such sum as the board shall from time to time determine; provided that the aggregate of the payments made on any one occasion to the examiners in each language shall not exceed one-twelfth of the annual income of the fund for the time being.

7. The examination shall be conducted, after not less than one month's notice, at such place and time as the examiners, with the approval of the Vice-Chancellor, may from time to time determine. It shall be wholly in writing, and shall be occupied exclusively with the linguistic study of Arabic or Rabbinical Hebrew as the case may be and not with questions of history, biblical or other.

8. Every scholar during his tenure of the scholarship shall pursue such a course of study or research as the Laudian Professor of Arabic or the

Regius Professor of Hebrew, as the case may be, shall approve, and shall for this purpose reside for eight weeks within the University in each of the three university terms, unless he desires to study elsewhere with the permission of the board.

9. Each scholar shall receive a total emolument of £100 or such larger sum, not exceeding the value of one year's income of the fund after the expenses of management and the examiners' fees have been deducted, as the board may, having regard to any other emoluments accruing to the scholar and to the state of the fund, determine. The total emolument of each scholar shall be payable in such instalments as the board may determine, provided always that the scholar shall conform to the requirements of clause 8 above.

10. Neither of the two scholarships shall be awarded to the same person a second time.

11. Any surplus income arising in any year may at the discretion of the board either be invested in augmentation of the capital or be applied in one or more of the following ways:

- (a) for the award, on the recommendation of the examiners for the scholarship, of James Mew exhibitions in Arabic or Rabbinical Hebrew to candidates for the scholarship (provided they are qualified under clause 4 above) whose work, though not of merit sufficient for the award of a scholarship, is of a standard sufficient to justify an award from the fund; the value and tenure of such exhibitions to be determined by the board;
- (b) for the purpose of offering from time to time a prize for an essay on some subject concerned exclusively with literature of Judaism or Islam. Six months shall elapse from the date at which the subject is announced and the date on which the essay is to be received. The prize shall be open to any member of the University who has not exceeded the twenty-sixth year of his age on the day appointed for sending in the essay. The emoluments of the prize shall be paid to the successful competitor as soon as the award is made;
- (c) for making grants at the discretion of the board for any purpose concerned with the encouragement of the linguistic study of Arabic or Rabbinical Hebrew.

12. The provisions of this statute shall apply to women members of the University as well as to men.

13. The board shall have power to make from time to time subordinate regulations for carrying any of the provisions of this statute into effect; and Congregation shall have power to alter the provisions of this statute from time to time provided that the main object of the founder, namely,

the encouragement of the linguistic study of Arabic and Rabbinical Hebrew, is always kept in view, and that the limitation of the subjects for which the scholarships or exhibitions or prizes are awarded is maintained.

Section XXIII. Of the Gibbs Prizes

1. The awards established under the will of Mr. Charles Day Dowling Gibbs shall be called, in memory of the founder, the Gibbs Prizes.
2. Prizes shall be offered annually for proficiency in Modern History, Chemistry, Law, and Politics. The number, value, and conditions of award of the prize shall be fixed at the discretion of the board of management.
3. Candidates for the prizes shall be members of the University who at the beginning of the examination have not exceeded the twelfth term from their matriculation and have not qualified for any degree in the University.
4. The prizes shall be administered by a board of management consisting of the Vice-Chancellor, one member from each of the Boards of the Faculties of Theology, Philosophy, History, and Music and of Physical Sciences and two members from the Board of the Faculty of Social Studies, appointed by those boards respectively and holding office for five years and being re-eligible.
5. The board shall every year appoint examiners, not fewer than two in number for each subject in which a prize is to be awarded, who shall examine the candidates and award the prize or prizes if candidates of sufficient merit offer themselves, provided that the board may arrange for the prize or prizes in any subject to be awarded on the results of a Public Examination of the University by the examiners in that subject. Examiners shall receive such remuneration as the board shall from time to time determine.
6. Where a special examination is held for a Gibbs Prize it shall be conducted, after due notice, at such time and place as the examiners may appoint. All expenses connected with the examination, including the remuneration of the examiners and the printing of examination papers, shall be paid out of the Gibbs Trust Fund.
7. Women shall be allowed to compete under the same conditions as men.
8. Unspent income which is not required under clause 9 below to be added to the endowment fund may, at the discretion of the board, either be accumulated for expenditure in future years or added to capital.

9. If a prize is not awarded in consequence of there being no candidate of sufficient merit the moneys so arising shall be accumulated in augmentation of the endowment fund.

10. Congregation shall have power to alter this statute from time to time, provided that the main object of the foundation, namely, the endowment and maintenance of awards to be established in Classics, Mathematics, Law, Science, History, Divinity, or other subjects as the University shall determine and to be given to undergraduates, is always kept in view.

Section XXIV. Of the Gerrans Fund

1. The income of the Gerrans Fund (established in 1922 by a bequest under the will of the late Henry Tresawna Gerrans) shall be employed by the Board of the Faculty of Languages and Literature at its discretion for the promotion of the study of the German Language and Literature in the University.

2. Any income of the fund remaining unexpended at the end of each financial year shall be, at the discretion of the board, either carried forward for expenditure in any subsequent year or added to the capital of the fund.

Section XXV. Of Certain Trusts Affecting the Indian Institute Library

A statute made for the University of Oxford in the matter of the two indentures made respectively the one between Sir Monier Monier-Williams of the one part and the Chancellor, Masters and Scholars of the University of Oxford of the other part and the other between the Reverend Solomon Caesar Malan of the one part and the said Chancellor, Masters and Scholars of the other part.

1. The trusts declared in the indenture made the twenty-sixth day of May one thousand eight hundred and ninety-five between Sir Monier Monier-Williams, Knight Commander of the Order of the Indian Empire, Master of Arts, Doctor of Civil Law, Boden Professor of Sanskrit in the University of Oxford of the one part and the Chancellor, Masters and Scholars of the University of Oxford of the other part are varied as hereafter in this statute provided.

As from the date on which this statute comes into operation, clauses 1, 2, 3, and 4 of the said indenture and every part of the said clauses are hereby repealed and shall cease to have any force or effect.

As from the date on which this statute comes into operation, the said indenture shall be read and have effect as if the following clauses had been originally therein in lieu of the said clauses 1, 2, 3, and 4, that is to say:

'1. The said books and manuscripts shall be placed in the Indian

Institute or elsewhere under the charge of the Curators of the Bodleian Library and shall be kept and used in accordance with the rules and regulations of the Bodleian Library.

