

Parallel Auditing of University of Oxford and Cambridge's Institutional Repositories

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Why now?

Polonsky Foundation funding for researching digital preservation at Oxford and Cambridge (DPOC), 2016-2018

Review of next generation institutional repository underway (Oxford) and JISC Shared Service (Cambridge)

Review of digital preservation systems (Oxford and Cambridge)

Golden moment to embed digital preservation into repository workflows and job descriptions

Results

Gaps identified to help build business case for digital preservation

Targeted training and professional development

Delivery of joint training across institutions based on similar needs

Training developed around preservation tool gaps identified in TRAC assessment

Evidence produced around staff skills for section A2 of TRAC "Organization Structure and Staffing"

Findings report and recommendations (April 2017)

Publication of audit toolkit (End of 2017)

Method

January-April 2017 – DPOC is piloting an audit toolkit on ORA/ORA-data and Apollo, aiming for roll-out to other internal digital collections by Summer 2017

Audit tools:

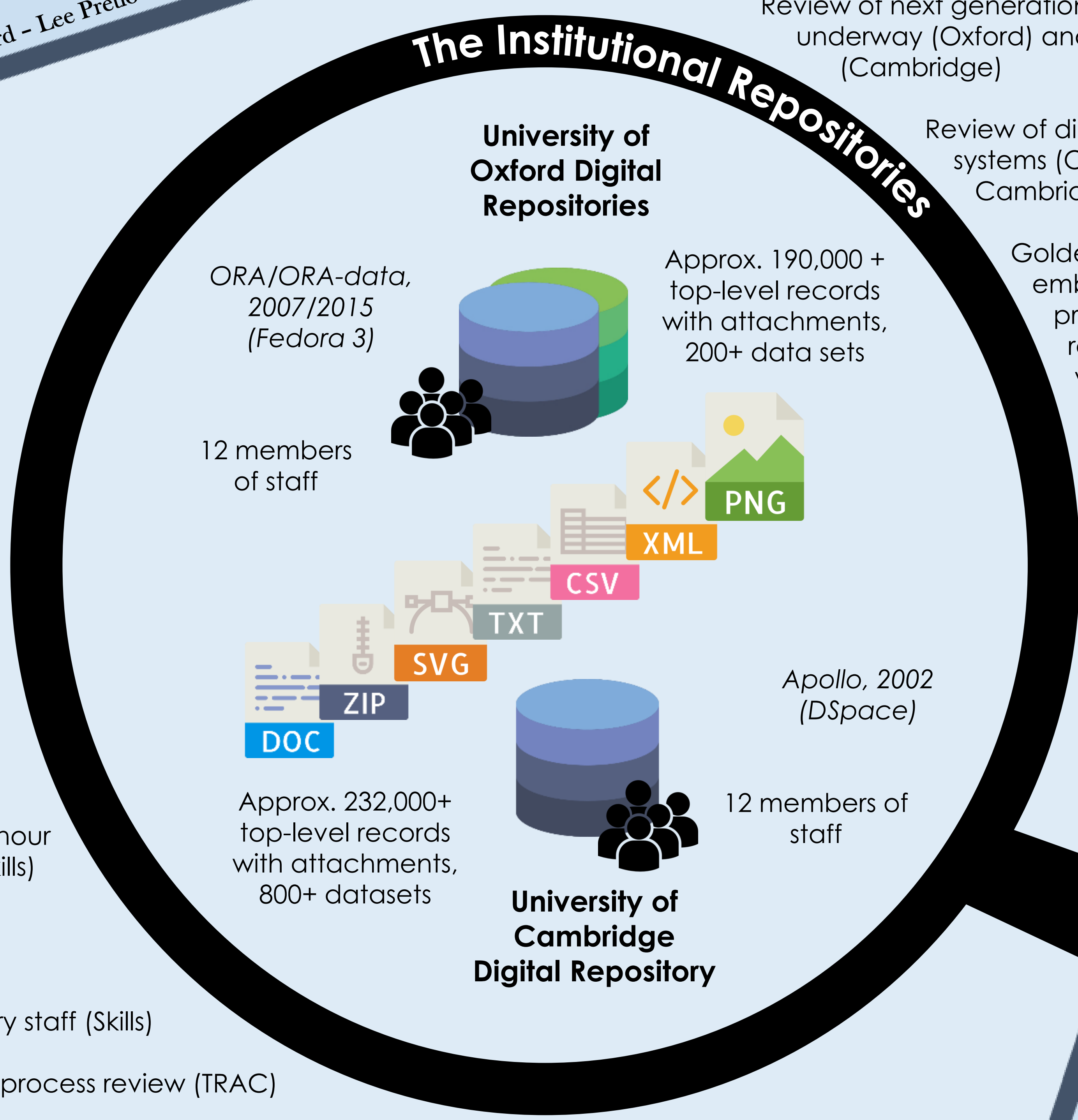
- 2 x skills surveys (based on DigCurV (2013) and extensive literature review)
- 1 x trusted repository questionnaire (reworked from Trusted Repository Audit and Certification (TRAC, 2007) checklist)

Structure:

- 1-2-1 structured interviews, one hour each with all repository staff (Skills)
- Manager and Practitioner question sets (Skills)
- Online questionnaire for all library staff (Skills)
- Repository documentation and process review (TRAC)
- Informal manager and/or Repository Manager interviews (TRAC)

Benefits of parallel auditing:

- Only "bother" staff once by running audits in same period
- Addressing and eliminating overlap in data collection
- Resulting in a holistic overview of both technology and human resources



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