'2. An inscription commemorating the benefaction of Sir Monier Monier-Williams shall be placed in the Library of the Indian Institute.'

II. The trusts declared in the indenture made the thirtieth day of March one thousand eight hundred and eighty-five between the Reverend Solomon Caesar Malan of Balliol College, Doctor of Divinity, Vicar of Broadwindsor in the County of Dorset of the one part and the Chancellor, Masters and Scholars of the University of Oxford of the other part are varied as hereafter in this statute provided.

As from the date on which this statute comes into operation clause 1 of the said indenture shall be read and have effect as if the words 'upon the trusts' had been originally inserted therein in lieu of the words 'upon trust for the purpose of the Indian Institute within the University of Oxford'.

As from the date on which this statute comes into operation clause 2, including sub-clauses (i), (ii), (iii), (iv), (v), (vi), and (vii) of clause 2, of the said indenture and every part of the said clause and sub-clauses are hereby repealed and shall cease to have any force or effect.

As from the date on which this statute comes into operation, the said indenture shall be read and have effect as if the following clause had been originally inserted therein in lieu of the said clause 2.

'2. The said Chancellor, Masters and Scholars hereby covenant and agree with the said Solomon Caesar Malan that they the said Chancellor, Masters and Scholars will hold the said library of books and all other books that may be hereafter added thereto by the said Solomon Caesar Malan upon trust subject to the following conditions:

(i) The said books shall be placed in the Indian Institute or elsewhere under the charge of the Curators of the Bodleian Library and shall be kept and used in accordance with the rules and regulations of the Bodleian Library.

(ii) An inscription commemorating the benefaction of the Reverend Solomon Caesar Malan shall be placed in the Library of the Indian Institute.'

Section XXVI. Of the King Charles I Foundation

The assets of the King Charles I Foundation shall be distributed equally between Exeter, Jesus, and Pembroke Colleges for them to hold and to apply the income arising therefrom in the same ways as they have hitherto applied the income received by them from the University.

PART II

EXISTING STATUTES AND DECREES WHICH MIGHT BE PRESERVED AS DECREES OF COUNCIL

The existing statutes and decrees listed below in our opinion might well be preserved as decrees of Council, subject to editorial amendments of the following kind:

- (1) for 'statute' read 'decree' or (where the context permits) 'regulation';
- (2) for 'Ancient House of Congregation' read 'Congregation';
- (3) for 'Convocation' read 'Council' (except in the phrase 'member of Convocation');
- (4) for 'Congregation' read 'Council' (except (a) in the phrase 'member of Congregation' and (b) in references to elections by Congregation);
- (5) the deletion of references to the need for the approval of Congregation where it is Council that is required to seek the approval;
- (6) for 'regulations of Council' read 'decrees';
- (7) the deletion of all references to the Assessor (and the consequent reduction by one in the numbers of members of all committees of which the Assessor is a member);
- (8) for 'the Curators of the University Chest' read 'Council';
- (9) for 'Visitatorial Board' read 'Council';
- (10) in the phrase 'Faculty of . . .' or 'Board of the Faculty of . . .',
for 'Theology' read 'Theology, Philosophy, History, and Music';
for 'Law' read 'Social Studies';
for 'Medicine' read 'Biological Sciences';
for 'Literae Humaniores' read 'Theology, Philosophy, History, and Music' (or 'Languages and Literature' where the context so requires);
for 'Modern History' read 'Theology, Philosophy, History, and Music';
for 'English Language and Literature' read 'Languages and Literature';
for 'Medieval and Modern Languages' read 'Languages and Literature';
for 'Oriental Studies' read 'Languages and Literature';

for 'Physical Sciences' continue to read 'Physical Sciences';
 for 'Biological Sciences' continue to read 'Biological Sciences';
 for 'Social Studies' continue to read 'Social Studies';
 for 'Anthropology and Geography' read 'Biological Sciences';
 for 'Music' read 'Theology, Philosophy, History, and Music';
 for 'Agriculture and Forestry' read 'Biological Sciences';
 for 'Psychological Studies' read 'Biological Sciences';
 for 'Mathematics' read 'Physical Sciences'.

(11) consequential amendments to cross references.

It may be that some of the statutes and decrees in the lists below are based on a trust; in these cases it will be necessary to add these statutes or decrees to those in Title XIV in order to make the necessary 'editorial' amendments. The lists below are based on the 1965 *Statuta* and take no account of changes and additions made during the current academic year.

Existing statutes

<i>Stat. Tit.</i>	
II	Terms and Vacations (<i>Statuta</i> , 1965, pp. 11-12).
III	Matriculation and Residence (pp. 13-31).
IV, Sect. I, § 2 (a)-(c)	Election of professors, etc. (pp. 34-41).
§§ 3-9	Duties and stipends of professors, etc. (pp. 41-61).
Sect. II	Particular professorships, etc. (pp. 61-158) <i>except</i> A § 11, H § 5, and I § 4 (trust statutes).
Sect. III	Allocation of professorships (pp. 158-61).
VI	Examination statutes (together with the associated decrees and regulations).
VII, §§ 3, 6, 8-15, 17- 18, and 20-26	Scholarships and prizes (pp. 202-37).
VIII	Examination and instruction of non-members of the University (pp. 252-73) <i>except</i> Sect. III (Extra-mural Delegacy).
IX, Sects. V and VI	Degrees in absence and by incorporation (pp. 287- 92).
X, Sect. II, § 5, cll. 1-4	Elections (pp. 310-13).
XII, Sect. II, §§ 3, 4, 6, and 7	Delegacies (pp. 320-6).
Sect. III-IX	Other bodies (pp. 326-34).
XVI, §§ 1-6	Preachers (pp. 349-51).
XVIII	Certain offices (pp. 377-8).
XIX, §§ 1-13 and 23-26	Fees and payments (pp. 379-96 and 436-41).

- XX, Sect. I Keeping of archives (p. 442).
Sectt. IV-VI, Various bodies (pp. 456-92).
VIII-XIII, § 1,
and XIV-XXIX
- XXI, Sect. II, Rega. Visitation Board regulations (pp. 501-4).
XXII Superannuation (pp. 505-23).
XXIII Employee's Pension Scheme (pp. 524-32).
XXIV Fellowships (pp. 533-4).
XXV, Sect. II Payment during sickness (p. 535).

Existing decrees

All the decrees, etc. in *Statuta*, 1965, pp. 536-804, except for the Trusts Pool Scheme (pp. 700-3) and any other instruments which cannot be altered without the consent of the Queen-in-Council.

PART III

OTHER EXISTING STATUTES

For the sake of completeness we list below the existing statutes which have been omitted from the list in Part II. They have been omitted because

- (a) they are obsolete or not required in the new system—these are marked '(O)'; or
- (b) the substance of them has been kept in the draft new statutes in Part I—these are marked '(K)'; or
- (c) though the substance of them needs to be preserved in decrees or regulations, they require more extensive revision than a semi-automatic 'adaptation formula' on the lines of that given at the beginning of Part II could cover—these are marked '(R)'.

Stat. Tit.

I	The colleges and other societies (<i>Statuta</i> , 1965, pp. 1-10) (K).
IV, Sect. I, § 1	Electoral boards and tenure (pp. 32-34) (O and K)
§ 2 (d)	Emoluments during a vacancy in a professorship (p. 41) (O).
Sect. II A, § 11	Bampton and Sarum Lecturerships (p. 66) (K).
II, § 5	Beit Professorship (p. 135) (K).
I, § 4	Slade Professorship (p. 156) (K).
V	Faculties, Faculty Boards, and General Board (pp. 162-96) (K and R).
VII, §§ 1, 2, 4, 5, 7, 16, 19, and 27-38	Scholarships and prizes (pp. 198-251) (K).
VIII, Sect. III	Extra-mural Delegacy (p. 254) (K and R).
IX, Sects. I-IV	Ancient House of Congregation (pp. 274-87) (O and R).
X, Sect. I	Congregation (pp. 293-305) (O and K).
Sect. II, §§ 1-3, § 4, cll. 1-6 and 10-12	Convocation (pp. 306-10) (O and K).
§ 4, cll. 7-9	Election to benefices (pp. 309-10) (R).
§ 5, cll. 5-9	Elections in Convocation (pp. 313-14) (R).
§ 6	De Degradatione (p. 314) (R).

- XI General matters about Congregation (pp. 315-16) (R).
- XII, Sect. I Nominations (pp. 317-18) (O and K).
 Sect. II, § 1 Delegates of the Press (pp. 318-19) (K).
 § 2 Delegates of Privileges (pp. 319-20) (R).
 § 5 De delegatis (p. 323) (O).
- XIII Council (pp. 335-8) (K).
- XIV De vestitu (pp. 339-40) (R).
- XV Disciplinary powers of the Proctors (*Gazette*, vol. xcvi, p. 382) (K).
- XVI, §§ 7 and 8 Behaviour at sermons (*Statuta*, 1965, p. 353) (O).
- XVII, Sects. I-IV Chancellor, High Steward, Vice-Chancellor, and Proctors (pp. 354-64) (K and R).
 Sects. V-VII Public Orator, Clerks of the Market, Keeper of Archives (pp. 364-8) (R).
 Sects. VIII and IX Registrar and Secretary of Faculties (pp. 368-75) (K).
 Sects. X-XII Secretary of Medical School, Adviser to Overseas Students, and Assessor (pp. 375-6) (O).
- XIX, § 14 Chest (pp. 396-402) (O) (*except* cl. 5) (K).
 § 15 College Contributions (pp. 403-15) (O).
 § 16 CUF (pp. 415-17) (O).
 § 17 Form of university accounts (pp. 417-19) (R).
 § 18 Form of college accounts (pp. 419-33) (O).
 § 19 Kitchen management (p. 434) (O).
 §§ 20-22 Certain funds (pp. 434-6) (O).
- XX, Sect. II Seals and contracts (pp. 445-4) (O and K).
 Sect. III Bodleian (pp. 445-56) (K and R).
 Sects. VII, XIII, § 2, XXX and XXXII Certain trusts (pp. 461, 473, 492, and 494) (K).
 Sect. XXXI Committee for Works (pp. 492-4) (R).
- XXI, Sect. I De iudiciis (pp. 495-8) (O and R).
 Sect. II Visitation Board (pp. 498-503) (K).
- XXV, Sect. I Patents (p. 535) (K).

also

The Trusts Pool Scheme (pp. 700-3) (R) and any other instruments in *Statuta*, 1965, pp. 536-804 which cannot be altered without the consent of the Queen-in-Council.

**SUMMARY OF
RECOMMENDATIONS**

SUMMARY OF RECOMMENDATIONS

CHAPTER II

THE SIZE AND SHAPE OF OXFORD

- (1) Oxford should develop and improve its collegiate structure: the colleges should retain their legal position as constituent partners with powers of self-government within the University (para. 85).
- (2) Oxford should plan its future as a medium-sized university with a total student population of about 13,000 over the next fifteen to twenty years (para. 90).
- (3) Oxford's staff: student ratio should as a first step be brought up to the national average, and should then be kept at least at that level (para. 91).
- (4) The existing university category of 'Recognized Student' should be revised so as to include those postgraduates who undertake courses of professional or vocational training at Oxford; their numbers in the next fifteen to twenty years should not be allowed to exceed 500 (para. 92).
- (5) The number of postgraduates, excluding the Recognized Students, should be expected to reach 3,500 to 4,000 over the next fifteen to twenty years (para. 96).
- (6) Special steps should be taken to increase the numbers, both undergraduate and postgraduate, in the applied sciences and in social studies; this increase should be selective so as to build on the basis already existing and maintain a high standard of work; but needless duplication of facilities elsewhere in the United Kingdom should be avoided (para. 98).
- (7) Over the next fifteen to twenty years, the number of women undergraduates should be increased by about 700, and the number of women postgraduates should be increased by about 350 (para. 102).
- (8) The Council of the Colleges and the women's colleges should keep the programme of increasing the number of women students under review to see that it is not needlessly impeded by difficulties in the recruitment of teaching staff (para. 104).
- (9) Expansion in Oxford's activities in the sciences and social studies should be encouraged, but within an agreed programme of development, which will imply some compensating contractions (para. 107) and effective co-ordination between the University and the colleges concerning both overall numbers and numbers in particular subjects (para. 111).

(10) The means of absorbing an increased number of staff and students into the collegiate structure, and in particular the possibility of creating one or two new colleges, should receive consideration by the University and by the Council of the Colleges in the near future (para. 116).

CHAPTER III

ADMISSIONS TO OXFORD

(11) Oxford should work towards the initiation of plans for the reform of the admissions system on a national scale (para. 167).

(12) The responsibility for the framing and application of general policies governing admissions and the pattern of procedure for admissions should be placed on the Hebdomadal Council, after consultation with the colleges (para. 169).

(13) There should be established by statute a Management Committee of the Oxford Colleges Admissions Office, consisting of the Vice-Chancellor as chairman *ex officio*, two members appointed by the Hebdomadal Council, two members appointed by the General Board, and four members appointed by the Council of the Colleges; the Office, under this Management Committee, should, in addition to its regular work, control research in the field of admissions, conduct experiments in alternative methods of selection, and publish an annual report (paras. 171 and 184).

(14) There should be a single entrance examination set for candidates from both the faster and slower streams of secondary education, but all papers, including general papers, should be divided into two sections; all candidates from the faster stream should be required to take their questions from the first section of each paper, but a reasonable number of these questions should be related to the syllabus of the A level examinations; candidates from the slower stream possessing the necessary certificate from their headmasters or headmistresses (i.e. that they will be over the age of 17 years 6 months on 31 December of the year in which they take the examination; that they have not taken the A level examinations; and that they have not done more than four terms of post-O-level work) should be able, if they wish, to take all their questions from the second section of each paper; the questions in this section should not assume more knowledge than can be reasonably expected after four terms of post-O-level work (paras. 175-6).

(15) After each annual examination the papers should be the subject of consultation through the Admissions Office with representatives of the schools (para. 177).

(16) The women's colleges should work through the Admissions Office and use the same admissions procedures, including the same entrance examination, as the men's colleges (para. 181).

- (17) All closed scholarships and exhibitions should be abolished (para. 189).
- (18) The number of open scholarships held by undergraduates in a college should not exceed 10 per cent. of the total number of undergraduates in that college; the value of these scholarships should be £50 a year; they should be awarded either on the results of the entrance examination or during residence as each college thinks best; they should be awarded for one year, and renewed only on evidence of satisfactory work; and open exhibitions should be abolished (para. 193).
- (19) The University, through the General Board and the faculty organization, should continue to be responsible for the admission of postgraduates (para. 197).
- (20) Machinery should be devised to ensure that the responsibility of the University for admitting postgraduates is made compatible with the function of the colleges to accept and matriculate them (para. 200).
- (21) Every five years the Council of the Colleges should review the policies of the colleges about postgraduate awards and agree their number as a proportion of the total postgraduate entry and their maximum value for the time being (para. 206).

CHAPTER IV

ACADEMIC LIFE AT OXFORD

- (22) The General Board with the co-operation of all the colleges should at once take steps to establish the relative functions of tutorials, classes, and lectures in the education of undergraduates (para. 234).
- (23) Undergraduates should write only one essay a week and, as a normal rule, should attend only one tutorial a week whether alone or in a pair (para. 235).
- (24) Greater use should be made of college classes and seminars (para. 236).
- (25) The sub-faculty boards should ensure that the lecture-list always includes lectures on the main subjects of the syllabus in the most suitable term, that these main lectures in fact cover the ground, that tutors and undergraduates are given advance information about the general content of these lecture courses (para. 237), and that greater use is made of university classes and seminars (para. 238).
- (26) Colleges should enter into agreements among themselves to divide the smaller Schools between them (para. 239).
- (27) Each sub-faculty board should, without delay, review the content of the existing syllabuses in its subjects (para. 249).

- (28) The General Board's Committee on Undergraduate Studies should be looking year by year at the standards as expressed in the results of all the Schools (para. 250) and should draw up a standard form of examiners' report (para. 251).
- (29) The duty to take part, when invited, in university examining should be included among the duties of all holders of university posts, and all boards of examiners in the undergraduate Honour Schools should include one full member who is appointed from outside Oxford (para. 252).
- (30) The General Board should lay down the general rules on which all faculty boards and sub-faculty boards should deal with postgraduate courses, and should make it a rule for all these boards that their lecture-lists should appear in two sections clearly distinguished, the one intended primarily for postgraduates, the other for undergraduates (para. 261).
- (31) Examiners for 'thesis' degrees should be appointed by the sub-faculty boards but the examiners' reports should go to the faculty boards, which would give formal leave to supplicate and thus be in a position to compare the standards applied in several sub-faculties (para. 262).
- (32) Faculty Centres should be established in all the major arts subjects and in social studies (para. 266).
- (33) No college should admit a postgraduate unless it has among its fellows one who is prepared to take some academic responsibility for him and act as adviser (para. 270).
- (34) Through the Council of the Colleges agreement should be reached on the scale of amenities that may be given to postgraduates (para. 274).
- (35) Within a reasonable time the graduate colleges should each have not fewer than 100 postgraduate students unless dispensed by the University and the Council of the Colleges (para. 280).
- (36) The creation of any senior research post in a college should require the consent of the University given by the General Board on the advice of the appropriate faculty board; such consent should be given for not more than seven years in the first instance, and any extensions should require consent not only for the post but also for the man appointed; these rules should apply to All Souls as to all colleges (para. 285).
- (37) Colleges, like departments, should require the assent of the University to the starting of any new programme or the provision of equipment on a large scale (para. 286).
- (38) The General Board, through its Committee on Research, should play a more active part in the securing of money for research from governmental and non-governmental sources and should be prepared to put the full weight of Oxford behind suitable applications (para. 290).

- (39) Each sub-faculty board should collect and produce annually an account of what has been published by members of the sub-faculty; and the General Board should publish an Annual Report which should indicate the main lines of work completed and in progress (para. 292).
- (40) The faculty boards should make it their business to keep future research activities under review and to report regularly to the General Board through its Committee on Research; the General Board in examining such reports should be vigilant to protect the smaller subjects (para. 296).
- (41) The Council of the Colleges should ensure that arrangements for receiving visitors into the collegiate life of Oxford are improved (para. 297).
- (42) Colleges should make it possible for men from non-academic walks of life to have a period in which they can take stock of their ideas in an academic atmosphere (para. 297).
- (43) A reader should be required in each year to do twenty-four hours in lecturing or taking classes; in addition, he should be required, when asked, to supervise not more than four postgraduates; he should also be permitted to do six hours' college teaching a week, postgraduate and undergraduate (para. 307).
- (44) Oxford should take steps to obtain more professorial posts (para. 308).
- (45) All professors should interpret their duty of supervising research to mean taking an active part in the work of supervising postgraduates (para. 311).
- (46) The General Board should be empowered in appropriate circumstances to permit a Schedule B professor to step down from the chairmanship of the departmental committee and to assign that duty to a deputy together with the day-to-day running of the department for a period to be agreed by the General Board (para. 311).
- (47) There should be only one class of fellow-lecturer (all lecturers should be fellow-lecturers) divided into two main categories A and B according to whether the University or college can claim the major portion of his time (para. 317).
- (48) The maximum of pupil-contact hours, including tutorials, seminars, demonstrating, classes, lectures, and the supervision and instruction of postgraduates, for fellow-lecturers should be fourteen per week (para. 318).
- (49) For Category A fellow-lecturers, the University should be able to claim up to eight hours and the college up to six; for Category B fellow-lecturers, the University should be able to claim up to four hours and the college up to ten (para. 319).

- (50) Fellow-lecturers should be appointed for a probationary period of two years, thereafter for seven years and renewed by seven-year periods to retiring age, and the review before each renewal should be carried out by the college and the sub-faculty board jointly; but professors and readers should be appointed until retiring age (para. 325).
- (51) All professorships, readerships, and fellow-lecturerships should be advertised before an appointment is made (para. 327).
- (52) Electoral boards for professorships should consist of the Vice-Chancellor, the head and another representative of the college to which the professorship is allocated, one member from outside Oxford nominated by the Hebdomadal Council, one member from outside Oxford nominated by the General Board, and two members nominated by the faculty board or boards concerned (para. 328).
- (53) The Queen should be petitioned to surrender her right of nomination to Regius professorships, other than those attaching to canceries in Christ Church, and to accept instead a system by which an electoral board, constituted as in the preceding recommendation, would select one name for her approval; the Lady Margaret Professor of Divinity should also be elected by such a board (para. 329).
- (54) Statutory readerships should be allocated among the colleges in the same way as professorships; and the electoral boards should be constituted in the same way as the boards for professorships (para. 330).
- (55) *Ad hominem* readerships should continue to be filled by the General Board, but the General Board, before making an appointment, should obtain from an authority outside Oxford a statement on the merits of the candidate (para. 330).
- (56) All appointments to the post of fellow-lecturer, whether in Category A or Category B, should be made jointly by the University and a college (para. 332).
- (57) The degree of M.A. should be given free of charge to all those taking up approved educational positions in the University (para. 337).
- (58) All Souls College should be given up to three years to work out its present proposals so that they constitute an articulated and settled policy and to come to decisions about the further academic activities on which it should embark in order fully to utilize its wealth; and at the end of this period, or at such earlier time as the college is ready, it should submit its policies to the Vice-Chancellor for approval (para. 351).
- (59) At the appropriate time, the Vice-Chancellor should set up a joint committee to advise him, consisting of two members from each of the Hebdomadal Council, the General Board, and the Council of the Colleges (para. 351).

- (60) The report that All Souls College makes to the Vice-Chancellor, and the reply of the Vice-Chancellor, should be printed in the *Gazette* (para. 352).
- (61) As the existing Distinguished Fellowships at All Souls College are vacated, they should lapse; and the £50 Fellows should not serve on the governing body of the college (para. 354).
- (62) The question whether some of the professorships now allocated to All Souls College should be re-allocated to other colleges should be considered by the University and the college when its proposals for the reorganization of its activities come forward (para. 355).

CHAPTER V

COSTS IN A COLLEGIATE UNIVERSITY

(63) Colleges should change their financial year to coincide with that of the University, making up accounts in the existing form for a period of seven months to 31 July 1967 and thereafter annual accounts to 31 July in the new form given in the draft statute in the Statutory Appendix (para. 381).

(64) The accounts presented by each college to the University should in future consist of three main statements:

- (i) a consolidated revenue statement showing under a few main heads the income of the year from all sources, the current expenses properly chargeable against that income, and the resultant surplus or deficit;
- (ii) a summary of all other money transactions affecting the accumulated balances during the year;
- (iii) a statement of the net assets (other than property and securities of capital and trust funds) by which these balances were represented at the end of the year;

and the consolidated revenue statement should be supported by four additional statements, the first showing the computation of the statutory endowment income and the college contribution, and the other three the allocation of income and expenditure and the resultant surplus or deficit as between 'Endowment', 'Education and Research', and 'Housekeeping' respectively (para. 381).

(65) College auditors should report to the University on these statements (para. 381).

(66) All colleges should adopt a consistent practice of accumulating by regular annual charges against income a special fund of appropriate size to take the future impact of periodical major repairs to the fabric of college buildings (para. 387).

(67) A statutory joint committee of the Hebdomadal Council and the Council of the Colleges should be established, to be called the College Accounts Committee, consisting (apart from the Vice-Chancellor as *ex officio*

chairman) of three members of Council, of whom one should be the Vice-Chairman of the Chest Committee of Council, and three members appointed by the Council of the Colleges; it should be charged with the general administration of the college accounts statute, and should have power to decide all matters of dispute, either generally or in relation to individual colleges, arising from it; it should report on the operation of the statute not less than once every five years; and it should employ Messrs. Price Waterhouse & Co. as consultant accountants (para. 388).

(68) Where colleges are using part of their endowment income to subsidize their housekeeping activities, they should take steps to cut down, and if possible eliminate, the deficit arising on their housekeeping accounts (para. 389).

(69) All colleges should work towards the provision of similar standards of board and lodging, and charges for these should also be similar (para. 390).

(70) The Domestic Bursars' Committee should in the future actively concern itself with ensuring that colleges are run efficiently and with due regard to economy, and it should make an annual report on these matters to the Council of the Colleges (para. 391).

(71) Steps should be taken to eliminate payments at piece-rates for all fellows (other than junior research fellows) and college lecturers; non-stipendiary college lecturers now paid at piece-rates should be transferred to stipendiary scales; and if the lecturers are fellows of another college, their total salary should not exceed the joint maximum (para. 404).

(72) All payments for teaching done at piece-work rates by those covered in recommendation (71) should be made to the college and not to the individual, at the following rates per term, on the assumption that each tutorial or class lasts for one hour:

Weekly tutorials (one or two persons)	£25
Weekly small classes (three-six persons)	£30
Weekly large classes (over six persons)	£35

(para. 405).

(73) All payments from other colleges to Linacre, St. Cross, and Ifley Colleges in respect of piece-rate teaching should be paid into a tuition fund; and the University should, for the time being, pay £5,000 a year into the tuition fund of each of these societies (para. 406).

(74) For junior research fellows and for those who are not fellows or lecturers of colleges the following rates per term for piece-rate teaching should apply, on the assumption that each tutorial or class lasts for one hour:

Weekly tutorials (one or two persons)	£16
Weekly small classes (three-six persons)	£20
Weekly large classes (over six persons)	£24

(para. 408).

(75) The General Board and the Council of the Colleges, advised by the Senior Tutors' Committee, should every year review the progress which has been made towards carrying out recommendations (71)-(74), with the expectation that the new arrangements should be in force within three years (para. 409); after that date, if it be necessary, the Council of the Colleges, acting with the concurrence of the General Board, should have power of dispensation (para. 410).

(76) All fellows living in college (other than the holders of certain college offices and junior research fellowships) should have their salaries reduced by a minimum of £200 a year in respect of their occupancy of their college rooms (para. 413); the Domestic Bursars' Committee, under the guidance of the Council of the Colleges, should exercise a general supervision over the application of this recommendation; and the minimum reduction should be reconsidered from time to time in the light of movements in prices and incomes (para. 416).

(77) The salary of the head of a college living within the curtilage of the college should not exceed the maximum of the Oxford professorial salary, but his other emoluments should be at the discretion of the college; the housing benefits of the head of a college living outside the curtilage of the college should be the same as those received by fellows of the college, but his salary and other emoluments should be at the discretion of the college (para. 418).

(78) Every fellow occupying a college house should, as a minimum, have his salary reduced by a sum not less than the gross rateable value; where colleges carry out tenant's repairs for their fellows, a reasonable charge should be made (para. 420).

(79) Colleges should be ready either to make loans to their fellows who wish to buy houses, or, if they do not wish to tie their endowments in this way, to give some contribution to fellows in the form of help with interest charges (para. 421).

(80) Housing allowances should be continued for fellows not covered by recommendations (76), (78), or (79), but the aim should be to standardize these at a moderate figure which should not exceed £200 a year; this figure should form a guide to colleges in arriving at the benefits to be given under recommendations (78) and (79) (para. 422).

(81) Housing benefits should not be given to fellows who live more than four miles from Carfax (para. 422).

(82) Colleges should immediately review their existing arrangements for housing benefits in the light of the practice recommended above, and there should be a transitional period of not more than five years during which this should be brought into force (para. 423).

(83) The Estates Bursars' Committee, under the guidance of the Council of the Colleges, should become a regular centre for the collection and exchange of information about college practice on housing benefits, and should be charged with the duty of reporting on progress made towards the application of common rules (para. 424).

(84) The Common Table should be held to include only one free meal a day, either lunch or dinner but not both, and in no case breakfast (para. 425).

(85) Those colleges who pay all or some part of the contributions to the Federated Superannuation System for Universities normally paid by the employee should cease to do so (para. 426).

(86) Contributions to the British United Provident Association in respect of fellows' families should in future be paid by the fellows concerned (para. 426).

(87) Additional payments for exercising tutorial responsibility should cease (para. 426).

(88) Oxford's average salary, weighted for age, should be 20 per cent. higher than the average salary, weighted for age, for all British universities (para. 431).

(89) The Hebdomadal Council and the Council of the Colleges should be jointly responsible for ensuring that our recommendations about salaries and allowances are implemented (para. 432).

CHAPTER VII

FUTURE ARRANGEMENTS FOR THE ADMINISTRATION OF OXFORD

(90) All the powers of Convocation should be abolished with the single exception of its power to elect the Chancellor (para. 498).

(91) The Hebdomadal Council should be established by statute as the chief administrative body of the University (para. 504).

(92) The Hebdomadal Council should consist of:

- (i) the Chancellor,
- (ii) the Vice-Chancellor,
- (iii) the Vice-Chancellor-designate,
- (iv) the Vice-Chairman of the General Board,
- (v) the Vice-Chairman of the Council of the Colleges,
- (vi)-(vii) the Proctors,
- (viii)-(xxv) eighteen members of Congregation elected by Congregation for six years at a time,

and the members should be entitled to some relief from their other activities if this is needed (paras. 506-9).

(93) No person should be permitted to serve as an elected member of Council after having served as a member (whether elected or *ex officio*) for twelve consecutive years; and no person who has served as a member for such a period should be eligible to become an elected member until after a lapse of at least two years since the end of that period (para. 508).

(94) The present rule by which a member of Council loses his seat if he fails to attend at least eighteen meetings in the year should continue in force, but with the proviso that it shall be in the discretion of Council to waive this rule when it feels that the experience a member gains during his absence is calculated to increase his usefulness to Council (para. 508).

(95) There should be a General Purposes Committee of Council consisting of:

- (i) the Vice-Chancellor,
- (ii) the Vice-Chancellor-designate, or if there be no Vice-Chancellor-designate a member of Council appointed by Council,
- (iii) the Vice-Chairman of the General Board,
- (iv) the Vice-Chairman of the Council of the Colleges,
- (v)-(vii) three members of Council appointed by the Vice-Chancellor;

and the names of the members of the committee should be published in the *Gazette* (para. 512):

(96) Council should publish in the *Gazette* at the beginning of each Michaelmas Term the list of its committees, their chairmen, and all their members (para. 521).

(97) Congregation alone should have the power to make statutes or to amend or repeal them (para. 525).

(98) Council should be authorized by statute to make, amend, and repeal decrees, and to authorize other bodies to make, amend, and repeal regulations, giving detailed effect to the provisions of the statutes, provided that all such decrees and regulations are without force until published in the *Gazette* (para. 527).

(99) Council alone should have the power to put legislation to Congregation (para. 529).

(100) Congregation should have the power, provided those voting against the proposal of Council are in the majority and number at least seventy-five, to reject or amend a statute, Council having the power either to accept the amendment or to treat the passing of the amendment as equivalent to the rejection of the statute (para. 529).

(101) The veto of the Proctors in Congregation should be dropped (para. 529).

(102) In order to test opinion in Congregation, Council may submit resolutions at any time, and should always do so in Michaelmas Term in connexion with a statement by the Vice-Chancellor on the general progress of the University (para. 530).

- (103) The moving of resolutions from the floor on matters concerning the policy or the administration of the University should be continued, but the number of those required to launch such a debate should be raised from six to twenty (para. 532).
- (104) For the General Board and for the Council of the Colleges, and for them alone, there should be the right to require Council to put a point of difference to Congregation, and it should be decided there by vote (para. 534).
- (105) The University should adopt the statutes in the Statutory Appendix as its only statutes for the time being, and those of the present statutes which are not made obsolete by our recommendations should be deemed to have become decrees of Council (para. 536).
- (106) The Vice-Chancellor should hold office for four years (para. 540), and should not be re-eligible except in emergency (para. 542).
- (107) The Vice-Chancellorship should be regarded as a full-time job with his whole salary paid by the University (para. 542).
- (108) The successor to the Vice-Chancellor should be designated at least two years before the end of the term of office of the reigning Vice-Chancellor (para. 541).
- (109) Any member of Congregation should be eligible for selection as Vice-Chancellor, provided that he would not be over the age of 61 at the time when he would enter office as Vice-Chancellor (para. 543).
- (110) There should be a special Nominating Committee, under the chairmanship of the Vice-Chancellor, to designate the incoming Vice-Chancellor, the committee being composed of six representatives of Council and the six most recent ex-Proctors who are still members of Congregation (para. 545).
- (111) The Nominating Committee to designate the incoming Vice-Chancellor should submit a name to Council which should make the formal submission to the Chancellor, and the Chancellor should then send the nomination to Congregation for approval (para. 545).
- (112) The Vice-Chancellor-designate should be nominated in the same way as the Vice-Chancellor (para. 545).
- (113) Congregation should have the power to reject a nomination made by the Chancellor (para. 545).
- (114) Under the Vice-Chancellor as head of the administration there should be a single secretariat responsible for supplying the administrative services required by the central administration of the University (paras. 554 and 561).

(115) The secretariat should be under one man, the Registrar, recognized as head of the administrative services and responsible under the Vice-Chancellor for the efficient organization and running of these services (paras. 554 and 555).

(116) The Registrar and the other officials should be expected to act as advisers to the committees they serve and to their chairmen (para. 556).

(117) Under the Registrar there should be four senior officials at the head of the main divisions of the secretariat:

- (i) the Secretary for Administration,
- (ii) the Secretary of Faculties,
- (iii) the Secretary of the Chest Committee of Council,
- (iv) the Surveyor to the University (para. 557).

(118) One of the four senior officials of the secretariat should also be appointed as Deputy Registrar by the Vice-Chancellor (para. 558).

(119) The Registrar and the four senior officials should be appointed by Council (after consultation with the General Board in the case of the Secretary of Faculties); the appointment of other officials in the secretariat should be approved by the Vice-Chancellor (para. 559).

(120) Council and the Council of the Colleges should agree which of the officials, in addition to the five senior officials, should, in the interest of the service, be entitled to fellowships in colleges (para. 559).

(121) Council should examine the present administrative arrangements under which certain bodies are served by officers who are not members of the central secretariat (para. 561).

(122) A Chief Statistical Officer should be appointed to the department of the Secretary for Administration with the duty, under the Registrar and Council, of setting up a comprehensive statistical service; and he should be given such powers as may be necessary to provide a service which is efficient in itself and is an effective instrument of university policy (para. 565).

(123) Under Council the General Board should be the chief academic administrative body of the University, independent in that it has charge of academic activities inside Oxford but dependent upon Council for the general framework within which it operates (para. 569).

(124) The Vice-Chairmanship of the General Board should be regarded as a full-time post; it should carry with it an adequate salary and an office (paras. 569 and 574).

(125) The Vice-Chairman of the General Board should be elected by the members of the General Board every other year after the elections to the General Board, but should be re-eligible for the office without limitation so long as he continues to be a member of the board (para. 574).

(126) The General Board should consist of the Vice-Chancellor, one Proctor nominated by the Vice-Chancellor, ten elected members, and up to two co-opted members (para. 571).

(127) Each of the five new faculties should elect two members to the General Board (para. 572).

(128) Elected members of the General Board should hold their seats for four years and co-opted members for such periods as the board determines; members should be eligible to serve for up to eight continuous years, after which they should cease to be eligible until two years have elapsed; and they should have such relief as they may need from their normal duties (para. 574).

(129) There should be six statutory committees of the General Board:

- (i) the Finance and Appointments Committee,
- (ii) the Committee on Research,
- (iii) the Committee on Undergraduate Studies,
- (iv) the Committee on Postgraduate Studies,
- (v) the Committee on Libraries,
- (vi) the Committee on Extra-mural Activities (para. 575).

(130) The system by which the Bodleian, the Ashmolean, and the Taylorian have been Direct-Grant Departments should be ended, and they should be financed through the General Board (para. 580).

(131) The total block grant for libraries should be allocated between the libraries by the General Board on the advice of its Finance and Appointments Committee after it has received the estimates of its Committee on Libraries (para. 580).

(132) Council should investigate ways in which the staff of the University and the staff of the Oxford College of Technology can be of assistance to each other (para. 584).

(133) The academic activities of Oxford should be divided into five faculties:

- (i) Theology, Philosophy, History, and Music,
- (ii) Languages and Literature, including Philology,
- (iii) Social Studies, including Law,
- (iv) Physical Sciences, including Mathematics and Geology,
- (v) Biological Sciences, including Medicine,

and every subject studied at Oxford should be brought under one or other of these five faculties (para. 588).

(134) Each of the five faculties should have a faculty board normally consisting of the chairman of each of the sub-faculty boards within the faculty and an equal number of persons elected by the faculty as a whole; at

elections where there is more than one vacancy to be filled the electors should have one vote fewer than the number of vacancies (para. 589).

(135) Sub-faculty boards not exceeding eight in number should be set up under each faculty board (para. 591).

(136) Each faculty board should draw up lists of those in the faculty working in the fields covered by each sub-faculty board, those on each list forming the sub-faculty (para. 592).

(137) Sub-faculty boards should normally consist of six members where the number in the sub-faculty is less than twenty, eight where it is between twenty and forty, and ten where it is over forty, half being 'official' members elected by the whole sub-faculty from among the readers and professors, and half being 'ordinary' members elected from the whole sub-faculty by those members of the sub-faculty not qualified to be official members (para. 592).

(138) Chairmen of sub-faculty boards should hold office for two years (para. 589).

(139) Formal departmental committees should be set up in all scientific departments (para. 593); they should consist of six or eight members—half the places being filled by professors and readers (para. 594).

(140) A special Sub-faculty Board of Clinical Medicine should be constituted under the Faculty Board of Biological Sciences (para. 596).

(141) Each sub-faculty board should appoint either a committee or an individual to take responsibility for the care of postgraduates; and the chairmen of these committees, or the designated individuals, should form, under a chairman appointed by the faculty board, a Committee on Postgraduates for each faculty board (para. 600).

(142) The names of the chairmen of each of these Committees on Postgraduates of the sub-faculty boards and of the designated individuals should be published, and it should be made known where he will be at certain hours (para. 600).

(143) A Council of the Colleges should be set up consisting of the Vice-Chancellor as chairman *ex officio* and one representative of each of the full colleges; Linacre, St. Cross, and Ifley Colleges should each be entitled to send one representative who would have the right to speak but not to vote; the Council should have a secretary provided by the Secretary for Administration (para. 614).

(144) A Committee on Estimates and the Quinquennial Application should be set up consisting of the Vice-Chancellor and six members appointed from Council and the General Board in equal numbers, the vice-chairman being appointed by the Vice-Chancellor from the General Purposes Committee,

to deal with forward budgeting, the principal annual allocations, and the capital programme (para. 621).

(145) A Chest Committee of Council, consisting of the Vice-Chancellor, a vice-chairman appointed by the Vice-Chancellor from the General Purposes Committee, and not more than ten other members appointed by Council, should replace the Curators of the Chest (para. 623).

(146) Departments should be required to keep their accounts in a form approved by, and to produce their year-end accounts by a date fixed by, the Chest Committee of Council; and the Chest Office should have the power to take over the accounts of any department which does not fulfil its obligations (para. 626).

(147) The Building and Development Committee should be reconstituted as the Sites and Buildings Committee consisting of the Vice-Chancellor and six members appointed from Council and the General Board in equal numbers, the vice-chairman being appointed by the Vice-Chancellor from the Chest Committee of Council (para. 629).

(148) The Curators of the Bodleian Library should remain a statutory body; one curator should be elected by each of the five faculty boards and five should be elected by Congregation; two or three outside experts should always be co-opted; and the chairman should have the right of direct access to the Vice-Chancellor (para. 631).

(149) Council should institute a full-scale inquiry into the status, functions, and workings of the University Press (para. 632).

(150) Council, and where appropriate the General Board, should forthwith institute a review of all bodies not given a statutory basis in our scheme to decide which of them are necessary and which could appropriately have their work absorbed by the main boards or committees of the University (para. 633).

(151) All colleges, including the women's and the graduate colleges and the three new societies, should be incorporated into a new proctorial cycle so arranged as to bring the men's colleges and the new entrants to the scheme into a convenient partnership, the office of Assessor being abolished (para. 637).

(152) Candidates for the proctorship should have exceeded the age of 29 but not have exceeded the age of 46 on the day on which they would take up office (para. 638).

(153) Council should publish an annual summary of the University's accounts (para. 642); and should arrange for annual Oxford accounts to be drawn up in a form which permits comparison with those of other universities (para. 643).

CHAPTER VIII

FINANCIAL ARRANGEMENTS BETWEEN THE UNIVERSITY AND
THE COLLEGES

(154) The new college contributions statute given in the Statutory Appendix should be adopted (para. 665).

(155) The special arrangements for the assessment of the contributions from the women's colleges, St. Peter's, St. Catherine's, Nuffield, and St. Antony's should be ended (para. 668).

(156) The whole sum raised by contributions should be made available for aid to the poorer colleges and the new societies, and the aid to them now provided by the University should cease (para. 670).

(157) The principal object of the new contributions system should be to bring the statutory endowment income of all colleges up to £40,000 a year (para. 670).

(158) Each college whose average annual statutory endowment income for 1965 and 1966 was less than £40,000 should be entitled to receive a capital sum sufficient to produce at 6 per cent. the difference between its average statutory endowment income and £40,000 (paras. 670 and 672).

(159) The sum available each year after paying the grants under recommendations (163) and (164) should be divided among the colleges qualified under recommendation (158); initially the sum should be divided on the basis of their average annual statutory endowment income for 1965 and 1966 as follows:

- (a) to those with an income of between £30,000 and £40,000—one part each;
- (b) to those with an income of between £20,000 and £30,000—two parts each;
- (c) to those with an income of between £12,000 and £20,000—three parts each;
- (d) to those with an income of less than £12,000—five parts each (para. 671).

(160) Grants made under recommendation (159) should be used entirely for endowment (para. 672).

(161) A college should not lose its right to grants under recommendation (159) if its statutory endowment income reaches £40,000 a year before it has received the whole of the sum due to it under recommendation (158) (unless it has received benefactions from other sources which in the opinion of the Hebdomadal Council and the Council of the Colleges are of a size sufficient to make it unreasonable for further grants to be made to it) but

it should begin to pay contribution under the statute as soon as its statutory endowment income passes £40,000 a year (para. 673).

(162) A college should not be entitled to additional grants under recommendation (159) if its statutory endowment income is still below £40,000 a year after it has received the whole of the sum due to it under recommendation (158) (para. 673).

(163) For five years grants of £20,000 a year each for income purposes should be made to Linacre, St. Cross, and Ifley Colleges; their position should then be reviewed (para. 674).

(164) For five years the present grants for income purposes of £4,000 a year to each of the women's colleges and of £3,000 a year to Hertford, Keble, St. Edmund Hall, and St. Peter's should be continued, but they should be reduced by one-tenth during each year and then reviewed (para. 674).

(165) A statutory committee should be established, to be called the College Contributions Committee, consisting of the Vice-Chancellor, three members appointed by the Hebdomadal Council, and three members appointed by the Council of the Colleges, to conduct the working of the scheme, to settle all disputes, and to review and report on the whole contributions system at intervals not greater than five years; it should inquire into, and make recommendations about, the method of levying contributions and the objects and method of distributing the product; and it should report on any college which appears to be defeating the object of recommendation (160) (paras. 673, 676, and 677).

(166) The colleges should each pay in respect of the period 1 January-31 July 1967 seven-twelfths of the contribution they paid in respect of 1966 (para. 678).

(167) Payments by the University to the colleges 'for services rendered' should be continued at their present level (para. 690).

(168) The question of the continuation of the grants for college libraries should be remitted to the General Board's new Committee on Libraries (para. 691).

(169) The existing part of the accumulated balance in the Common University Fund now earmarked for loans to colleges should continue to be used for this purpose, but no further college contributions should be added to it (para. 692).

(170) The University should find the difference between the amount now paid into the University General Fund from college contributions and the amount now paid out of the University General Fund to poorer colleges, if necessary by an increase in university dues (para. 694).

PRINTED IN GREAT BRITAIN
AT THE UNIVERSITY PRESS, OXFORD
BY VIVIAN RIDLER
PRINTER TO THE UNIVERSITY



